INSTRUCTIONS FOR:

<u>HOMEOWNERS TAX RELIEF PROGRAM – 2022 GRAND LIST</u> <u>FILING PERIOD BEGINS 2/1/2023</u>

All application and copies can be mailed to:

Town of Canton Assessor PO Box 168 Collinsville, CT 06022

To bring you application in person the address is:

Town of Canton 4 Market Street Collinsville, CT

For questions please call (860) 693-7842

- 1. Verify the correct spelling of your name, Social Security Number, birthdate, mailing/property address and phone number.
- 2. Enter your marital status. You are either "Married" or "Unmarried," in most cases. If your spouse passed away in 2022 or 2023, you are still considered "Married" for this purpose. If you are widowed, you are considered "Unmarried."
- 3. Provide proof of income for the year 2022. Your SSA-1099 for 2022 (this is the form you should have received by the end of January, 2023 from Social Security with your annual benefit amount). This is a mandatory requirement. If you filed a 2022* Federal Income Tax Return you will also need to bring in the filed return. You must also include any other 1099's listing interest, dividends, pension benefits, or any other income unless it was included in your filed 2022 tax return.
- 4. Your signature is required, near the middle of the application, including the date.
- 5. Completed applications are due by May 15, 2023