

TOWN OF
CANTON
SENIOR AND SOCIAL SERVICES

CANTON SENIOR CENTER
Membership Application
2021 - 2022
40 Dyer Avenue, Canton CT 06019
860-693-5811

Senior Center Serving Adults Age 55+

Dear Member: We have decided to create an Annual Membership Form to keep our records updated. Some of our activities have a minimal class fee. From time to time, the Canton Senior Center captures photos and videos of programs for advertising and promotional use. Should you have any objection, please inform a Senior Center staff member. Thank you for staying connected!

New Member _____ Renewal _____

Canton Resident FREE _____

Non Resident \$5.00 per person _____

Additional Tax Deductible Donation \$ _____

Your donation will (please check one):

_____ Help pay for a class this year (arts, exercise)

_____ General Donation

_____ Sponsor sweets and drinks for an event

_____ Other: _____

1). Member Name: _____ Date of Birth: _____ (required)

2). Second Member Name: _____ Date of Birth: _____

Address: _____ Apt/Unit: _____

City: _____ State: _____ Zip: _____

Email (1): _____ Email (2): _____

Phone (H): _____ Phone (C): _____

Emergency Contact (1): _____ Relationship: _____

Phone No: _____ Cell Phone: _____

Emergency Contact (2): _____ Relationship: _____

Phone No: _____ Cell Phone: _____

I agree to abide by the Membership Code of Conduct. _____ (please initial)

I, the undersigned, hereby release and hold harmless the Town of Canton, its employees, volunteers, commissions, sponsoring agencies, sponsors, and advertisers, with respect to any and all injury, disability, or death incurred while traveling to or from or participating in any and all activities and programs held at or through the Canton Senior Center. _____ (please initial)

I, the undersigned, agree to disclose to the Senior Center Coordinator (or Director of Senior of Senior & Social Services in the Coordinator's absence), if I am protected under any protective/restraining orders by any court. _____ (please initial)

I, the undersigned, agree to allow the Canton Senior Center to use photographs, digital and or video images of me taken at the Center in promotional materials and newsletters. _____ (please initial)

Date ___ / ___ / ___ Applicant Signature _____ Date ___ / ___ / ___ Applicant Signature _____

Canton Senior Center Membership Holders Agreement:

The mission of the Canton Senior Center is to empower aging and older adults to live full, independent lives by promoting wellbeing through social, physical, and educational programming. Membership is Free of Charge and available to Canton Residents who are 55 years of age & older. The Non Resident fee is \$5.00 per person.

Confidentiality: It is the policy of the Canton Senior Center to maintain confidentiality concerning staff, members & volunteers. All information contained in Senior Center files and records, as well as information learned in performing duties, is confidential. It may not be shared, released or discussed with unauthorized persons but is only to be used by personnel authorized to perform duties relative to these files and records.

- Individual identities or information concerning specific staff, members or volunteers may not be released without their permission.
- Media or other inquiries of a general nature are referred to the Director of Senior & Social Services.
- Inquiries concerning current or former employees are referred to the Director of Senior & Social Services.
- Violations of the confidentiality policy are subject to disciplinary action, up to and including termination or membership expulsion.
- All Canton Senior Center members will have opportunity to "opt out" of having their name printed in the SCRIBE newsletter and of having their picture used in Senior Center related media releases. (Option available on the membership form).

Please Note: Pursuant to Section 17a-101 of the Connecticut General Statutes, certain health professionals regulated by the Department of Public Health are mandated to report suspected abuse or neglect: A mandated reporter is a professional who, through the course of their regularly assigned duties and professional tasks associates and has contact with vulnerable population, is legally required to ensure a report is made when abuse is observed or suspected. Specific details vary across jurisdictions—the abuse that must be reported may include neglect, or financial, physical, sexual, or other types of abuse. Connecticut General Statute Sec. 17a-101 has a comprehensive list of who a mandated reporter is.

Grievance Policy: The purpose of a grievance policy is to provide a procedure to assure that a grievance raised by a Senior Center member will be reviewed and resolved in a timely manner. The following steps will be taken:

- The affected member should notify the Senior Center Coordinator of their complaint. A discussion will be held in attempt to find a resolution to the complaint. The meeting will be documented and all parties attending will sign the document. If a resolution has not been agreed to, then move to the next step.
- If the concern is not resolved, a request can be made to meet with the Director of Senior & Social Services in attempt to find a resolution to the complaint. The meeting will be

documented and all parties attending will sign the document. If a resolution has not been agreed to, then move to the next step.

- If the concern is not resolved, a letter of grievance should be written by the affected member explaining the situation and requesting a hearing with the Board of Directors. The Board Chair may then call a special meeting of the Board of Directors after which a hearing may be ordered. The decision of the Board of Directors is final.

Code of Conduct, Health & Hygiene Policy: It is the mission of the Canton Senior Center to offer programs and services to all older adults age 55 and older. Sometimes, however, a small percentage of people may cause difficulties. For this reason the following Code of Conduct policy has been created.

Suspension or expulsion of a member or visitor may be initiated and enforced by the Director of Senior & Social Services or his/her representative following the Member/Visitor Expulsion procedure.

Conduct causing such action may include one or more of the following violations, but may not necessarily be restricted to same:

- Profane language
- Disruptive behavior
- Disregard for fellow members, staff and/or volunteer leadership
- Willful destruction of property (building and/or furnishings)
- Excessive drinking
- Inappropriate touching of staff, volunteers or another member or visitor
- Inappropriate comments that are derogatory or demeaning and comments of a sexual nature that are not welcomed
- Constantly "picking on" or badgering another
- Smoking anywhere inside the building including public areas & restrooms
- Inappropriate dress
- Lack of personal hygiene or wearing of clothing that constantly is in need of cleaning (This is a particularly sensitive area and there may be extenuating circumstances. Finances maybe a problem or there may be certain health issues, etc. Referral to the Social Services may be necessary)
- Racial, religious or sexual harassment of Center participants or staff.
- Coercing others to give him/her money or rides
- Bringing weapons, alcoholic beverages or illegal drugs onto the premises
- Threatening someone with bodily harm

Contact Information:

Our Office phone number is 860-693-5811. Thank you for joining our Senior Center, and we are looking forward to continuing to host formalized programming geared towards empowering, educating, and assisting Canton Residents and their families and loved ones. If you have any questions at all, please contact the current Senior Center Coordinator, Administrative Assistant to the Director, or Senior and Social Services Director. Thank you.