

# TOWN OF CANTON



## ANNUAL REPORT ENDING JUNE 30, 2011

Incorporated 1806  
Canton, Canton Center, North Canton & Collinsville

# TOWN OF CANTON ANNUAL REPORT FISCAL YEAR 2010-2011

*This Annual Report is dedicated to the Kathleen Corkum*

## DEDICATION



The 2011 Annual Town Report is dedicated to Kathy Corkum. A resident of Canton for over forty years Kathy has served her community as both a public official and dedicated volunteer. As a Town employee she was the long time Assistant to the First Selectman. She then was elected as First Selectman for five terms from 1991 to 2001. She then moved on to serve on the Board of Finance from 2001 until 2011. During those years the Town has been fortunate to benefit from her leadership and love for her community.

She has been active as a member of Focus on Canton, a coalition of local service groups, having served as President and current Vice-President, an active member of the Canton Food Bank and volunteer for the Walk For Hunger. In addition to volunteering for many other Town groups she has found time to be an active member of her church and President of her Home Owners Association. She is the definition of "active". We thank her for her service to the Town of Canton, wish her the best in retirement and hope she stays "active".

# TOWN OF CANTON ANNUAL REPORT FISCAL YEAR 2010-2011

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TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2010-2011

# TOWN MEETING



LEGAL NOTICES

&

ABSTRACTS OF MINUTES

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Thursday, October 21, 2010**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 and Section 7-7 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Thursday, October 21, 2010 at 7:00 PM in the Canton High School Auditorium located at 76 Simonds Avenue, Canton, Connecticut, for the following purpose:

1. To consider authorizing the expenditure of \$6,683,232 for the reconstruction of the Town Bridge, with the proposed sources of such expenditure being the acceptance of a grant of approximately \$5,346,586 and the appropriation of no more than \$1,336,646 from the undesignated fund.

Pursuant to Section 7-7 of the General Statutes, said Special Town Meeting shall be adjourned at its conclusion and the resolution shall be submitted to vote by paper ballot on Tuesday, November 2, 2010 between the hours of 6:00am and 8:00pm. Electors and persons qualified to vote in town meetings who are not electors shall vote at the Canton Town Hall, 4 Market Street, Collinsville, Connecticut.

The aforesaid resolution will be placed on the ballots as follows:

“Shall the Town of Canton authorize the expenditure of \$6,683,232 for the reconstruction of the Town Bridge, with the proposed sources of such expenditure being the acceptance of a grant of approximately \$5,346,586 and the appropriation of no more than \$1,336,646 from the undesignated fund?”

Voters approving said resolution shall vote “YES” and those opposing said resolution shall vote “NO”. Absentee ballots will be available from the Town Clerk’s office.

Dated at Canton, Connecticut this 12th day of October, 2010  
Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on October 12, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on October 15, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on October 15, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on October 21, 2010.

*Richard J. Barlow*  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Thursday, October 21, 2010**

A Special Town Meeting of the Town of Canton was held on Thursday, October 21, 2010, at 7:00 p.m. in the Canton High School Auditorium, 76 Simonds Avenue, Canton, CT.

Lorinda Pane, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider authorizing the expenditure of \$6,683,232 for the reconstruction of the Town Bridge, with the proposed sources of such expenditure being the acceptance of a grant of approximately \$5,346,586 and the appropriation of no more than \$1,336,646 from the undesignated fund.

Seconded by David Gilchrist.

R. Barlow introduced Bob Skinner, Chief Administrative Officer, Jeff Shea, Project Administrator and Brian McGovern, the Consulting Engineer who has been working with us on the bridge proposal.

R. Skinner reviewed the project history of the bridge and its historic importance. From September 2008 to May 2009 the Board of Selectmen held discussions on the Town Bridge. In June 2009 the BOS authorized the submission of a local bridge application grant. It was approved by the Department of Transportation in July 2010. Both the BOS and the Board of Finance accepted the DOT funding in August and September of this year, contingent on final approval by the Town. An additional \$500K STEAP grant was submitted in August 2010 and awarded to us this month in the amount of \$200K (the average award was \$188K). This Town Meeting will be adjourned to a referendum on November 2<sup>nd</sup> to be held in conjunction with the general election. The historic importance of the bridge includes its construction in 1895. It was fabricated and assembled by the Berlin Iron Bridge Company of Berlin, CT. It's on the National Registry of Historic Places and is listed with the Historical American Engineering Record. It is one of the few Parker Truss Bridges in operation. One of the questions asked by the BOS was how much traffic the bridge gets. Studies from August and September 2010 counted an average of 250 cars daily (one way) (500 daily vehicles). R. Skinner reviewed the repair history of the bridge and the decreasing weight capacity. It was closed in 1982 for repairs and again in 1989 when the load limit was reduced to 12 tons. More repairs were done in 2008 and the load rating was again reduced in 2007 to 7 tons (duel axle) and 10 tons (tri-axle). Currently, town plow trucks can not go over the bridge.

J. Shea discussed bridge conditions. We recently got a DOT inspection report of the bridge outlining the sufficiency rating of the bridge. It was found to be in serious condition the 2010 draft report. The Sufficiency Rating in 2008 was 24% out of 100%. The Sufficiency Rating in 2010 was 14.4%. Over two years the bridge is declining in terms of its sufficiency. Without repairs the bridge will face further restrictions.

B. McGovern reviewed and showed pictures of the bridge. Most of the deterioration is happening on the underside of the bridge. Pictures showed rust and holes that have rusted through the metal.

J. Shea reviewed the design and construction process if the referendum is approved. A Structure Type Study would be done that would take four to six months. Alternatives for rehabilitation would be considered. Recommendations would be made and a Preliminary Design would be done. The Final Design would include the detailed bid documents. The Construction Phase would take about two years.

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Thursday, October 21, 2010**

Continued:

R. Skinner reviewed the project budget. The total cost would be \$6,683,232. The DOT Grant is for \$5,346,586. It is an 80/20 grant so the Town would have to come up with \$1,336,646. We already received a STEAP grant in the amount of \$200,000 so the remaining match would be \$1,136,646. Sources for the remaining money could come from the undesignated fund balance, the annual CIP or future grants. This 'bill' won't be due for another couple of years so we would have a couple of budget cycles to offset the expense of the bridge. Through the preliminary design, however, if estimates come back higher than these costs, we would have to come back to the Town for new approval. We only have authority to spend up to \$6,683,232.

J. She spoke about the alternatives that have been considered:

1. Do Nothing-costs could be \$5000 per year and would be driven by the annual bridge inspections. This may lead to ultimate closure of the bridge but we are not sure how quickly this would happen.
2. Rehabilitate the existing Bridge-This is the project that we have before you.
3. Demolition of the Bridge-take it out of service. The estimate cost of this would be \$510,000. These funds are not eligible for funding under the grant.
4. Reconstruct the Bridge to a 2 lane configuration- The cost for this new bridge would be \$7.3M to \$8M. This would be funded under the grant.
5. Adapt the bridge for pedestrian use only- Close the bridge to vehicles. The cost would be \$1.8M. This is partially funded under the grant (up to the demolition cost).

Questions and Comments were made by:

- Joanna Aversa-707 Timber Lane
- Kent McCoy-6 Center Street
- Arthur Fournier-16 Country Lane
- Cathy Munroe-17 Town Bridge Road
- Brian Williams-50 East Hill Road
- Bruce Lockwood-45 East Hill Road
- Teresa Dotson-109 Torrington Ave
- Marjorie Clark-45 Sunset Terrace
- Dale Munroe-17 town Bridge Road
- Larry Minichiello-35 Maple Ave

Pursuant to Section 7-7 of the General Statutes, the Special Town Meeting will be adjourned at its conclusion and the resolution shall be submitted to vote by paper ballot on Tuesday, November 2, 2010 between the hours of 6:00am and 8:00pm. Electors and persons qualified to vote in town meetings who are not electors shall vote at the Canton Town Hall, 4 Market Street, Collinsville, Connecticut.

There being no further comments, James Keane made a motion to adjourn. David Gilchrist seconded.

The meeting adjourned at 816pm.

Linda Smith

Linda Smith, Town Clerk  
Received for record 10/25/10

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 15, 2010**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, December 15, 2010 at 7:00 PM in the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton, pursuant to Charter Section 9.03(l)(2), accept a Small Town Economic Assistance Grant in the amount of \$156,000 for the purposes of constructing a traffic control signal at the intersection of Front and Bridge Street?
2. Shall the Town of Canton, pursuant to Charter Section 9.03(l)(2), accept a Small Town Economic Assistance Grant in the amount of \$200,000 for the purposes of partially funding the reconstruction of Town Bridge?

Dated at Canton, Connecticut this sixth day of December, 2010

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on December 6, 2010, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on December 9, 2010, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on December 9, 2010, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on December 15, 2010.

*Richard J. Barlow*  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Wednesday, December 15, 2010**

A Special Town Meeting of the Town of Canton was held on Wednesday, December 15, 2010, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7:00p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on

- 3. Shall the Town of Canton, pursuant to Charter Section 9.03(l)(2), accept a Small Town Economic Assistance Grant in the amount of \$156,000 for the purposes of constructing a traffic control signal at the intersection of Front and Bridge Street?**

The motion was seconded by David Gilchrist.

Discussion:

Mr. Barlow discussed the background of this project. It is a STEAP grant of an infrastructure nature which the Board of Selectmen filed a request for two years ago. The request came out of recommendations from the Pedestrian and Vehicular Safety Committee. Their concerns with traffic, accidents and pedestrian safety prompted this project submission. It was accepted by the DOT for a total of \$156,000. There is no Town match required for this grant.

Comments:

1. Lowe11 Humphrey-Canton Valley Circle-supports the grant. It was a top priority recommendation of the Pedestrian and Vehicular Safety Committee. There have been 4 instances of people being hit by cars along that stretch of road.
2. Gary Miller-East Hill Road-as a member of the Farmington Valley Trails Council and an avid bicyclist, he supports this project. He feels pedestrian traffic will only increase at this location.
3. David Leff- The Green-Supports this project. He thanked the BOS and CAO for supporting this grant. The site lines in this area of the proposed light are not good and a traffic light is necessary. He cautioned that the type of light/design be carefully considered to fit into the scenic beauty and historic character of the area.
4. Larry Minichiello-Maple Ave-Agrees that we need a light at this location but does not agree with the funding source through a STEAP grant. If it is a need that the town has, the town should be funding it. This is a small amount for a grant which flows through the State and Federal system and leads to a trillion dollars of debt.

The moderator called the question.

The motion passed on a vote of 11 YES, 1 NO.

Richard Barlow moved that the meeting consider and take action on

- 1. Shall the Town of Canton, pursuant to Charter Section 9.03(l)(2), accept a Small Town Economic Assistance Grant in the amount of \$200,000 for the purposes of partially funding the reconstruction of Town Bridge?**

The motion was seconded by David Sinish.

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, December 15, 2010**

Continued:

Discussion:

Mr. Barlow discussed the background of the grant. An 80% grant was offered to the Town for the rehabilitation of the Town Bridge. The question went to a ballot/referendum and passed by a 3:1 margin. Tonight's approval of the \$200,000 STEAP grant would defer the local share of the project. Additional STEAP money can also go toward our local share.

Comments:

1. Lowell Humphrey-Canton Valley Circle-There is talk of federal funding being cut. Will our 80% grant be cut? The CAO answered that the 80% is reimbursable. They have met with DOT and the timetable for reimbursement is 6-8 weeks. Programs that have already been approved will not be cut.
2. David Leff-The Green-He supports the motion. The Town Bridge is one of the beautiful things you think of when you think of Canton. The Town's viability is increasingly reliant on the Town's character and beauty. The Town Bridge connects what we are to what we can be.
3. Larry Minichiello-Maple Ave-He disagrees with the funding plan. It will bankrupt future generations. He disagrees with the magnitude of expenditures of the renovation. If we need the bridge, the Town should pay for the renovation. We can not live on credit.

The moderator called the question.

The motion passed on a vote of 12 YES, 1 NO.

Richard Barlow made a motion to adjourn.

The meeting adjourned at 7:21pm.

Linda Smith

Linda Smith, Town Clerk

Received for record December 16, 2010

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 19, 2011**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Town Meeting will be commenced on Wednesday, January 19, 2011 at 7:00 p.m. in the Town Hall Auditorium, 4 Market Street, Collinsville, Connecticut, to:

- 1) Update from the Permanent Municipal Building Committee on the Town of Canton's highway garage relocation project.
- 2) Discuss recent police programs and long range planning for the Police Department.
- 3) Discuss the results of the pavement management survey and its impact on future budgeting.

In accordance with the Town Charter, no binding votes will be taken.

Dated at Canton, Connecticut this 10th day of January, 2011

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on January 11, 2011, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 13, 2011, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 11, 2011, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on January 19, 2011.

*Richard J. Barlow*  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT**  
**ANNUAL TOWN MEETING**  
**Wednesday, January 19, 2011**

The Annual Town Meeting of the Town of Canton was held on Wednesday, January 19, 2011, at 7:00 p.m. in the Canton Town Hall Auditorium, 4 Market Street, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7: 01 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow, First Selectman, welcomed everyone to the newly renovated Town Hall auditorium and thanked those who were instrumental in the project (Trevor Pierce, CL&P). He also recognized the beautiful artwork that hangs on the Town Hall walls. Artist Arthur Chouinard works are currently featured. He spoke about the Permanent Municipal Building Committee going back and restarting the process to locate a suitable area in town to place the highway garage.

**1) Update from the Permanent Municipal Building Committee on the Town of Canton's highway garage relocation project.**

Peter Reynolds, Chairman of the PMBC, was introduced. He introduced members of the PMBC. He recalled that one year ago, the proposal of 5 Cherry Brook Road as a location of the highway garage failed at referendum. The PMBC went back to the site selection process and emphasized why the garage needs to be moved and enlarged. Concerns of the highway garage have been a part of the Plan of Conservation and Development for the past 30 years.

Jeff Alberti, of Weston & Sampson, presented a power point presentation which reviewed what has been completed to date, the responsibilities of the Department of Public Works, and the reasons for the need for a new facility. He stated that the building is outdated, lacks storage space for equipment and materials, houses poor work conditions, has limited public access, has code deficiencies, would be unable to respond to emergencies in the cause of river flooding, and due to outdoor storage of equipment causes delays in response time.

Mr. Alberti reviewed the site selection process of 2008/2009 and after continuing the search in 2010, added seven new sites to look at. They prepared a Request for Information for Land and received one response. Six of the new eight sites were eliminated. Of the two remaining sites, one was found to have wetlands issues and the other has since been sold to a private party.

They are currently reviewing regulations in regards to the site selection process, updating and refining space needs, and will continue to review future sites.

Peter Reynolds stated that the \$200,000 STEAP funding is scheduled to expire in April 2012. They have made an exhaustive search of town owned land and are exploring the possibility of splitting the facility and having it function from two different, smaller locations.

There were no questions or comments.

**2) Discuss recent police programs and long range planning for the Police Department.**

Police Chief Christopher Arciero was introduced and thanked the Board of Selectmen for the confidence they've shown him to run the Canton Police Department. He is a resident of Simsbury since 1966 and a 28 year veteran of the State Police Force. He is honored to be entrusted with the law enforcement of the Town of Canton.

Chief Arciero reviewed the organizational chart of the department, the PERF (Police Executives Research Forum) report of the Organizational Assessment of the Canton Police Department, a 55 page report published in August 2010. The three areas of concentration from this report are department initiatives to reinvigorate the department, short term recommendations to be addressed and planning for the future including Community Policing, staffing and accreditation. Some new community programs and events that are sponsored by the CPD are Coffee with the Cops, a Regional

**TOWN OF CANTON, CONNECTICUT  
ANNUAL TOWN MEETING  
Wednesday, January 19, 2011**

Continued:

Drug Take Back Day, "Drugs in our Backyard" seminar, and website updates of traffic hot spots, sex offender registry, house numbering system and seasonal notices.

Internal programs, largely funded by grants and private donations, include a CPD exercise room, domestic violence response kits, license plate readers, CHECKLIST Forms Manual, forensic lab satellite office, technology upgrades, fingerprint kits and a Bank Response Plan Book.

Future goals include acquiring state accreditation and creating a Community Policing Plan Manual which would focus on children, seniors, and the business community.

Their Child/Youth/School Partnerships include Amber Alert ID events, internet safety presentations, the Juvenile Review Board, the Youth Services Bureau, the Substance Abuse Council, creating industrial arts class projects, website design, and an internship program.

There were no questions or comments.

**3) Discuss the results of the pavement management survey and its impact on future budgeting.**

Jeff Shea, Project Administrator, introduced Gordon Daring, the consultant from Vanasse Hangen Brustlin Inc on the Pavement Management Study. Pavement Management strives for getting the biggest 'bang' for every dollar that is put into the roadways. They have been working since the fall of 2010 on the study and presented information regarding the process, deterioration curve, pavement condition index (PCI) and the number of roadway miles in each PCI category. Canton's average PCI is 74 out of 100, which is slightly below average for Southern New England. A good goal for New England roads is in the low 80s. He explained that a PCI of between 75 and 100 costs about \$1 per square yard for maintenance while a PCI of less than 75 starts to get much more expensive to maintain at \$19 to \$22 per square yard. A GIS map was shown of the town indicating which roads fell into which category. Seven miles of road need no immediate maintenance. Approximately nine miles of road need routine maintenance at an estimated cost of \$90,000. Approximately 21 miles of road need preventative maintenance at an estimated cost of \$2.125 million. Approximately 15 miles of road need structural improvement at an estimated cost of \$4.355 million. Approximately 16 miles of road need base rehabilitation at an estimated cost of \$8.470 million. A parking lot pavement study (corrective measures totaling \$290,000) and roadway drainage study (corrective measures totaling \$2.55 million) were also conducted. Total pavement management in Canton at this time would cost \$17.88 million. Various funding scenarios were provided as well as recommendations and 'next steps' actions.

Questions and Comments:

Gordon Geick of Birch Knoll Road

Wayne Jakot of Breezy Hill Road

Melissa Zils of Morgan Road

In accordance with the Town Charter, no binding votes were taken.

There being no further comments or questions, Richard Barlow made a motion to adjourn. Gary Miller seconded the motion.

The meeting adjourned at 8:25pm

*Linda Smith*

Linda Smith, Town Clerk

Received for record January 21, 2011

*Linda Smith*

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, February 16, 2011**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, February 16, 2011 at 7:00 PM in the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton purchase approximately 35 acres of land known as a portion of Assessor's Lot No. 1730109 or 109 Case Street for \$195,000 and authorize the First Selectmen to sign all documents necessary to complete the purchase? The funds for the purchase shall come from the following sources: \$97,500 from Department of Environmental Protection's Open Space and Watershed Land Acquisition Grant; \$57,214 from the Open Space Acquisition Fund; and \$40,286 from the Acquisition of Open Space Account located within the Capital Improvement Plan. If approved, the property will be subject to a Department of Environmental Protection Easement restricting the use of the property to passive recreation.
2. Shall the Town of Canton create a new part-time position entitled "Recreation Program Specialist"? The position will be responsible for supervising, developing and coordinating a variety of recreational, social and cultural programs for all ages and will work under the direct supervision of the Director of Parks and Recreation. The position shall be for an average of eight hours per week. The position shall be funded through the Park & Recreation Special Revenue Fund until June 30, 2011 and thereafter be funded through the regular budget process.

Dated at Canton, Connecticut this 8th day of February, 2011

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on February 8, 2011, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on February 10, 2011, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on February 10, 2011, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on February 16, 2011.

*Richard J. Barlow*  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Wednesday, February 16, 2011**

A Special Town Meeting of the Town of Canton was held on Wednesday, February 11, 2011, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7: 03 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on

1. Shall the Town of Canton purchase approximately 35 acres of land known as a portion of Assessor's Lot No. 1730109 or 109 Case Street for \$195,000 and authorize the First Selectmen to sign all documents necessary to complete the purchase? The funds for the purchase shall come from the following sources: \$97,500 from Department of Environmental Protection's Open Space and Watershed Land Acquisition Grant; \$57,214 from the Open Space Acquisition Fund; and \$40,286 from the Acquisition of Open Space Account located within the Capital Improvement Plan. If approved, the property will be subject to a Department of Environmental Protection Easement restricting the use of the property to passive recreation.

Seconded by David Gilchrist

Discussion:

Mr. Barlow explained that the Open Space Preservation and Acquisition Commission brought the land to the Town's attention about three years ago. A grant and two other sources will fund the purchase, the first being the Open Space Acquisition Fund which can only be used for open space purchases. The second fund is the open space account located in the CIP account. We will use \$40,286 of the \$126,880 in the fund for the purchase.

Bill Spatcher, Chairman of the OSPAC, introduced Jay Kaplan and Hedy Barton, two other members of the Commission. Mr. Spatcher gave a description of the process the Commission went through over the last tree years. The land owner wanted the land considered as a parcel that qualified under Ordinance #222 to be considered for open space. The Commission's role is one of intake and we worked to qualify, assess and appraise the land before turning it over to the administration to negotiate a price. The Commission looks for land opportunities which include interested parties willing to make a deal with the Town. The commission has identified a number of areas in town where they would like to acquire open space but those parcels don't always come with opportunity. We have an opportunity here on Case Street. To qualify the property we did a site walk. The Canton Land Trust and the Town will work cooperatively on this parcel and the CLT would oversee the stewardship of the land.

Jay Kaplan, member of the Canton Land Trust and Open Space Commission, spoke about the land. He walked the site which abuts current CLT property which is land locked. There is direct access off of Case Street. It borders the McLean Game Refuge. There are no trails on the McLean site in that location at this time and they don't anticipate creating any trails that could connect with any trails that we would put in place. The land stands on its own merits and provides easy walking in a wildlife corridor. It is one of the largest protected areas of woodland in this part of the state.

Mr. Barlow discussed the abutment to the McLean Game Refuge. Discussions with McLean indicate that they are not in a position to want to see trails in the vicinity of the Carpenter property because of the wildlife in the area. Although this is disappointing news, maybe in the future we can start these conversations again.

Mr. Spatcher remains hopeful McLean will revisit access between the two properties. The land itself stands on its own merit.

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, February 16, 2011**

Continued:

Comments were made by:

Steve Roberto-Tanglewood Drive  
Alis Ohlheiser-Robin Drive  
Lowell Humphrey-Canton Valley circle  
Maryann Burbank- North Mountain Road  
Sarah Faulkner-Dyer Ave  
John Peck, Barbourtown Road  
Jim Carpenter-Case Street  
Dave Gilchrist-Lawton Road  
Carrie Sinish-Dyer Ave  
Frank Barton-Cherry Brook Road

Jay Kaplan called the question and Carrie Sinish seconded.

The motion passed with a vote of 47 YES/6 NO.

Richard Barlow moved that the meeting consider and take action on

1. Shall the Town of Canton create a new part-time position entitled "Recreation Program Specialist"? The position will be responsible for supervising, developing and coordinating a variety of recreational, social and cultural programs for all ages and will work under the direct supervision of the Director of Parks and Recreation. The position shall be for an average of eight hours per week. The position shall be funded through the Park & Recreation Special Revenue Fund until June 30, 2011 and thereafter be funded through the regular budget process.

Seconded by David Gilchrist

Discussion:

This position came from a recommendation from the Park and Recreation Director and Youth Services group. We need to create this position because of a Charter requirement even though it is a part time position. We don't need to fund this position forever, but we do need to create the position through the Charter guidelines.

Brian Wilson, Park and Recreation Director, explained that a recent survey done through the schools identified what programs were missing among our youth. The Youth Service Bureau responded by developing some events. Park and Rec started working on some events in conjunction with YSB such as open drop-in/teen center concepts. The YSB purchase some game equipment which is now housed in one of the rooms in the Community Center. On-going weekly after school programs are run and supervised by staff. YSB wanted to further develop the teen concept with 'the Cave,' a Friday night place for high school kids located in a church basement in Collinsville. Volunteer members and seasonal staff helped run some of these programs as they developed. So the Park & Rec has programs sponsored by YSB and YSB has programs sponsored by Park and Rec. Special Revenue Fund generates fees for activities and will offset the cost of this position.

Comments were made by:

Bruce Lockwood-East Hill Road  
David Sinish-Dyer Ave  
Stanley Krzanowski-Cherry Brook Road  
Carrie Sinish-Dyer Ave  
Steve Roberto-Tanglewood Drive

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, February 16, 2011**

Continued:

Richard Barlow-Cherry Brook Road  
Julius Fialkiewicz-East Hill Road

David Sinish called the question and Bruce Lockwood seconded.

The motion passed with a vote of 29 YES/0 NO.

Richard Barlow made a motion to adjourn. Bruce Lockwood seconded.

The meeting adjourned at 8pm

*Linda Smith*

Linda Smith, Town Clerk

Received for record February 17, 2011

*Linda Smith*

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, April 20, 2011**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, April 20, 2011 at 7:00 PM in the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton accept as a gift from the Canton Land Conservation Trust, three parcels of land known as: 158 Robin Dive consisting of approximately 1.27 acres; 156 Robin Drive consisting of 2.86 acres; and 155 Robin Drive consisting of 6.86 acres? The parcels shall be utilized for access to other town owned land and parking.

Dated at Canton, Connecticut this 12th day of April, 2011

Board of Selectmen

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**RETURN OF NOTICE**

I HEREBY CERTIFY that on April 11, 2011, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on April 14, 2011, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on April 14, 2011, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on April 20, 2011.

*Richard J. Barlow*  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Wednesday, April 20, 2011**

A Special Town Meeting of the Town of Canton was held on Wednesday, April 20, 2011, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. James Bixler, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on

1. Shall the Town of Canton accept as a gift from the Canton Land Conservation Trust, three parcels of land known as: 158 Robin Drive consisting of approximately 1.27 acres; 156 Robin Drive consisting of 2.86 acres; and 155 Robin Drive consisting of 6.86 acres? The parcels shall be utilized for access to other town owned land and parking.

Seconded by David Gilchrist.

Discussion:

Mr. Barlow summarized the proposal. The land on Robin Drive would provide access to the Canton preserve that was purchased in 2008 with a Department of Environmental Protection grant in the amount of \$450,000. Since 2008 we have been working to satisfy the DEP with an acceptable access to that property. The three parcels on Robin Drive will give the Town of Canton ownership of land in which to access the parcel from 2008 and will satisfy the DEP requirement.

There were no questions or comments from the public.

David Gilchrist called the question. Ben Holden seconded.

The motion vote was 9 YES / 0 NO.

Richard Barlow made a motion to adjourn. David Gilchrist seconded.

The meeting adjourned at 7:07 pm

*Linda Smith*

Linda Smith, Town Clerk

Received for record April 25, 2011

*Linda Smith*

Linda Smith, Town Clerk

**LEGAL NOTICE**  
**TOWN OF CANTON, CONNECTICUT**  
**ANNUAL TOWN BUDGET MEETING**  
**Thursday, May 26, 2011 at 7:30 p.m.**  
**Canton Middle/High School - Auditorium**

The annual town budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton will be held on Thursday, May 26, 2011 at 7:30 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, for the purpose of discussing the Board of Finance recommended budget for the fiscal year July 1, 2011 through June 30, 2012.

The budget has been successfully petitioned to a referendum, pursuant to section 3-9 of the Canton Town Charter. Therefore, the Electors of the Town of Canton and any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the Town of Canton for taxes assessed against him on an assessment of not less than \$1,000 on the last completed grand list of the Town is hereby warned to meet at 4 Market Street, Collinsville, CT, on Wednesday, June 8, 2011, to cast their vote on the following question:

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2011/2012 IN THE AMOUNT OF \$34,015,978 BE APPROVED?”

In addition, pursuant to Connecticut General Statutes 7-191(e), the following question shall appear on the ballot for the electors only in the following form:

“SHALL SECTIONS 5.03 AND 6.01 OF THE CHARTER OF THE TOWN OF CANTON BE REVISED AS PROPOSED BY THE CANTON CHARTER REVISION COMMISSION AND AS APPROVED BY THE CANTON BOARD OF SELECTMAN?”

Complete copies of the revised sections, including a black-lined version outlining each proposed revision, are available in the Canton Town Clerk’s office and on the Town website at [www.townofcantonct.org](http://www.townofcantonct.org) and a copy shall be mailed to any person who requests a copy from the Town Clerk.

Voting machines will be used. The polls will be opened at 6:00am and will remain open until 8:00pm.

<b>BUDGET SUMMARY</b>	<b>Audited Actual</b>	<b>Revised Budget</b>	<b>Proposed Budget</b>
	<b>FY 2009/10</b>	<b>FY 2010/11</b>	<b>FY 2011/12</b>
<b>REVENUES</b>			
Property Taxes	\$ 28,397,389	\$ 28,900,174	\$ 29,284,499
Licenses, Permits & Fees	\$ 306,637	\$ 284,375	\$ 282,798
Intergovernmental Revenue	\$ 3,395,746	\$ 3,884,245	\$ 3,832,821
Local Department Revenue	\$ 546,134	\$ 547,635	\$ 574,360
Investment Income	\$ 42,589	\$ 40,000	\$ 41,500
Use of Undesignated Fund Balance	\$ -	\$ 46,045	\$ -
Other Financing Sources	\$ 1,260	\$ -	\$ -
Total - General Fund Revenues	\$ 32,689,755	\$ 33,702,474	\$ 34,015,978
 <b>EXPENDITURES</b>			
Board of Selectmen	\$ 8,937,998	\$ 9,085,283	\$ 9,221,562
Board of Education	\$ 21,836,855	\$ 22,283,809	\$ 22,618,066
Board of Finance	\$ 2,305,767	\$ 2,333,382	\$ 2,176,350
Total - General Fund Expenditures	\$ 33,080,620	\$ 33,702,474	\$ 34,015,978

Richard Ohanesian  
Chairman, Board of Finance

**LEGAL NOTICE**  
**TOWN OF CANTON, CONNECTICUT**  
**ANNUAL TOWN BUDGET MEETING**  
**Thursday, May 26, 2011 at 7:30 p.m.**  
**Canton Middle/High School - Auditorium**

**RETURN OF NOTICE**

I HEREBY CERTIFY that on May 17, 2011, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on May 19, 2011, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on May 20, 2011, I caused to be set upon all sign posts in said Town and all other places designated by the Town a copy of said warning and notice signed by me.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on May 26, 2011.

*Richard J. Barlow*

Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
ANNUAL BUDGET MEETING  
May 26, 2011**

The annual budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton, Connecticut was held on Thursday, May 26, 2011 at 7:30 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, Canton, CT for the purpose of discussing the Board of Finance recommended budget for the fiscal year which begins July 1, 2011 and ends June 30, 2012.

James Bixler, Moderator, called the meeting to order at 7:30 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice. Mr. Bixler explained that the budget has been successfully petitioned to a referendum, pursuant to section 3-9 of the Canton Town Charter. Absentee ballots will be available in the Town Clerk's office as of May 27, 2011. The Annual Budget Meeting will be adjourned to a referendum. Discussion and presentations began regarding the following:

**"SHALL THE BOARD OF FINANCE'S RECOMMENDED BUDGET FOR FISCAL YEAR 2011/2012 IN THE AMOUNT OF \$34,015,978 BE APPROVED?"**

Richard Ohanesian, Chairman of the Board of Finance, addressed the audience first by welcoming the voters in the audience, thanking the Board of Finance members for their work and the Board of Selectmen and Education for the time they put into their respective budgets. Both boards submitted good budgets that held spending down. Mr. Ohanesian explained the budget process which begins in November, includes the Town Assessor, and takes into consideration the Grand List. The Board of Finance unanimously felt that both the Board of Selectmen and Board of Education budgets should be cut. The BOS budget was reduced by \$93,290 and the Board of Education was reduced by \$286,500. The overall budget is a 0.9% budget increase or a .73% tax increase. The average home increase will be \$48 in taxes. Mr. Ohanesian urges your support of the budget. It is a modest increase but one he feels the Town can afford.

Richard Barlow, First Selectman, addressed the audience first by thanking the CAO, Finance Officer and other employees who assisted in the preparation of this budget. The BOS worked on a lean and prudent budget and will make further reductions of \$93,290 as directed by the Board of Finance. Highlights include health insurance, road salt, salaries, and road maintenance. Mr. Barlow encouraged support of the budget.

Beth Kandrysawtz, Chairman of the Board of Education, addressed the audience. She thanked the Board of Education and the Finance Committee for their work on this budget. After the Board of Finance's reduction, the BOE increase requested a 1.5% increase. The BOE looks for innovative ways to reduce overhead. Highlights considered in this year's budget include salaries and benefits, enrollment, maintenance & repair of buildings, Spanish in the 6<sup>th</sup> grade, use of the ACT program, sports in the Middle School, and reduced spending on supplies/utilities/stipends/technology. Mrs. Kandrysawtz urged support of the budget.

Kevin Case, Superintendent of Canton Schools, addressed the audience. Acknowledging the difficult economic conditions, the goal of the BOE is to maintain the high quality of education that the children in Town receive. Highlights considered include combining courses where feasible, reduce teaching portions of positions, enrichment programs at CIS, retirees and hires at lower salaries, teacher contractual obligations, reduced utilities through efficiencies, reduced professional development, reduced equipment/supplies, delayed window replacement at Canton High School, certified/non-certified personnel changes (although there are no specifics at this time), State of Connecticut grant funding and Federal Jobs Money.

The Moderator then opened the meeting up for discussion. Comments were made by:

**TOWN OF CANTON, CONNECTICUT  
ANNUAL BUDGET MEETING  
May 26, 2011**

<u>NAME</u>	<u>ADDRESS</u>
Marcel Robaczynski	667 Cherry Brook Road
Marianne Burbank	84 North Mountain Road
Ben Holden	20 Boulder Ridge
James Keane	32 Freedom Drive
John Sharp	18 Allen Place
Erika Hayes	95 High Valley Drive
Norman Adams	18 Case Street

There were no questions/comments regarding the Charter revision question that will appear on the ballot.

There being no further comments, Mr. Barlow moved that we adjourn to referendum scheduled for June 8, 2011, seconded by Bruce Lockwood.

The meeting adjourned at 8:47pm.

*Linda Smith*

Linda Smith, Town Clerk

Received for record May 31, 2011.

*Linda Smith*

Linda Smith

Town Clerk

JUNE 8, 2011 REFERENDUM RESULTS

"SHALL THE BOARD OF FINANCE'S RECOMMENDED BUDGET FOR FISCAL YEAR 2011/2012 IN THE AMOUNT OF \$34,015,978 BE APPROVED?"

*This budget passed by a vote of:*

419 YES

216 NO

~~~~~

"SHALL SECTIONS 5.03 AND 6.01 OF THE CHARTER OF THE TOWN OF CANTON BE REVISED AS PROPOSED BY THE CANTON CHARTER REVISION COMMISSION AND AS APPROVED BY THE CANTON BOARD OF SELECTMAN?"

446 YES

166 NO

*The total number of votes received for the Charter question did not reach the minimum threshold required under Connecticut General Statute section 7-191(f). Therefore, despite the outcome of those who did vote, the Charter question did not pass.*

TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2010-2011

# PRINCIPAL



# OFFICIALS

**TOWN OF CANTON, CONNECTICUT  
PRINCIPAL TOWN OFFICIALS  
JUNE 30, 2011**

**BOARD OF SELECTMEN**

Richard J. Barlow, First Selectman

Marc E. Cerniglia  
Bruce R. Lockwood

David W. Gilchrist  
Stephen J. Roberto

**BOARD OF FINANCE**

Richard Ohanesian, Chairman

Kathleen C. Corkum  
Brian D. First  
Mary B. Tomolonius

Richard Eickenhorst  
Kenneth S. Humphrey

**BOARD OF EDUCATION**

Beth Kandrysawtz, Chairman

Susan S. Crowe  
Leslee B. Hill  
Carlene C. Rhea  
Jonathan W. Webb

Susan M. Saidel  
Mark W. Lange  
Gretchen A. Sonju  
Patricia R. White

**GENERAL GOVERNMENT**

Chief Administrative Officer  
Chief of Police  
Finance Officer/Treasurer  
Tax Collector  
Assessor  
Town Clerk  
Project Administrator  
Director of Planning and Community Development  
Director of Public Works  
Library Director  
Parks and Recreation Director  
Building Official  
Fire Marshal/Director of Emergency Management

Robert Skinner  
Christopher Arciero  
Amy O'Toole  
Lisa Theroux  
Harry DerAsadourian  
Linda Smith  
Jeff Shea  
Neil Pade  
Robert Martin  
Robert Simon  
Brian Wilson  
William Rich  
Adam Libros

**EDUCATION**

Superintendent of Schools  
Business Manager

Kevin D. Case  
Edward J. Hoyt

TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2010-2011



**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2011**

|                                                    | <u>Budgeted Amounts</u> |                   | <u>Actual</u>     | <u>Variance With<br/>Final Budget<br/>Over (Under)</u> |
|----------------------------------------------------|-------------------------|-------------------|-------------------|--------------------------------------------------------|
|                                                    | <u>Original</u>         | <u>Final</u>      |                   |                                                        |
| <b>PROPERTY TAXES</b>                              |                         |                   |                   |                                                        |
| Current year tax collections                       | \$ 28,650,174           | \$ 28,650,174     | \$ 28,693,877     | \$ 43,703                                              |
| Prior year tax collections                         | 150,000                 | 150,000           | 180,801           | 30,801                                                 |
| Tax interest and liens                             | 100,000                 | 100,000           | 137,621           | 37,621                                                 |
| Total property taxes                               | <u>28,900,174</u>       | <u>28,900,174</u> | <u>29,012,299</u> | <u>112,125</u>                                         |
| <b>INTERGOVERNMENTAL REVENUES</b>                  |                         |                   |                   |                                                        |
| State miscellaneous                                | 1,750                   | 1,750             | 1,439             | (311)                                                  |
| Town aid road - paved                              | 122,660                 | 122,660           | 122,624           | (36)                                                   |
| Town aid road - unpaved                            | 7,500                   | 7,500             | 7,852             | 352                                                    |
| Equalized cost-sharing                             | 3,348,790               | 3,348,790         | 2,887,258         | (461,532)                                              |
| Transportation                                     | 71,653                  | 71,653            | 46,151            | (25,502)                                               |
| Special education excess cost/<br>agency placement |                         |                   | 37,513            | 37,513                                                 |
| Mashantucket Pequot grant                          | 20,279                  | 20,279            | 21,093            | 814                                                    |
| FEMA grant proceeds                                | -                       | 27,997            | 32,645            | 4,648                                                  |
| Education for the Blind                            |                         |                   |                   | -                                                      |
| School construction bond - principal               | 192,092                 | 192,092           | 192,092           | -                                                      |
| School construction bond - interest                | 11,624                  | 11,624            | 11,624            | -                                                      |
| State of CT DEP - Open Space                       |                         |                   |                   | -                                                      |
| State PILOT - elderly freeze                       | 2,000                   | 2,000             |                   | (2,000)                                                |
| State PILOT - elderly supplement                   | 51,500                  | 51,500            | 49,349            | (2,151)                                                |
| State PILOT - disabled                             | 500                     | 500               | 678               | 178                                                    |
| State PILOT - veterans                             | 2,000                   | 2,000             | 2,244             | 244                                                    |
| State PILOT - State property                       | 31,897                  | 31,897            | 31,366            | (531)                                                  |
| State PILOT - manufacturing                        | 10,000                  | 10,000            | 6,344             | (3,656)                                                |
| Housing Authority                                  | 10,000                  | 10,000            | 12,882            | 2,882                                                  |
| Total intergovernmental revenues                   | <u>3,884,245</u>        | <u>3,912,242</u>  | <u>3,463,154</u>  | <u>(449,088)</u>                                       |
| <b>CHARGES FOR SERVICES</b>                        |                         |                   |                   |                                                        |
| Telecom tax                                        | 50,000                  | 50,000            | 31,670            | (18,330)                                               |
| BOE tuition fees                                   | 128,000                 | 128,000           | 101,999           | (26,001)                                               |
| Hunting and fishing licenses                       | 200                     | 200               | 126               | (74)                                                   |
| Town clerk miscellaneous permits<br>and licenses   | 7,500                   | 7,500             | 9,514             | 2,014                                                  |
| Dog licenses                                       | 1,175                   | 1,175             | 963               | (212)                                                  |
| F/M permits and fire reports                       | 500                     | 500               | 723               | 223                                                    |
| Building licenses and permits                      | 90,000                  | 90,000            | 114,591           | 24,591                                                 |
| Land use licenses and permits                      | 1,000                   | 1,000             | 1,097             | 97                                                     |
| Zoning applications                                | 3,000                   | 3,000             | 6,025             | 3,025                                                  |
| Aquifer Protection applications                    |                         |                   |                   | -                                                      |
| Planning applications                              | 1,000                   | 1,000             | 1,750             | 750                                                    |
| ZBA appeal fee                                     | 1,000                   | 1,000             | 600               | (400)                                                  |
| Inland wetlands                                    | 1,000                   | 1,000             | 1,780             | 780                                                    |
| Newsletter Advertising                             | 6,000                   | 6,000             | 6,430             | 430                                                    |
| BOE Facilities Rentals                             | -                       | -                 | 786               | 786                                                    |
| BOE Miscellaneous                                  | -                       | -                 | 32,204            | 32,204                                                 |
| Town clerk conveyance tax                          | 177,000                 | 177,000           | 186,462           | 9,462                                                  |
| Tax and town clerk printing services               | 8,000                   | 8,000             | 10,192            | 2,192                                                  |
| Transfer station                                   | 250,000                 | 250,000           | 226,636           | (23,364)                                               |
| Assessor printing and duplicating services         | 250                     | 250               | 464               | 214                                                    |
| Bad check fees                                     | 500                     | 500               | 590               | 90                                                     |
| Police printing and duplicating services           | 900                     | 900               | 970               | 70                                                     |
| Private duty - administration                      | 1,500                   | 1,500             | 15,268            | 13,768                                                 |
| Police gun permits                                 | 500                     | 500               | 3,150             | 2,650                                                  |
| Police raffle tickets                              | 50                      | 50                | 55                | 5                                                      |

**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Concluded)**  
**FOR THE YEAR ENDED JUNE 30, 2011**

|                                                     | <u>Budgeted Amounts</u> |                      | <u>Actual</u>        | <u>Variance With<br/>Final Budget<br/>Over (Under)</u> |
|-----------------------------------------------------|-------------------------|----------------------|----------------------|--------------------------------------------------------|
|                                                     | <u>Original</u>         | <u>Final</u>         |                      |                                                        |
| <b>CHARGES FOR SERVICES (Continued)</b>             |                         |                      |                      |                                                        |
| Alarm Registration Fees                             | -                       | -                    | 25                   | 25                                                     |
| Vendor permits                                      | 50                      | 50                   | 155                  | 105                                                    |
| Traffic fines                                       | 1,800                   | 1,800                | 2,807                | 1,007                                                  |
| Rental town property                                | 3,600                   | 3,600                | 3,997                | 397                                                    |
| AT&T tower                                          | 25,000                  | 25,000               | 26,565               | 1,565                                                  |
| Town Hall Donations/Gifts                           | -                       | -                    | 1,200                | 1,200                                                  |
| BOS miscellaneous revenue                           | 1,000                   | 1,000                | 36,471               | 35,471                                                 |
| C.R.R.A. transportation revenue                     | 17,500                  | 17,500               | 21,930               | 4,430                                                  |
| Scrap Metal                                         | -                       | -                    | 4,134                | \$ 4,134                                               |
| Collect solid waste fees- Ord 223                   | \$ 2,000                | \$ 2,000             | \$ 2,000             | -                                                      |
| Dial-a-Ride tickets                                 | 1,000                   | 1,000                | 1,824                | 824                                                    |
| Swimming pool fees                                  | 26,000                  | 26,000               | 31,800               | 5,800                                                  |
| Pool daily attendance fee                           | 7,000                   | 7,000                | 6,768                | (232)                                                  |
| Bldg printing and duplicating services              | -                       | -                    | 15                   | 15                                                     |
| Land use printing and duplicating services          | 500                     | 500                  | 499                  | (1)                                                    |
| Zoning comm regulations services                    | 100                     | 100                  | -                    | (100)                                                  |
| Planning comm regulation                            | 25                      | 25                   | -                    | (25)                                                   |
| Inland wetland agency regulation                    | 20                      | 20                   | -                    | (20)                                                   |
| Library printing and duplicating services           | 2,880                   | 2,880                | 2,957                | 77                                                     |
| Library income                                      | 14,460                  | 14,460               | 13,064               | (1,396)                                                |
| Total charges for services                          | <u>832,010</u>          | <u>832,010</u>       | <u>910,256</u>       | <u>78,246</u>                                          |
| <b>INVESTMENT INCOME</b>                            | <u>40,000</u>           | <u>40,000</u>        | <u>34,175</u>        | <u>(5,825)</u>                                         |
| Total revenues                                      | <u>33,656,429</u>       | <u>33,684,426</u>    | <u>33,419,884</u>    | <u>(264,542)</u>                                       |
| <b>OTHER FINANCING SOURCES</b>                      |                         |                      |                      |                                                        |
| Appropriation of fund balance                       |                         | 46,045               | -                    | (46,045)                                               |
| Sale of capital asset                               | -                       | -                    | 1,682                | 1,682                                                  |
| Total other financing sources                       | <u>-</u>                | <u>46,045</u>        | <u>1,682</u>         | <u>(44,363)</u>                                        |
| Total revenues and other<br>other financing sources | <u>\$ 33,656,429</u>    | <u>\$ 33,730,471</u> | <u>\$ 33,421,566</u> | <u>\$ (308,905)</u>                                    |

**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2011**

|                                       | <u>Budgeted Amounts</u> |                  | <u>Actual</u>    | <u>Variance With<br/>Final Budget<br/>Over (Under)</u> |
|---------------------------------------|-------------------------|------------------|------------------|--------------------------------------------------------|
|                                       | <u>Original</u>         | <u>Final</u>     |                  |                                                        |
| <b>GENERAL GOVERNMENT</b>             |                         |                  |                  |                                                        |
| Board of Selectmen                    | \$ 45,163               | \$ 45,163        | \$ 40,624        | \$ (4,539)                                             |
| Chief Administrator                   | 304,430                 | 306,747          | 292,947          | (13,800)                                               |
| Election                              | 24,750                  | 24,750           | 21,126           | (3,624)                                                |
| Probate court                         | 5,000                   | 11,409           | 11,409           | -                                                      |
| Town counsel                          | 140,000                 | 53,269           | 53,269           | -                                                      |
| Town clerk                            | 132,616                 | 134,287          | 128,337          | (5,950)                                                |
| Expenses, donations and contributions | 71,150                  | 71,204           | 17,808           | (53,396)                                               |
| Contingency                           | 62,197                  | 11,835           | -                | (11,835)                                               |
| Information Technologies              | 40,756                  | 40,969           | 40,969           | -                                                      |
| Total general government              | <u>826,062</u>          | <u>699,633</u>   | <u>606,489</u>   | <u>(93,144)</u>                                        |
| <b>FINANCE</b>                        |                         |                  |                  |                                                        |
| Board of Finance                      | 116,350                 | 116,350          | 50,485           | (65,865)                                               |
| Finance                               | 195,191                 | 202,363          | 195,856          | (6,507)                                                |
| Assessor                              | 128,669                 | 128,669          | 124,271          | (4,398)                                                |
| Tax collector                         | 89,985                  | 91,299           | 88,397           | (2,902)                                                |
| Board of Assessment Appeals           | 3,200                   | 3,200            | 45               | (3,155)                                                |
| Total finance                         | <u>533,395</u>          | <u>541,881</u>   | <u>459,054</u>   | <u>(82,827)</u>                                        |
| <b>PUBLIC SAFETY</b>                  |                         |                  |                  |                                                        |
| Police                                | 1,725,570               | 1,758,152        | 1,704,984        | (53,168)                                               |
| Fire Service incentive                | 37,090                  | 37,090           | 37,090           | -                                                      |
| Fire services                         | 252,320                 | 264,679          | 264,679          | -                                                      |
| Fire marshal                          | 78,156                  | 79,573           | 75,582           | (3,991)                                                |
| Emergency services                    | 45,790                  | 45,790           | 45,224           | (566)                                                  |
| Total public safety                   | <u>2,138,926</u>        | <u>2,185,284</u> | <u>2,127,559</u> | <u>(57,725)</u>                                        |
| <b>PUBLIC WORKS</b>                   |                         |                  |                  |                                                        |
| Town hall                             | 278,480                 | 281,503          | 269,730          | (11,773)                                               |
| Park Department                       | 83,334                  | 84,336           | 81,876           | (2,460)                                                |
| General highway                       | 996,183                 | 1,125,016        | 1,125,016        | -                                                      |
| Town garage                           | 35,080                  | 35,734           | 35,734           | -                                                      |
| Transfer station                      | 279,347                 | 280,263          | 264,791          | (15,472)                                               |
| Utilities                             | 186,500                 | 186,500          | 185,572          | (928)                                                  |
| Community center                      | 127,500                 | 127,500          | 112,461          | (15,039)                                               |
| Total public works                    | <u>1,986,424</u>        | <u>2,120,852</u> | <u>2,075,180</u> | <u>(45,672)</u>                                        |
| <b>HUMAN SERVICES</b>                 |                         |                  |                  |                                                        |
| Health district                       | 42,942                  | 42,942           | 42,942           | -                                                      |
| Farmington Valley VNA                 | 24,425                  | 26,465           | 26,465           | -                                                      |
| Senior/Social Services                | 124,099                 | 124,099          | 112,655          | (11,444)                                               |
| Park and recreation                   | 203,937                 | 206,808          | 206,808          | -                                                      |
| Library                               | 527,363                 | 534,945          | 530,219          | (4,726)                                                |
| Total human services                  | <u>922,766</u>          | <u>935,259</u>   | <u>919,089</u>   | <u>(16,170)</u>                                        |

**TOWN OF CANTON, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Concluded)**  
**FOR THE YEAR ENDED JUNE 30, 2011**

|                                             | <u>Budgeted Amounts</u> |               | <u>Actual</u> | <u>Variance With<br/>Final Budget<br/>Over (Under)</u> |
|---------------------------------------------|-------------------------|---------------|---------------|--------------------------------------------------------|
|                                             | <u>Original</u>         | <u>Final</u>  |               |                                                        |
| INSURANCE                                   | \$ 245,660              | \$ 291,705    | \$ 289,829    | \$ (1,876)                                             |
| PLANNING AND DEVELOPMENT                    |                         |               |               |                                                        |
| Building official                           | 65,703                  | 65,703        | 51,227        | (14,476)                                               |
| Town planner                                | 219,838                 | 224,188       | 218,485       | (5,703)                                                |
| Total planning and development              | 285,541                 | 289,891       | 269,712       | (20,179)                                               |
| FRINGE BENEFITS                             | 1,745,864               | 1,694,173     | 1,694,173     | -                                                      |
| EDUCATION                                   | 22,283,809              | 22,283,809    | 21,752,661    | (531,148)                                              |
| DEBT SERVICE                                |                         |               |               |                                                        |
| Principal                                   | 1,745,000               | 1,745,000     | 1,745,000     | -                                                      |
| Interest                                    | 472,032                 | 472,032       | 472,031       | (1)                                                    |
| Total debt service                          | 2,217,032               | 2,217,032     | 2,217,031     | (1)                                                    |
| Total expenditures                          | 33,185,479              | 33,259,519    | 32,410,777    | (848,742)                                              |
| OTHER FINANCING USES                        |                         |               |               |                                                        |
| Transfers out:                              |                         |               |               |                                                        |
| Emergency Services Fund                     | 39,920                  | 39,920        | 39,920        | -                                                      |
| Animal Control Fund                         | 21,630                  | 21,630        | 21,630        | -                                                      |
| Youth Services Bureau                       | 4,400                   | 4,400         | 4,400         | -                                                      |
| Capital and Nonrecurring Fund               | 405,000                 | 405,000       | 405,000       | -                                                      |
| Total other financing uses                  | 470,950                 | 470,950       | 470,950       | -                                                      |
| Total expenditures and other financing uses | \$ 33,656,429           | \$ 33,730,469 | \$ 32,881,727 | \$ (848,742)                                           |

**TOWN OF CANTON, CONNECTICUT  
SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING  
FOR THE YEAR ENDED JUNE 30, 2011**

| Grand List Year      | Balance Uncollected June 30, 2010 | Current Levy         | Lawful Corrections |                   | Transfers To Suspense | Balance To Be Collected | Collections          |                        |                      | Balance Uncollected June 30, 2011 |
|----------------------|-----------------------------------|----------------------|--------------------|-------------------|-----------------------|-------------------------|----------------------|------------------------|----------------------|-----------------------------------|
|                      |                                   |                      | Additions          | Deductions        |                       |                         | Taxes                | Interest and Lien Fees | Total                |                                   |
| 1994                 | \$ 26,336                         | \$ -                 | \$ -               | \$ 26,336         | \$ -                  | \$ -                    | \$ -                 | \$ -                   | \$ -                 | \$ -                              |
| 1995                 | 26,903                            | -                    | -                  | -                 | -                     | 26,903                  | -                    | -                      | -                    | 26,903                            |
| 1996                 | 27,432                            | -                    | -                  | -                 | -                     | 27,432                  | -                    | -                      | -                    | 27,432                            |
| 1997                 | 28,354                            | -                    | -                  | -                 | -                     | 28,354                  | -                    | -                      | -                    | 28,354                            |
| 1998                 | 28,983                            | -                    | -                  | -                 | 25                    | 28,958                  | -                    | -                      | -                    | 28,958                            |
| 1999                 | 17,505                            | -                    | -                  | -                 | 38                    | 17,467                  | -                    | -                      | -                    | 17,467                            |
| 2000                 | 18,531                            | -                    | -                  | 492               | -                     | 18,039                  | -                    | 159                    | 159                  | 18,039                            |
| 2001                 | 19,650                            | -                    | -                  | 847               | -                     | 18,803                  | 169                  | 278                    | 447                  | 18,634                            |
| 2002                 | 22,079                            | -                    | -                  | 893               | -                     | 21,186                  | 1,542                | 507                    | 2,049                | 19,644                            |
| 2003                 | 24,952                            | -                    | -                  | 726               | 247                   | 23,979                  | 1,226                | 1,091                  | 2,317                | 22,753                            |
| 2004                 | 25,150                            | -                    | -                  | 731               | 159                   | 24,260                  | 250                  | 466                    | 716                  | 24,010                            |
| 2005                 | 39,736                            | -                    | -                  | 1,092             | 1,941                 | 36,703                  | 5,771                | 2,144                  | 7,915                | 30,932                            |
| 2006                 | 69,261                            | -                    | -                  | 1,055             | 6,429                 | 61,777                  | 7,998                | 5,238                  | 13,236               | 53,779                            |
| 2007                 | 155,920                           | -                    | 192                | 1,578             | 18,574                | 135,960                 | 41,831               | 15,592                 | 57,423               | 94,129                            |
| 2008                 | 322,917                           | -                    | 14,624             | 14,046            | 15,654                | 307,841                 | 91,717               | 38,189                 | 129,906              | 216,124                           |
| Suspense Collections | -                                 | -                    | -                  | -                 | -                     | -                       | 5,084                | 7,458                  | 12,542               | -                                 |
| Total prior years    | 853,709                           | -                    | 14,816             | 47,796            | 43,067                | 777,662                 | 155,588              | 71,122                 | 226,710              | 627,158                           |
| 2009                 | -                                 | 29,069,980           | 48,802             | 60,540            | 5,126                 | 29,053,116              | 28,696,728           | 66,699                 | 28,763,427           | 356,388                           |
| <b>Total</b>         | <b>\$ 853,709</b>                 | <b>\$ 29,069,980</b> | <b>\$ 63,618</b>   | <b>\$ 108,336</b> | <b>\$ 48,193</b>      | <b>\$ 29,830,778</b>    | <b>\$ 28,852,316</b> | <b>\$ 137,821</b>      | <b>\$ 28,990,137</b> | <b>\$ 983,546</b>                 |

**TOWN OF CANTON, CONNECTICUT  
SCHEDULE OF SEWER USAGE COLLECTIONS  
FOR THE YEAR ENDED JUNE 30, 2011**

| Year<br>Ended<br>June 30, | Uncollected<br>Charges<br>July 1, 2010 | Current<br>Billings | Lawful Corrections |            | Adjusted<br>Charges<br>Collectible | Collections          |                              |            | Uncollected<br>Charges<br>June 30, 2011 |
|---------------------------|----------------------------------------|---------------------|--------------------|------------|------------------------------------|----------------------|------------------------------|------------|-----------------------------------------|
|                           |                                        |                     | Additions          | Deductions |                                    | Charges<br>Collected | Interest<br>and Lien<br>Fees | Total      |                                         |
|                           |                                        |                     |                    |            |                                    |                      |                              |            |                                         |
| 2011                      | \$ -                                   | \$ 764,230          | \$ -               | \$ 10,930  | \$ 753,300                         | \$ 717,646           | \$ 6,563                     | \$ 724,209 | \$ 35,654                               |
| 2010                      | 39,523                                 | -                   | 1,321              | -          | 40,844                             | 28,235               | 6,036                        | 34,271     | 12,609                                  |
| 2009                      | 10,883                                 | -                   | -                  | -          | 10,883                             | 4,984                | 2,242                        | 7,226      | 5,899                                   |
| 2008                      | 5,876                                  | -                   | -                  | -          | 5,876                              | 3,203                | 1,954                        | 5,157      | 2,673                                   |
| 2007                      | 1,719                                  | -                   | -                  | -          | 1,719                              | 1,334                | 941                          | 2,275      | 385                                     |
| 2006                      | 735                                    | -                   | -                  | -          | 735                                | 735                  | 800                          | 1,535      | -                                       |
| 2005                      | 735                                    | -                   | -                  | -          | 735                                | 735                  | 932                          | 1,667      | -                                       |
| 2004                      | 490                                    | -                   | -                  | -          | 490                                | 490                  | 702                          | 1,192      | -                                       |
| 2003                      | 490                                    | -                   | -                  | -          | 490                                | 490                  | 790                          | 1,280      | -                                       |
| 2002                      | 460                                    | -                   | -                  | -          | 460                                | 460                  | 828                          | 1,288      | -                                       |
| 2001                      | 460                                    | -                   | -                  | -          | 460                                | 460                  | 911                          | 1,371      | -                                       |
| 2000                      | 430                                    | -                   | 63                 | -          | 493                                | 493                  | 757                          | 1,250      | -                                       |
| 1999                      | 215                                    | -                   | 144                | -          | 359                                | 359                  | 16                           | 375        | -                                       |
|                           | \$ 62,016                              | \$ 764,230          | \$ 1,528           | \$ 10,930  | \$ 816,844                         | \$ 759,624           | \$ 23,472                    | \$ 783,096 | \$ 57,220                               |

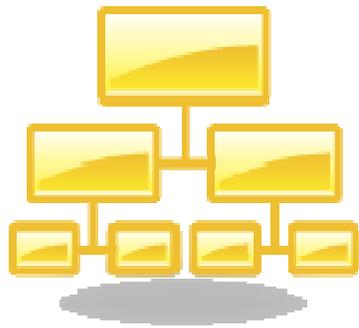
**TOWN OF CANTON, CONNECTICUT  
PRINCIPAL PROPERTY TAX PAYERS  
CURRENT YEAR AND NINE YEARS AGO**  
*(Unaudited)*

| <u>Taxpayer</u>                | <u>2011</u>                   |             |                                                             | <u>2002</u>                   |             |                                                             |
|--------------------------------|-------------------------------|-------------|-------------------------------------------------------------|-------------------------------|-------------|-------------------------------------------------------------|
|                                | <u>Taxable Assessed Value</u> | <u>Rank</u> | <u>Percentage of Total Town Taxable Assessed Grand List</u> | <u>Taxable Assessed Value</u> | <u>Rank</u> | <u>Percentage of Total Town Taxable Assessed Grand List</u> |
| W/S Peak Canton Properties LLC | \$ 33,539,420                 | 1           | 3.01%                                                       |                               |             | 0.00%                                                       |
| CL&P                           | 14,562,440                    | 2           | 1.31%                                                       | 6,341,390                     | 1           | 1.14%                                                       |
| Kohls                          | 6,295,720                     | 3           | 0.57%                                                       |                               |             | 0.00%                                                       |
| Shaw's                         | 6,082,310                     | 4           | 0.55%                                                       |                               |             | 0.00%                                                       |
| New Horizons Inc.              | 5,219,400                     | 5           | 0.47%                                                       | 4,272,140                     | 3           | 0.77%                                                       |
| Henry Bahre et al              | 3,990,570                     | 6           | 0.36%                                                       | 4,997,820                     | 2           | 0.90%                                                       |
| Connecticut Water Company      | 3,586,360                     | 7           | 0.32%                                                       | 1,510,520                     | 7           | 0.27%                                                       |
| Collinsville Savings Society   | 2,868,690                     | 8           | 0.26%                                                       |                               |             | 0.00%                                                       |
| Takapa Group LLC               | 2,417,390                     | 9           | 0.22%                                                       |                               |             | 0.00%                                                       |
| Maple Glen Associates          | 2,368,380                     | 10          | 0.21%                                                       | 1,896,400                     | 6           | 0.34%                                                       |
| Inertia Dynamics               |                               | -           | 0.00%                                                       | 1,997,650                     | 4           | 0.36%                                                       |
| Leo Reiner et al               |                               | -           | 0.00%                                                       | 1,908,350                     | 5           | 0.34%                                                       |
| Collinsville Company           |                               | -           | 0.00%                                                       | 1,366,880                     | 8           | 0.25%                                                       |
| Whitehall Realty Corp          |                               | -           | 0.00%                                                       | 1,107,540                     | 9           | 0.20%                                                       |
| Robert Cirilli                 |                               | -           | 0.00%                                                       | 985,580                       | 10          | 0.18%                                                       |
|                                | <u>\$ 80,930,680</u>          |             | <u>7.27%</u>                                                | <u>\$ 26,384,270</u>          |             | <u>4.75%</u>                                                |

**Source:** Town of Canton, Offices of the Tax Collector and the Assessor

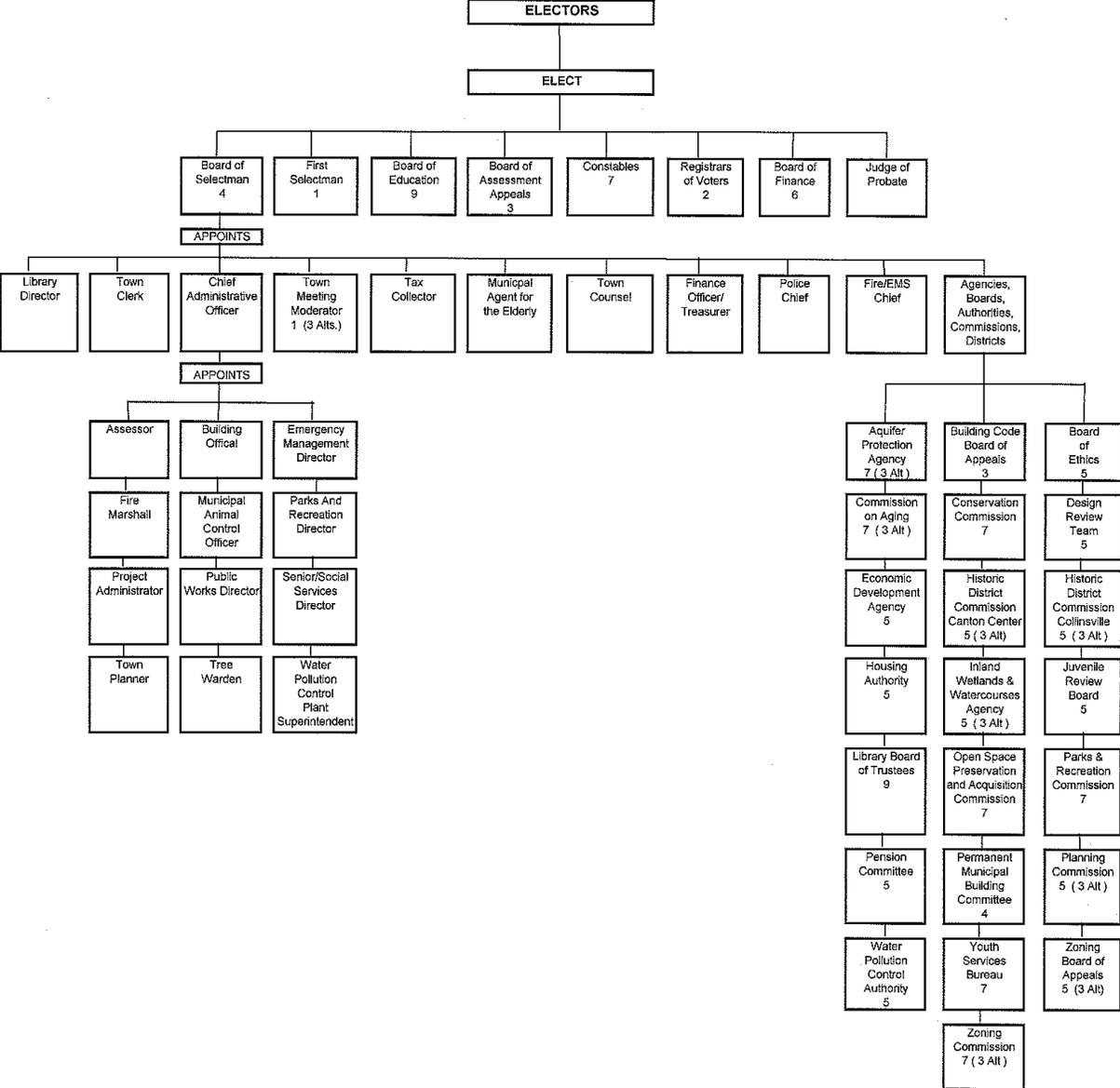
TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2010-2011

# ORGANIZATIONAL



# REPORT

**TOWN OF CANTON  
ORGANIZATIONAL CHART**



TOWN OF CANTON ANNUAL REPORT  
FISCAL YEAR 2010-2011



# ASSESSORS OFFICE

The Assessors Office is responsible for the preparation of the Towns annual Grand List, which this year exceeded 1.1 billion dollars. The Grand List is a complete listing of all properties in town, its ownership and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing tax bills. The overall net increase in this year's Grand List was .69% or \$7,796,223.

The three categories that make up the Grand List are:

**Real Estate** increased \$5,605,690 or .56%. An average home in Canton has a value of \$360,000. These new assessments along with a revised mill rate are used to determine property taxes for July 2011.

**Personal Property** decreased \$1,184,030 to \$39,489,230. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

**Motor Vehicles** increased \$3,301,543 to \$76,620,596. This change is attributed to an increase in sales of motor vehicles. Included in this figure are all motor vehicles registered and garaged in Canton as of October 1, and total 8,231 vehicles. The average value for a car garaged in Canton is \$12,210. Vehicles are assessed each year at 70% of market value as reported by the NADA Appraisal Guide.

Exempt Properties amounted to \$77,970,170. Included within this group were:

|                      |              |
|----------------------|--------------|
| Town of Canton       | \$54,204,950 |
| State of Connecticut | \$ 4,728,780 |
| Other                | \$19,036,440 |

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for ownership and building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs plus State and Town Elderly/Disabled tax relief programs. This year a total of \$173,978 was granted to homeowners for tax relief.

**2010 GRAND LIST**

|                   |                   |                       |
|-------------------|-------------------|-----------------------|
| <u>Grand List</u> | <u>Exemptions</u> | <u>Net Grand List</u> |
| \$1,123,284,076   | \$1,990,760       | \$1,121,293,316       |

| <b><u>PERCENTAGE OF GRAND LIST BY CLASS:</u></b> | <b><u>2009</u></b> | <b><u>2010</u></b> |
|--------------------------------------------------|--------------------|--------------------|
| Real Estate                                      | 89.8%              | 89.7%              |
| Motor Vehicle                                    | 6.5%               | 6.0%               |
| Personal Property                                | 3.7%               | 3.5%               |

As always, we are ready to explain and review individual assessments with each property owner.

Harry DerAsadourian  
Assessor

# **AQUIFER PROTECTION AGENCY**

The Aquifer Protection Agency (“APA”) is a registration and permitting agency charged by the State of Connecticut to review, evaluate, and take action on existing and proposed regulated activities potentially having an adverse environmental impact on public drinking ground water supplies.

During fiscal year 2010-2011, the APA held 3 regular meetings, and processed one (1) registration for permission to continue regulated business activities within the Aquifer Protection Area boundaries.

The APA has an Authorized Agent who reports to the Agency the status of and compliance with all permits and registrations issued under its authority and to also acts as the APA’s enforcement officer.

The APA operates with seven (7) regular members and three (3) alternates.

The APA holds their regular meetings on the third Wednesday of each month at 7:20 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. All meetings are open to the public.

# BOARD OF ASSESSMENT APPEALS

As required by State law, the Board of Assessment Appeals held meetings during the month of March 2011 to hear appeals concerning the Grand List of October 1, 2010. Any property owner who felt the assessment of their property was inaccurate could appeal to the Board.

A total of four (4) appeals were heard. The result of these appeals lowered the Grand List by \$68,380.

|                   |           |          |
|-------------------|-----------|----------|
| Real Estate       | 3 Granted | 1 Denied |
| Personal Property | 0 Granted | 0 Denied |
| Motor Vehicles    | 0 Granted | 0 Denied |

## **FINAL GRAND LIST AFTER THE BOARD OF ASSESSMENT APPEALS:**

|            |                 |
|------------|-----------------|
| Gross      | \$1,123,215,696 |
| Exemptions | \$ 1,990,760    |
| Net        | \$1,121,224,936 |

## **BOARD OF ASSESSMENT MEMBERS**

David P. Sinish  
Paul Volovski  
Carol York

Paul Volovski  
Chairman

## BOARD OF ETHICS

As of August 2011, the Canton Board of Ethics has been in existence for two years. Membership of the Board has been stable with only one alternate member resigning for personal reasons in the previous reporting period. A new alternate member was appointed by the Board of Selectmen in February 2011 to fill the position thus completing the Board makeup of five regular members and two alternates.

The Board received eleven (11) letters of recusal from Canton officials removing themselves from the possibility of a conflict of interest concerning business decisions that their Commissions or Boards were considering. There was one request for an "Advisory Opinion" from a Canton town official which the Board responded to and rendered. A review of the Board of Ethics *Policy and Procedure Manual* will be undertaken by the Board in the next quarter.

The Board of Ethics meets at 7:00 PM on the third Tuesday of the month at the Canton Community Center, 40 Dyer Avenue unless scheduled otherwise. In FY 2011, five regular meetings were held and one special meeting which was held in executive session. One regular meeting in January was cancelled due to inclement weather.

The Board of Ethics meeting schedule, meeting agendas and minutes are posted on the town of Canton website: [www.townofcantonct.org](http://www.townofcantonct.org) . The public is welcome to attend.

David R. Kubas, Chairman  
Canton Board of Ethics

## **BOARD OF SELECTMEN**

In recognition of the continuing fiscal crisis the Board of Selectmen's adopted budget for the fiscal year 2010-2011 was \$9,037,811 which represented only an increase of \$1,427 over the previous year's budget. Despite the flat funding the Town continued to fully fund the pension and health insurance funds as recommended by the Town's actuaries, created a Senior/Social Services Coordinator to replace services previously provided under contract by the Town of Avon (a net savings), provided additional part-time staff to the Parks and Recreation Department using funds from the Parks and Recreation Special Revenue Account and contracted for an evaluation of our aging road system.

The road system evaluation known as a Pavement Management Study graded the current road conditions, identified techniques and costs to upgrade our roads and made recommendations for annual road maintenance. Based on the Study recommendations the fiscal year 2011-2012 budget road maintenance funding level was increased to \$400,000. The Study recommends that the level of funding ultimately be in the range of \$700,000 and it is anticipated that the Selectmen will increase the annual funding level in the fiscal year 2012-2013 budget. The Study placed the cost at upgrading all our roads at 17 million dollars. As part of the development of a capital funding priority plan it is anticipated that the Town will seek bond funding to complete a portion of this work.

The Town continues to face the need to upgrade other portions of our infrastructure including construction of a new Public Works garage, improvements to Town Hall to meet safety and access requirements, replacement of the roof on the Library/Community Center, improvements/replacement of the swimming pool and development of additional athletic fields. The Selectmen in coordination with the Board of Education started to develop a long range capital priorities plan to identify their future needs. The Permanent Municipal Building Committee continued to seek a location for a new Public Works garage following the failure to obtain Town approval to purchase property at 5 Cherry Brook Road. To date despite continuing to evaluate other sites they have been unable to locate another suitable location.

After an extensive search process Chris Arciero was selected to be the Town's new Police Chief. As part of the process the Board of Selectmen contracted with the Police Executive Research Forum (PERF) to perform an evaluation of the Department. Under Chief Arciero's leadership the Department has already moved aggressively to implement many of the recommendations of that evaluation.

The Board appointed temporary committees to undertake an update to the Town Plan of Conservation and Development and to oversee the study and development of a master plan for the Farmington River in the Collinsville area. The update to the Town Plan is required by State law and will take several years. A critical component of the update is to obtain active public participation and the committee has held workshops and encouraged the citizens to become active participants in the planning process. The River study known as the Upper Mill Pond Study funded with a \$100,000 State grant will identify the existing conditions of the River, methods to upgrade the environmental and aesthetic quality and make recommendations to improve recreational opportunities.

The Town completed with Federal stimulus funding Phase III of the Farmington River Trail connecting the Collinsville area with the Route 44 corridor at the intersection of Routes 44 and 177. In addition the Town approved the acceptance of a Federal Highway grant of \$5.34M to provide 80% funding for the repair of Town Bridge. Presently \$200,000 of the Town's project cost will be funded by a State Small Town Economic Assistance Grant.

## **BOARD OF SELECTMEN**

The Town also received a State open space grant of \$97,500 to fund 50% of the purchase of the 35 acre Carpenter property on Case Street. The Town made modifications to the Transfer Station which will allow for single stream recycling.

A preliminary feasibility study for the Hydro Project was completed by GZA consultants under the direction of the Hydro Advisory Committee. The Study funded with a \$50,000 State Clean Energy Grant found there were no fatal flaws in the project concept to re-establish the Hydro facilities at the Collinsville dams. The Town continued to seek Congressional action to reissue the FERC licenses to the Town. Further studies will be necessary if the licenses are issued prior to a final determination to proceed with the Project. State legislation allowing for virtual net metering by municipalities will assist in making the Project economically feasible.

# BUILDING DEPARTMENT

Chapter 541 of the Connecticut General Statutes sets forth the need, duties, requirements and conditions for the Building Department. Chapter 541, part 1a of the CGS also states that all towns, cities and boroughs in the State of Connecticut shall use this code as their Building Code. This department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of Certificates of Occupancy or Completion are among the duties of the office.

The Building Official, performing the duties of the office on a part-time basis, conducted a total of 550 inspections. The Building Department will continue in its efforts to provide customer service and promote safety and general welfare in the construction environment while enforcing the building codes.

## Building/Renovation Permit Statistics

| <u>Type of Permit</u> | <u>No. of Permits</u> | <u>Value of Permits</u> |
|-----------------------|-----------------------|-------------------------|
| Addition/Alteration   | 68                    | \$1,654,188             |
| Deck                  | 15                    | \$102,505               |
| Demolition            | 1                     | \$11,488                |
| Electrical            | 129                   | \$278,254               |
| Garage/Shed           | 24                    | \$529,227               |
| HVAC/Woodstove        | 138                   | \$759,120               |
| Commercial            | 20                    | \$986,730               |
| New Residential       | 12                    | \$3,229,760             |
| Plumbing              | 52                    | \$208,566               |
| Pool                  | 9                     | \$148,000               |
| Roofing/Siding        | 41                    | \$361,052               |
| Foundation            | 1                     | \$20,000                |
| <b>Total</b>          | <b>510</b>            | <b>\$8,288,890</b>      |

### *Total Value of Permits and Permit Fees*

| <b>July - June 2010-2011</b> |             |
|------------------------------|-------------|
| Value                        | Permit Fees |
| \$8,288,890                  | \$119,896   |

# CANTON CHAMBER OF COMMERCE

The purpose of the Canton Chamber of Commerce is to advance the economic civic, cultural and social interests of the business community in Canton. A voluntary association of business, professional and government leaders working together to advance the economic and civic development of the business Community, the Chamber is a network of local leadership. Pooling the skills, talents and resources of each individual to drive and support continued business opportunity and community improvement, the Chamber is vital and growing. Membership has increased by nearly 50% to almost 300 since the Chamber's independence from the MetroHartford Chamber and opening of our Canton office mid-2003.

The Canton Chamber of Commerce fulfills its mission through the commitment and efforts of its volunteer leaders—its officers, directors, committee chairs and members—comprised of over 40 dedicated business people and professionals who endorse its goals and strive to make it a vital organization benefiting the wider community. This valuable service and experience helps members in other responsibilities and is recognized by their customers and clients.

Your Chamber supports and assists other Canton organizations sharing common goals for community improvement. Canton Schools, Canton Town Government, Canton Police Department, Gifts for Canton, League of Women Voters, Rotary Club of Avon-Canton, Focus on Canton, Sam Collins Day, to name only a few, have established mutually beneficial relationships with the Chamber. The Chamber has supported a broad range of organizations and people working together to improve Canton's quality of life.

Any person, firm, partnership, association, corporation or other entity subscribing to the objects and purposes of the Chamber that conducts business is eligible for regular membership, and any person or non-profit entity whom or which does not conduct business is eligible for associate membership

The Canton Chamber's website, [www.CantonChamberofCommerce.com](http://www.CantonChamberofCommerce.com), is Canton's most comprehensive and complete directory of businesses, products and services. Unlike static and cumbersome telephone company classified directories, the website is dynamic, constantly being updated to include new Chamber members and changes to current members' listings.

Visit the Chamber at [www.CantonChamberofCommerce.com](http://www.CantonChamberofCommerce.com)

# CHIEF ADMINISTRATIVE OFFICER

Fiscal Year 2010-2011 began with the completion of a process that started the previous fiscal year, which was the selection of the Chief of Police. After being interviewed by a panel of Police Executives, Community Stakeholders and eventually the Board of Selectmen, State Police Lieutenant Colonel Christopher Arciero was selected as the new Canton Chief in September of 2010.

As part of the police selection process the Police Executive Research Forum (PERF) performed an evaluation of the police department. That report was presented in the summer of 2010. The report documented many proposals for changes at the police department. Through Chief Arciero's leadership, many of the proposals have been implemented.

Through the fall of 2010 to the spring of 2011, work was performed on Phase III of the Farmington River Trail. Phase III of the trail is 1.8 miles long and extends the trail from Old River Road to Route 44 near its intersection with Lovely Street. Phase III of the trail was funded through a federal American Recovery and Reinvestment Act (ARRA) grant. The trail was officially opened in a ribbon cutting ceremony attended by Governor Malloy in July 2011.

In the summer of 2010, the town received notice that it had been awarded a grant to fund 80% of the cost of reconstructing Town Bridge. The bridge, which was originally constructed in 1895, was recently documented as being in "serious condition" by the State Department of Transportation. The total expenditure for reconstruction, which includes the grant amount of \$5,346,586 and a local match of \$1,336,646, was approved at a referendum on November 2, 2010. At a Town Meeting in December 2010 a Small Town Economic Assistance (STEAP) Grant in the amount of \$200,000 was approved to partially off-set the amount of the Town's local match.

As was approved in the fiscal year 2010-2011 budget, the town completed a Pavement Management Plan. As part of the plan, engineers from the firm of Vanasse Hangen & Brustlin (VHB) inspected all the local roads in Canton, documented current road conditions and estimated the costs of improving each road. The result of the study was that Canton had a backlog of over \$17,880,000 in road repairs. The study provided the town with a computer program which recommends which roads to improve based on available funding. The engineers recommended that the town bond for significant road improvements and increase the annual appropriation for road maintenance from the traditional level of \$200,000-\$300,000 to a level of \$600,000-\$700,000.

The CAO's 2011-2012 general government budget included a 2.8% increase. Much of this increase was the result of additional funding for the Pavement Management Plan and funding for required payroll adjustments. The Board of Selectmen submitted a 3.2% increase to the Board of Finance which was reduced and eventually approved by the voters at a referendum in May 2011. A total of \$221,717 was returned to the town as unspent funds at the end of the 2009-2010 fiscal year.

The CAO's office continues to meet the everyday challenges of managing the Town of Canton. Much of the credit for what is accomplished goes to: Jerome "Jeff" Shea, Project Administrator; Michelle Schroder, Executive Assistant; and JoAnn Martin, CAO Clerk. Please do not hesitate to contact us or stop by if you have any questions or concerns.

# CONSERVATION COMMISSION

The Conservation Commission functions under the authority of Town Ordinance 62. The primary functions of the Conservation Commission are to conduct research into the utilization of land areas of the municipality, prepare maps and publications, inventory natural resources and keep an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas. It may from time to time recommend to the planning commission plans and programs for the development and use of such areas. It may make recommendations to zoning commissions, planning commissions, inland wetlands agencies and other municipal agencies on proposed land use changes and manage municipally-owned open space.

In 2010-2011, the Commission, in conjunction with the Open Space Preservation and Acquisition Commission, and the Land Use Office, prepared a template of an Open Space management plan that will serve as a model for the preparation of management plans for all of the Town's open space lands. A goal of the Commission will be to begin preparing specific management plans for each of the Town's open space lands. Other goals include the completion of an open space and natural resources inventory that will be incorporated in the update of the Town's Plan of Conservation and Development.

The Conservation Commission met eight (8) times in 2010-2012. It consists of seven members and meets on the fourth Wednesday of every month at 7:30 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds site-walks as needed. All meetings are open to the public.

## **DESIGN REVIEW TEAM**

Officially appointed in 2006, the Design Review Team (DRT) meets at regularly scheduled meetings to review site development applications submitted or proposed to be submitted to the Zoning process. The Canton DRT works to positively impact the future development of the community from a perspective of aesthetics and design considerations. Many recommendations are made through the DRT review process to enhance and/or preserve the character of the town.

The DRT functions to assist businesses with the design aspects of the zoning approval process in advance of the public hearing, with the intent of saving applicants time and money. Design Review provides a mechanism for designs to be developed with Town input prior to the submission of a final site design by an applicant. The early review of building and site design is strongly encouraged to occur prior to the filing of an application before much design money has been spent. The DRT collaborates with applicants using the standards and guidance represented in Section 69 of the Canton Zoning Regulations.

The Design Review Team held seven (7) regular/special meetings and processed six (6) applications for review of buildings, and site plans.

The DRT in 2010-2011 is in the process of reviewing potential areas for possible creation of Village Districts as recommended by the Plan of Conservation and Development.

The DRT consists of five (5) members who meet monthly on the fourth Tuesday of each month, 5:30 PM at the Library Community Center at 40 Dyer Avenue. The members include an architect, a landscape architect, and two members who have education, training or experience in a design oriented field. The Land Use Office provides technical and professional support services to the DRT. The public is invited to attend all meetings of the DRT.

# ECONOMIC DEVELOPMENT AGENCY

The mission of Canton's Economic Development Agency (EDA) is to foster and support economic development, provide educational resources to business enterprises, and to stimulate Canton's economic vitality while enhancing its essential character.

The purpose of Canton's EDA is to:

- Conduct research into the economic conditions and trends within the agency's municipality.
- Make recommendations based on research for the improvement of economic conditions and foster optimum development strategies within the agency's municipality.
- Coordinate economic activities of and cooperate with unofficial bodies organized to promote economic development and sponsor, fund, and support activities to further this purpose.

The EDA is a volunteer agency appointed by the Board of Selectmen to assist businesses and plan for the economic well being of the Town.

The EDA held ten (10) regular and two (2) special meetings during this fiscal year. During this time the EDA maintained an inventory of underutilized non-residential property, developed a Cost of Community Services analysis, continued the process of preparing for an Economic Forum; continually updated the Town website, reviewed strategic plan for the community relative to economic challenges, met with the Collinsville Merchant Association and assigned a member to the Plan of Conservation and Development Update Committee.

The EDA is comprised of five (5) members appointed by the Board of Selectmen. Monthly meetings are held on the second Tuesday of each month at 6:00 PM at the Library Community Center. Members of the local business community and the general public are welcome to attend.

# FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

In a health care environment in which mergers, acquisitions and consolidations are happening with unprecedented frequency, the Farmington Valley VNA is one of only a few remaining independent, nonprofit visiting nurse associations in Connecticut. Services are provided to any individual or family, regardless of ability to pay, insurance limitations or other hardship. This mission has remained intact and unwavering since the Agency's inception in 1908 and our organization continues to serve as the community's foundation of compassionate home health care, Hospice services and illness prevention programs. With growing competition with out of area, larger and for profit home health providers which are entering this region, the Farmington Valley VNA is continuously evaluating and working to improve its quality and scope of services, responsiveness to community needs and cost efficiency. These distinct qualities assure Canton residents that their needs remain a genuine priority and that donations and other funds are utilized locally for delivery of essential services and programs.

So many people have been positively touched in some way by our organization. Preschool vision and hearing testing, blood pressure screenings, flu immunizations, in-home health services following surgery, illness or injury, educational programs at locations throughout the community, and the special support needed when caring for a terminally ill loved one in the home ~ these are just a few examples of the way the Farmington Valley VNA has benefited local residents of all ages.

Services available to Canton residents include:

- \* Skilled Nursing
- \* Physical Therapy
- \* Occupational Therapy
- \* Speech Therapy
- \* Medical Social Services
- \* Home Health Aide Services
- \* Private Duty Aide Services
- \* Intravenous Therapy
- \* Nutritional Counseling
- \* Companion and Homemaker Services
- \* Remote patient monitoring

A variety of specialized services are also provided including complex wound care management and digital photography for more accurate and timely treatment, prothrombin time testing, pulse oximetry, cardiac nursing, early rehabilitation programs after total joint replacements, diabetes education and management, and contemporary remote telemonitoring of patients' cardiac and respiratory status.

Our home based Hospice Program has also continued to offer caring support to many individuals and families who are dealing with a life limiting illness. Highly trained and compassionate staff have made a positive difference in the quality of many patients' lives and in the lives of their loved ones through this special program. Many of our own friends and neighbors have been helped. Hospice services are provided in the patient's place of residence including their home, skilled nursing facility or assisted living community. Hospice as a care concept is consistently growing due to greater acceptance of Hospice care intervention with non-cancer diagnoses such as Alzheimer's Disease, and end stage cardiac and respiratory conditions. The Farmington Valley VNA's Hospice Program is Medicare certified and State licensed, and also accepts patients covered by the Hospice Medicaid Benefit, a program that was enacted in Connecticut in January 2009. The Agency's Hospice Program was surveyed by the Department of Public Health in May 2011 and was found to be in full compliance with all Medicare Conditions of Participation.

# **FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.**

As an integral part of its mission, the Agency continues to operate a distinct and separate Community Programs Department with a focus on illness prevention, health promotion and education. This program makes our organization very unique in that most home health care providers have eliminated virtually all illness prevention services due to financial losses and changes in programmatic priorities to maximize profits. Over 2800 Canton residents benefited from one or more community wellness programs last year.

The Farmington Valley VNA launched a community-wide capital campaign in May 2011 in order to purchase a building located at 248 Salmon Brook Street in Granby which the Agency has rented from the Town of Granby for nearly thirty years. This building houses the Agency's Community Programs Department which coordinates, plans and delivers all the illness prevention, wellness and health education programs offered to Canton and all Farmington Valley residents. The building also houses a community Food Bank for Granby residents and the nursing staff who provide school nursing services in the Granby Public School System. This purchase will further expand the Farmington Valley's local presence and will assure that these essential services and programs will continue without interruption.

As a local, freestanding, non-profit organization, faithful financial support from community residents, area businesses and service organizations is critical for our future survival. Reimbursement from State and most private insurance payors is remaining flat in the upcoming year. We anticipate a decrease of approximately 2.5% in Medicare reimbursement effective January 1, 2012, having just withstood a 7% decrease in January 1, 2011, due to the Patient Protection and Affordable Care Act. These decreases in the Agency's primary payor source continue to create concerning fiscal deficits and strain on operations. Despite the growing challenges, the Farmington Valley VNA is very pleased to be an integral and vital part of Canton's community, and remains committed to improving the quality of life for our residents and families.

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit [www.farmingtonvalleyvna.org](http://www.farmingtonvalleyvna.org)

# FINANCE DEPARTMENT

The Finance Department has the responsibility of administering the Town's finances and accounting for all Town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office. The Finance Officer prepares monthly reports for the Board of Selectman and the Board of Finance. In addition, the medical self insurance account is reviewed and reconciled and the Town budget is developed and administered with the Chief Administrative Officer. The finance office handles the daily Treasury operations and manages cash and debt obligations.

The Finance Department processes accounts payable weekly and payroll bi-weekly. In 2010-11 the department accounted for 6,541 separate expenditures, 897 deposits, 2,890 journal entries and payroll, benefit and tax records for 217 employees during the year.

The Town of Canton received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2009-10 from the Government Finance Officers Association of the United States and Canada for the 11<sup>th</sup> consecutive year.

## TOWN FINANCES FOR THE FISCAL YEAR 2010-11

The Town's adopted General Fund budget for 2010-11 totaled \$33,656,429.

The mill rate was 26.09.

The Town's credit rating is Aa2.

The Town achieved a collection rate of 98.71% on the current levy.

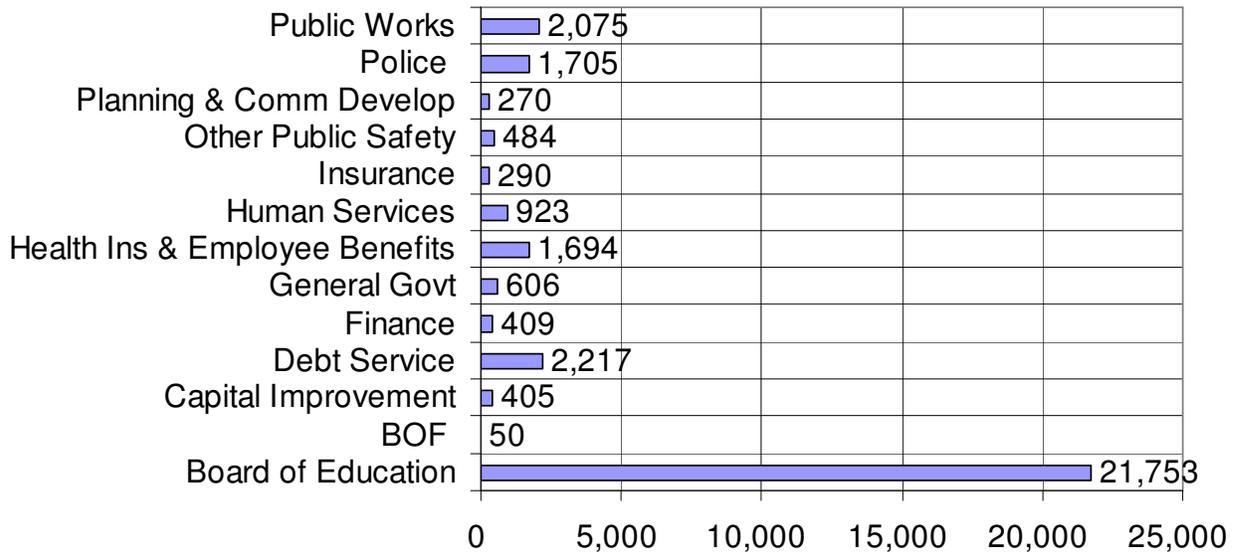
The Town's long term liabilities at June 30, 2011 totaled \$14,713,822.

The Town's actual expenditures were \$32,881,727 and actual revenues totaled \$33,421,566.

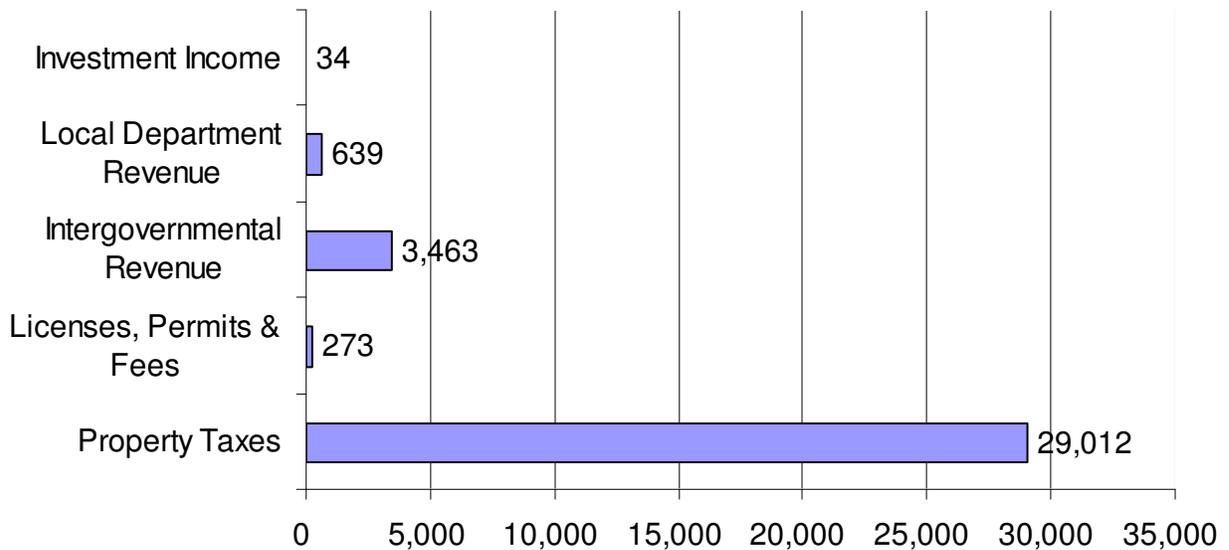
The comparative actual information, by function and funding source for the fiscal year is presented here. A detailed statement of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's Office and available on the web at [www.townofcantonct.org](http://www.townofcantonct.org).

# FINANCE DEPARTMENT

**FY 2010-11 Expenditures by Function (in thousands)**



**FY 2010-11 Revenues by Source (in thousands)**



# FINANCE DEPARTMENT

## BONDS OUTSTANDING AS OF JUNE 30, 2011 (in thousands)

| <u>Use of Proceeds</u> | <u>Maturity Date</u>           | <u>Outstanding Amount</u> |
|------------------------|--------------------------------|---------------------------|
| Cherry Brook School    | 10/15/12                       | \$ 552                    |
| CHS & CIS              | 10/15/24                       | \$ 3,602                  |
| CHS & CIS              | 05/01/23                       | \$ 8,036                  |
| Library                | 08/01/14                       | \$ 719                    |
| Police                 | 11/01/11                       | \$ 204                    |
|                        | <b>Total Outstanding Bonds</b> | <b><u>\$13,112</u></b>    |

\* Includes Principal and Interest to maturity net of State Reimbursement

Amy O'Toole  
Finance Officer/Treasurer

# FIRE MARSHAL / EMERGENCY MANAGEMENT

The Office of the Fire Marshal and Emergency Management is responsible for the following services to the community:

- Conduct fire and life safety code inspections in accordance with CT General Statute (CGS) §29-305 and the Connecticut Fire Safety Code.
- Investigate all fires within the Town of Canton in accordance with CGS §29-302.
- Plan review for new construction and existing building renovations/alterations
- Issue permits for open burning and blasting.
- Provide fire and life safety prevention education to the public and business owners
- Continued development of the town's Emergency Operations Plan
- Emergency preparedness and planning for the town's residents
- Oversight of the Emergency Operations Center

The following are highlights during FY 2010-2011:

- Several fire investigations, of which the following were of particular interest:
  1. 36-38 Gildersleeve Ave 10/20/10 (total loss)
  2. 43 East Hill Rd 02/08/11 (significant damage)
  3. 6 Bristol Dr 02/22/11 (significant damage)
- An emergency power generator was installed at the Community Center, which is also the Town's emergency shelter. The generator was partially funded by a \$30,000 grant.
- Assisted town departments in preparation for large snowstorms and snowpack over the winter. This winter was exceptionally challenging with the lack of snow melting between storms. Coordination with town officials and local businesses to clear roof snow loads for safety purposes.
- Implemented the STEP (Student Tools for Emergency Planning) program to the fifth grade students at Canton Intermediate School. This course provides valuable information to students to prepare for and respond to all hazards with their families.

The following are future goals for the Office:

- Receive "Storm Ready" designation for the Town by the National Weather Service
- Create a Community Emergency Response Team (CERT)
- Increase workforce productivity/staffing at the Emergency Operations Center (when open).
- Increase training with the fire department on the Office's role during investigations, building construction and scene preservation.

**Canton Fire Department**

**Incident Type Report (Summary)**

Alarm Date Between {07/01/2010} And {06/30/2011}

| Incident Type                                            | Count      | Pct of Incidents | Total Est Loss   | Pct of Losses  |
|----------------------------------------------------------|------------|------------------|------------------|----------------|
|                                                          | 1          | 0.08%            | \$0              | 0.00%          |
|                                                          | 1          | 0.08%            | \$0              | 0.00%          |
| <b>1 Fire</b>                                            |            |                  |                  |                |
| 111 Building fire                                        | 8          | 0.71%            | \$723,579        | 99.33%         |
| 113 Cooking fire, confined to container                  | 11         | 0.98%            | \$0              | 0.00%          |
| 114 Chimney or flue fire, confined to chimney            | 3          | 0.26%            | \$0              | 0.00%          |
| 116 Fuel burner/boiler malfunction, fire                 | 3          | 0.26%            | \$0              | 0.00%          |
| 142 Brush or brush-and-grass mixture fire                | 2          | 0.17%            | \$0              | 0.00%          |
| 154 Dumpster or other outside trash receptacle           | 1          | 0.08%            | \$0              | 0.00%          |
| 162 Outside equipment fire                               | 1          | 0.08%            | \$4,876          | 0.66%          |
|                                                          | <b>29</b>  | <b>2.59%</b>     | <b>\$728,455</b> | <b>100.00%</b> |
| <b>3 Rescue &amp; Emergency Medical Service Incident</b> |            |                  |                  |                |
| 321 EMS call, excluding vehicle accident with            | 716        | 64.15%           | \$0              | 0.00%          |
| 322 Motor vehicle accident with injuries                 | 38         | 3.40%            | \$0              | 0.00%          |
| 324 Motor Vehicle Accident with no injuries              | 33         | 2.95%            | \$0              | 0.00%          |
| 341 Search for person on land                            | 1          | 0.08%            | \$0              | 0.00%          |
| 342 Search for person in water                           | 2          | 0.17%            | \$0              | 0.00%          |
| 352 Extrication of victim(s) from vehicle                | 7          | 0.62%            | \$0              | 0.00%          |
| 353 Removal of victim(s) from stalled elevator           | 3          | 0.26%            | \$0              | 0.00%          |
|                                                          | <b>800</b> | <b>71.68%</b>    | <b>\$0</b>       | <b>0.00%</b>   |
| <b>4 Hazardous Condition (No Fire)</b>                   |            |                  |                  |                |
| 411 Gasoline or other flammable liquid spill             | 4          | 0.35%            | \$0              | 0.00%          |
| 412 Gas leak (natural gas or LPG)                        | 5          | 0.44%            | \$0              | 0.00%          |
| 413 Oil or other combustible liquid spill                | 2          | 0.17%            | \$0              | 0.00%          |
| 421 Chemical hazard (no spill or leak)                   | 1          | 0.08%            | \$0              | 0.00%          |
| 422 Chemical spill or leak                               | 1          | 0.08%            | \$0              | 0.00%          |
| 424 Carbon monoxide incident                             | 10         | 0.89%            | \$0              | 0.00%          |
| 440 Electrical wiring/equipment problem, Other           | 1          | 0.08%            | \$0              | 0.00%          |
| 442 Overheated motor                                     | 1          | 0.08%            | \$0              | 0.00%          |
| 443 Breakdown of light ballast                           | 1          | 0.08%            | \$0              | 0.00%          |
| 444 Power line down                                      | 17         | 1.52%            | \$0              | 0.00%          |
| 445 Arcing, shorted electrical equipment                 | 2          | 0.17%            | \$0              | 0.00%          |
| 461 Building or structure weakened or collapsed          | 1          | 0.08%            | \$0              | 0.00%          |
|                                                          | <b>46</b>  | <b>4.12%</b>     | <b>\$0</b>       | <b>0.00%</b>   |
| <b>5 Service Call</b>                                    |            |                  |                  |                |
| 511 Lock-out                                             | 4          | 0.35%            | \$0              | 0.00%          |

**Canton Fire Department**

**Incident Type Report (Summary)**

**Alarm Date Between {07/01/2010} And {06/30/2011}**

| <b>Incident Type</b>                            | <b>Count</b> | <b>Pct of Incidents</b> | <b>Total Est Loss</b> | <b>Pct of Losses</b> |
|-------------------------------------------------|--------------|-------------------------|-----------------------|----------------------|
| <b>5 Service Call</b>                           |              |                         |                       |                      |
| 521 Water evacuation                            | 20           | 1.79%                   | \$0                   | 0.00%                |
| 522 Water or steam leak                         | 2            | 0.17%                   | \$0                   | 0.00%                |
| 531 Smoke or odor removal                       | 2            | 0.17%                   | \$0                   | 0.00%                |
| 541 Animal problem                              | 1            | 0.08%                   | \$0                   | 0.00%                |
| 553 Public service                              | 7            | 0.62%                   | \$0                   | 0.00%                |
| 561 Unauthorized burning                        | 3            | 0.26%                   | \$0                   | 0.00%                |
| 571 Cover assignment, standby, moveup           | 4            | 0.35%                   | \$0                   | 0.00%                |
|                                                 | <b>43</b>    | <b>3.85%</b>            | <b>\$0</b>            | <b>0.00%</b>         |
| <b>6 Good Intent Call</b>                       |              |                         |                       |                      |
| 611 Dispatched & cancelled en route             | 80           | 7.16%                   | \$0                   | 0.00%                |
| 622 No Incident found on arrival at dispatch    | 11           | 0.98%                   | \$0                   | 0.00%                |
| 651 Smoke scare, odor of smoke                  | 9            | 0.80%                   | \$0                   | 0.00%                |
| 671 HazMat release investigation w/no HazMat    | 6            | 0.53%                   | \$0                   | 0.00%                |
|                                                 | <b>106</b>   | <b>9.49%</b>            | <b>\$0</b>            | <b>0.00%</b>         |
| <b>7 False Alarm &amp; False Call</b>           |              |                         |                       |                      |
| 714 Central station, malicious false alarm      | 2            | 0.17%                   | \$0                   | 0.00%                |
| 734 Heat detector activation due to malfunction | 1            | 0.08%                   | \$0                   | 0.00%                |
| 743 Smoke detector activation, no fire -        | 8            | 0.71%                   | \$0                   | 0.00%                |
| 745 Alarm system activation, no fire -          | 59           | 5.28%                   | \$0                   | 0.00%                |
| 746 Carbon monoxide detector activation, no CO  | 20           | 1.79%                   | \$0                   | 0.00%                |
|                                                 | <b>90</b>    | <b>8.06%</b>            | <b>\$0</b>            | <b>0.00%</b>         |
| <b>8 Severe Weather &amp; Natural Disaster</b>  |              |                         |                       |                      |
| 814 Lightning strike (no fire)                  | 1            | 0.08%                   | \$0                   | 0.00%                |
|                                                 | <b>1</b>     | <b>0.08%</b>            | <b>\$0</b>            | <b>0.00%</b>         |

**Total Incident Count: 1116**

**Total Est Loss:**

**\$728,455**

## **INLAND WETLANDS & WATERCOURSES AGENCY**

The Inland Wetlands and Watercourses Agency (“IWWA”) is a permitting agency charged by the State of Connecticut to review, evaluate, and take action on proposed regulated activities potentially having an adverse environmental impact on wetlands and/or watercourses.

During fiscal year 2010-2011, the IWWA held 17 regular meetings, site walks, and special meetings and processed 12 applications. The IWWA has an Authorized Agent who is allowed to permit minor activities in upland review areas but not within wetlands or watercourses themselves. The Authorized Agent reports to the Agency all permits issued under its authority at regular meetings and also acts as the IWWA’s enforcement officer. The wetlands agent issued eight (8) authorized agent approvals under this authority during the fiscal year.

The IWWA also updated its application fees and updated the wetlands regulations to include recent amendments passed by the legislature and to make them consistent with the State’s model regulations.

The IWWA operates with five (5) regular members and three (3) alternates. The IWWA holds its regular meetings on the second Thursday of each month at 7:00 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds special meetings/site-walks as needed. All meetings are open to the public.

# LAND USE OFFICE

## **Description of Department Functions and Services:**

The Land Use Office assists the Town land use and development commissions to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources, and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development, Zoning Regulations, Inland Wetland and Watercourse Regulations, and Subdivision Regulations. The Commissions served by the Land Use Office include the: Planning Commission; Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Open Space Preservation and Acquisition Commission; Conservation Commission; Aquifer Protection Agency; Canton Center Historic District Commission; Collinsville Historic District Commission; Design Review Team and Temporary Plan of Conservation and Development Update Committee. The Land Use Office also manages a public help desk that provides guidance to developers, private citizens and other interested parties in regard to land use and development policies and regulations in pursuit of improving the future sound development of the Town.

## **Commission Achievements:**

The Land Use Commissions processed a total of 56 applications and or referrals as follows: Zoning Board of Appeals (6); Zoning Commission (37); Inland Wetlands and Watercourse Agency (12); Planning Commission (3); and Aquifer Protection Agency (1).

Also this year the Assistant Planner/ Zoning & Wetlands Enforcement Officer continued the process of competently and consistently enforcing regulatory approvals of Land Use Commissions as well as overseeing general compliance with the regulations. During this past year, the position has: overseen 291 compliance inspections; issued 168 permits (14 signs, 5 home occupations, 6 IWWA Authorizations, 4 liquor, and 127 Certificates of Zoning Compliance); issued 16 notices of violations; issued 2 cease and desist orders and, resolved 9 Zoning and Wetlands related issues without issuing a notice of violation.

The Zoning Commission also continues to work on the comprehensive update to the Zoning Regulations.

# LAND USE OFFICE

## Major Objectives:

- \* Serve all residents of the Town of Canton as efficiently and cost effectively as possible – ongoing;
- \* Increase the level of service provided not only to the general public but to the Land Use Commissions and regulatory process - ongoing;
- \* Deliver an update to the Zoning Regulations – in progress;
- \* Review Subdivision and Wetlands Regulations for necessary updates – Wetlands done, Subdivision in progress;
- \* Develop electronic mapping capabilities for use by all town agency's – in progress;
- \* Develop a Zoning Map reflective of the new regulations, in an electronic format that can be easily modified and made available to the public – in progress;
- \* Continue the updating of all standard forms and procedures for the remaining land use commissions – in progress;
- \* Form and work with a Temporary Study Committee to review and update the 10 year Plan of Conservation and Development; in progress
- \* Provide the framework and guidance necessary for the growth of the town (including residential and non-residential development), while balancing the need to conserve and preserve significant cultural and natural resources of the town - ongoing;
- \* Update the Aquifer Protection Program by increasing staff training, conducting a registered facility visitation program, perform compliance monitoring of registered facilities, identify non-registered facilities, and ensure BMPs are prescribed and followed - ongoing.

# CANTON PUBLIC LIBRARY

The mission of the Canton Public Library is to be a community information center that employs trained staff and offers a variety of collections, services, programs, and equipment to which Canton residents of all ages can turn for support of lifelong reading, learning, and personal enrichment.

During Fiscal Year 2010-11, our staff made 183,447 loans of print and audiovisual materials to Canton residents and, through the Connecticard system, to the residents of other Connecticut communities. We issued 1,260 library cards: 600 new and 660 renewed. On June 30, 2011, we had 4,513 registered card holders, a figure that does not include the many patrons who use the library and its services but who never sign up for borrower cards. We placed 13,139 item holds. Patron visits to the library during FY 2010-11 numbered 105,054 – the highest number ever.

This year, we added 9,694 items to our collection and removed 5,279 items because of outdated information or poor physical condition. These additions and subtractions resulted in a collection of 83,428 barcoded items on June 30, 2011.

Like modern libraries everywhere, much of our work involved bringing citizens together with resources and information. Our talented staff answered 19,252 reference questions, and we borrowed 3,960 items from other libraries to satisfy the reading and research needs of Canton residents for whom no information was available locally. We offered 17 computers on which the public could explore the Internet, consult information databases, and accomplish their word processing and spreadsheet work. Six (6) printers allowed patrons to make copies for a nominal fee. Our public computers were used 20,541 times. For those not able to visit our building, staff members brought library materials to homebound Canton residents through 92 home deliveries.

In an effort to extend the impact of the library beyond the items sitting on the shelves, our staff presented 308 special programs to inform and entertain the residents of Canton, young and old. These included summer reading programs for children, teens, and adults; weekly story times for children from ages 2 to 5; monthly book discussion clubs for adults and teens; author talks; visits by book illustrators, singers, and puppeteers; movie series for adults and children; a three-part Sunday afternoon concert series during the winter; and classes on hand-drumming, estate planning, long-term care insurance, digital wildlife photography, climbing Denali, the history of quilting and rug making, planning for college tuition, resume writing, job interview skills, hand-made puzzles, the roses of Elizabeth Park, how to get a book published, travel through India and Nepal, introductory yoga, Canton in the Civil War, how to launch a career in art, life in Cyprus during the Greek-Turkish civil war, and black bears in Connecticut. The library also sponsored art exhibits and displays of collectibles every month. Among the most popular of these: our two-month display spotlighting the life, work, and photographic equipment of Lewis S. Mills, as well as a display of artwork created by the students of the Canton public schools during Youth in Art month in March. We celebrated poetry throughout the spring by assembling poetry exhibits, leaving poems around the building for free pick-up, and holding several open readings with area poets. We organized 2 programs in which library users were taught how to download audio- and e-books to their portable reading devices using the library's download computer station. Abraham Lincoln impersonator Howard Wright visited in costume and read from Lincoln's key speeches and letters. Local artist Art Chouinard continued to visit the library once per month to paint his landscapes and seascapes and to talk with patrons about his craft.

# CANTON PUBLIC LIBRARY

In the Children's Room, our exciting summer series called *Book Buddies* enjoyed its second successful year. Teenage volunteers and elementary-school students were paired and met weekly at the library to read together one-on-one and to complete crafts. Our Head of Children's Services organized our second winter reading program (*Snuggle Up With a Good Book*) for children ages 5 and under, and she helped to organize the town's second annual Early Childhood Community Fair, which introduced parents to local services of all kinds offered for small children. We enjoyed the visit of Oola and Ollie: our children practiced their reading skills by reading aloud to these two lovable therapy dogs, who formed a gentle, non-judgmental, and appreciative audience. We again welcomed all the fourth grade students from Canton Intermediate School and showed them and their teachers what the library has and does. Attendance at our 84 adult, 9 teen, and 215 children's programs totaled a record-breaking 8,615.

The library trustees and staff completed work on upgrading our facilities for teenagers, a project begun in FY 2009-10. We expanded the young adult area by adding some square footage and shelving reclaimed from the adult reference book area. Then, thanks to Connecticut State Library grant money, we installed additional bookcases and many pieces of new furniture, such as 2 bistro tables, 8 high stools, 4 upholstered "mitt chairs", and a large bulletin board for notices. The look of the re-energized space is handsome, and we have been rewarded by the sight of teens (and of some adults, too) using it to do homework, to read, to browse the shelves, to use their laptops, and to meet with friends. Our teenage borrowers selected *The Teen Zone* as the new name for this space, and an appropriate sign was installed. We continued to request town funding to establish a Teen Services Librarian position on our staff to develop a comprehensive program of library outreach to teenagers.

Another part of our service to this unique population was a book discussion club for teens, which we initiated in October. Under the supervision of a library staff member, this group met one Saturday each month to discuss books of interest to high school students. Increasing the membership has been a challenge, but we hope for larger numbers as time goes by.

We earmarked \$3,500.00 in our budget specifically for the purchase of teen books and audiobooks. In response, the Friends of the Library donated a matching amount to aid us in our goal of reaching out to our community's youth and making them library users.

Other highlights of FY 2010-11 included:

- For the first time, the library was open on Saturdays during the summer. Through a community survey conducted in 2007, Canton residents had asked us for weekend hours in the summer, and town funding given to us on July 1, 2010 permitted us to comply. During July and August 2010, the library was open on Saturdays from 10:00 a.m. to 1:00 p.m. Patron reaction was immediate and gratifying.
- Our library was the fortunate recipient of grants from the Hartford Foundation for Public Giving totaling \$34,746.00. In 2010, the Foundation reached out to assist public libraries in their role of teaching technology to the public. Our grants, which required no town match, purchased a mobile computer lab of 15 laptops, a white board, and sophisticated projection equipment for use in library programs. In addition, it replaced all of our remaining CRT computer monitors with flat screen LCD monitors, paid for back-up equipment that would protect the library's non-circulation data, and funded a series of instructional programs for the public on technology-related topics.

# CANTON PUBLIC LIBRARY

By June 30, 2011, we had accomplished all the goals of our grants except for presenting the public programs, and these will start in the fall of 2011.

- Through generous gifts from the Friends of the Library, we expanded our collections of online information databases and cultural site passes. By year's end, the library subscribed to 4 online databases, including the very popular *Ancestry.com*, and we offered free- or discounted-admission passes to 15 sites throughout Connecticut and Massachusetts.
- Also using gifts from our Friends, we started a circulating Wii game collection in February 2011. Our initial collection consisted of 30 games which could be borrowed on adult library cards, and public reaction has been enthusiastic.
- To supplement our town-budgeted funds, the Friends also donated \$2,000.00 for the purchase of adult books on compact disc, which are very popular with our borrowers.
- Thanks to a gift from our Library Connection consortium, we installed a new computer on which patrons could download audiobooks to their portable media devices while visiting the library.
- We offered 5 story times each week throughout the year to encourage small children to love books and reading. Then, in the spring of 2011, we added a sixth weekly story time: this one features a mix of books and yoga poses for children ages 2 to 6 and runs concurrently with the regular story time semesters. The added series, requested by Canton parents, was paid for by the Friends of the Library. Attendance has been favorable.
- Our children's librarian, collaborating with her colleagues from 4 other Farmington Valley towns, organized a *Harry Potter Trivia Tournament*. Each library held its own local contest to assemble a team that would represent it at a valley-wide Potter competition. The final event, a Jeopardy-styled Harry Potter trivia contest, was held in Farmington in November. While Canton's team did not win, the event was great fun for all. As an extra bonus, each children's librarian who helped to stage this tournament received an award from the Connecticut Library Association recognizing this as an outstanding project that improved library services to children in our state.
- We installed new shelving to accommodate our ever-growing collection, including additional bookcases for children's picture books and paperbacks, adult DVDs, and teen paperbacks. Unfortunately, the new shelving has taken away some seating space for study and reading, which we regret, but the growth of our collection has made this inevitable.
- The hard work of organizing the resources of our Local History Room continued. Two staff members, aided by volunteers, have cataloged most of the books, but organizing the vast array of pamphlets, photos, map, clippings, and other non-book materials still awaits. Truly, this will be a multi-year project.

Our staff continued to maintain high standards of customer service and goodwill throughout the year. Some were leaders in statewide professional organizations, and several attended classes to sharpen their professional skills. The 10 members of the Library Board of Trustees continued to act responsibly by adopting operating policies, approving our annual budget request to the town, and advocating in the community on the library's behalf.

And what would we ever do without our wonderful Friends of the Canton Public Library? This small but energetic band of area residents worked tirelessly all year, through book sales and fundraising activities, to earn money to supplement the library's operating budget and to promote public awareness of the library's collections, services, and programs.

# CANTON PUBLIC LIBRARY

During FY 2010-11, the Friends donated an astounding \$22,168.00 to purchase books, audiovisual items, information databases, cultural site passes, Wii games, and computer equipment for the library. They paid for many adult and children's programs throughout the year, as well as the library's license to show movies, its new yoga story time, and its table at Sam Collins Day. Then, at their annual meeting in June 2011, the members presented yet another gift – this time \$15,000.00 – for purchases during FY 2011-12. The Town of Canton owes the Friends of the Library a debt of gratitude for their hard work and many excellent gifts.

The library was fortunate to receive many donations of money and collection items from individuals and groups during FY 2010-11. Some were memorials to family and friends, while others were gifts to deepen or expand our collection. Others, like those from the Hartford Foundation for Public Giving, allowed us to offer new and innovative programs. To every donor, we extend our sincere thanks.

The library's trustees, staff, and Friends are proud of the important role we play in making Canton a better place in which to live. The library is open Monday through Thursday 10:00 a.m. to 8:00 p.m., Friday 10:00 a.m. to 5:00 p.m., Saturday 10:00 a.m. to 5:00 p.m. (10:00 a.m. to 1:00 p.m. during July and August), and Sunday 1:00 to 4:00 p.m. (from November to March). You can visit us on the web ([www.cantonpubliclibrary.org](http://www.cantonpubliclibrary.org)) and on Facebook. How can we be of service? Let us hear from you!

Robert Simon  
Library Director

# **OPEN SPACE PRESERVATION AND ACQUISITION COMMISSION**

The Open Space Preservation and Acquisition Commission (OSPAC) functions under the authority of Town Ordinance #222. The primary functions of the OSPAC is to identify open space areas that meet the standards of Ordinance #222, discuss potential purchases in fee simple or of development rights with the owner(s), analyze those open space areas as outlined in Ordinance #222, and recommend the acquisition of such areas that are of significant quality and/or size and location for acquisition to the Board of Selectmen.

The Commission spends considerable time analyzing the appropriateness of various properties for preservation as open space and then discussing with land owners the benefits of donating or selling the land or its development rights to the Town or to a charitable organization for open space preservation purposes.

The OSPAC carries out its delegated authority through regular monthly meetings with assistance of the Land Use Office, the Conservation Commission and Board of Selectmen, public meetings as appropriate, and the publication of informational literature. The Assistant Planner provides direct staff support to the Commission at and between meetings.

During 2010-2011, the Open Space Preservation and Acquisition Commission held six (6) meetings to discuss state grants, funding options, open space management plans, real estate, and referrals. In conjunction with the Conservation Commission and the Land Use Office, the Open Space Commission prepared a template of an Open Space management plan that will serve as a model for the preparation of management plans for all of the Town's open space lands. The Commission worked with the Planning and Conservation Commissions and the Board of Selectmen to acquire 35 acres of land on Case Street known as the Carpenter property.

A comprehensive inventory of existing land that has been set aside or preserved as open space in one form or another is being produced. This will be an important tool to assist the Commission as they evaluate additional opportunities to add valuable lands to this inventory. Additional opportunities to preserve land will also be pursued. As opportunities arise, the Open Space Preservation and Acquisition Commission will pursue, and when appropriate, recommend that the Town apply for grants and loans from private, state and federal groups and agencies to preserve open space.

The Open Space Preservation and Acquisition Commission is comprised of seven (7) members and meets the first Tuesday of each month at 7:30 PM at the Library Community Center. The public is welcome to attend all meetings.

# CANTON PARKS AND RECREATION DEPARTMENT

The Canton Parks and Recreation Department is charged with providing comprehensive, high quality recreation and leisure activities for the Canton Community. The recreation programs offered throughout the year span a variety of program types that appeal to all ages of the community. Over 150 programs were offered during the year. The Parks and Recreation Department is also charged with oversight of the town park facilities and athletic fields.

The recreation programs offered year round through the park and recreation department cover a broad range of leisure and recreation based programming. Youth programs start at the toddler age group and run all the way through senior programs. The Canton Community Center is host of several of the programs, but all three schools are used for various programs throughout the year as well. The quarterly brochure, The Canton Connection, has served as the primary printed material to market the department's programs. Recent town web blogs have also been covering some of the department's programs and events as well. In 2011, recreation based software was purchased for the department that has improved the efficiency of registrations, allowing residents to sign up online. It also is being used for the reservation system for the community center usage. The software ties into the new website, [www.cantonrec.org](http://www.cantonrec.org), which is a comprehensive page of all park and recreation has to offer. The feedback has been overwhelmingly positive about the site and has been instrumental in keeping the department connected with the community.

The Parks and Recreation Department strives to develop recreation and leisure programs that continue to enhance the town's well being through fitness, culture, and community events. Examples of toddler and pre-K programs include Music with Miss Jean, Acrofitness gymnastics, Art programs, mini sport camps and others. A majority of the programming is geared towards the 1<sup>st</sup> through 5<sup>th</sup> grade age group. Some of the biggest programs include spring T-Ball and fall Rec-Hoops basketball. Several programs are offered as after school programs for Cherry Brook Elementary and Canton Intermediate School. These programs include Mad Science Programs, Spanish Lessons, Tennis, Art, Youth Wrestling, and Vacation week programs and day camps. Teen programs include the Winter Ski Bus program and after school game room. Adult and senior programs focus primarily on health and wellness activities. Programs such as Yoga, Tai Chi, Zumba, Reiki, Volleyball and Basketball are among the most popular.

During the summer months, the department manages a variety of programs based out of Mills Pond Park, the town's primary recreation facility. Swim lesson instruction takes place everyday during the 9 weeks the pool is open and is a popular program for a variety of ages. Explorers Camp is the community day camp program based out of the park for ages 6-12. There was an average of 25 participants each week in the program. This was the second summer Canton offered a swim team program. The Dusky Dolphins Swim Team has grown from 70 participants in 2010 to 100 in 2011. In addition to year-round programming, Parks and Recreation also hosts several community events throughout the year. These events include the Annual Tree Lighting and Breakfast with Santa, Summer Concert Series, Easter Egg Hunt, 7<sup>th</sup> and 8<sup>th</sup> grade Summer Social, Movie Nights, and other special events.

The Canton parks system is an important part of the town's infrastructure. Mills Pond Park is Canton's primary recreation facility. The 40 acre park hold the Mills Pond Pool, a 50 meter Olympic swimming pool and smaller wading pool and pool house. The park also has 2 pavilions used for functions, summer camp, and a variety of rental events. There is also a

# CANTON PARKS AND RECREATION DEPARTMENT

playscape, skate park, 2 full size basketball courts, 4 tennis courts, and a multi-use field that hosts a range of sporting activities including baseball, softball, football, soccer, lacrosse, and field hockey. In addition to Mills Pond Park, the Parks and Recreation department works with the Parks division of Public Works to ensure all park space is maintained, safe, and enjoyable. The Canton Town Green on Dowd Ave and Rt 44 serves as the staging ground for events such as the Lobster Loop 5K, the annual Tree Lighting, and various concerts and other community events. The Parks Department also maintains Canton's section of the Farmington River trail; also know as the Rail Trail. 2011 was a significant year in that the trail extension from Old River Rd to Lovely Street was completed, thus extending the trail another mile and it is heavily used by residents and visitors of Canton. The Parks department also maintains Millennium Fields, Bowdoin Field, and all school fields. The Parks and Recreation Department offices are located in the Canton Community Center. The department is overseen by the Parks and Recreation Commission, which is responsible for policy development and oversight of the parks and programs. The department consists of a full time Director of Parks and Recreation/ Senior Services, a part-time Program Supervisor, and seasonal staff including an Aquatics Director, lifeguards, swim instructors, camp staff, and pool and maintenance staff. There is approximately 50 seasonal staff working over the summer months.

Canton Parks and Recreation strives to offer quality programs, parks, and leisure services for the entire community. We are open to new program ideas and are constantly looking to develop new programs as we run and improve existing ones. Many times all that is needed is someone who is interested in running a program, sport, or hobby to approach the department about putting together a new offering. Parks and recreation impacts virtually everyone in the community, from walking along the river walk to enrolling in tee-ball or a yoga program to picnicking in the park during a summer concert. The results of our work will hopefully benefit the quality of life for members of the community, visitors, neighbors, family and friends. Parks and Recreation: "*The benefits are endless!*"

# PLANNING COMMISSION

The Planning Commission is responsible for policy making to facilitate orderly growth and development in Canton through the Plan of Conservation and Development (POCD) and through review of and approval of subdivisions. By Town Ordinance and State Statute, the Planning Commission is the local agency that carries out the statutory provisions in Connecticut for the subdivision of land and the development and maintenance of the POCD in such a way as to: promote the health and welfare of citizens; protect land values; natural resources; water quality; and, avoid congestion, safety hazards, land erosion and overtaxing of the Town's public facilities.

To facilitate appropriate development and land use, the Planning Commission will monitor the 2003 POCD to determine if and when amendments to the Plan are necessary. Working with other land use commissions and the Land Use Office, the Planning Commission coordinates activities toward meeting the goals of the POCD through the development review and municipal improvement processes. Copies of the POCD are available for distribution and sale to citizens, developers and their representatives.

In 2010-2011 the Planning Commission held 14 regular/special/site walk meetings and processed three (3) applications and or referrals.

Goals for the coming year include the rewriting of the Subdivision Regulations to incorporate and update planning techniques and regulatory changes that may further improve the development process and reduce impacts on the natural environment and community. Additionally, the POCD is required to be updated every ten years. The Planning Commission is an integral part of the temporary study committee to review the current POCD and complete the required update by 2013.

The Planning Commission carries out its delegated authority through regular monthly meetings with the assistance of the Town Planner & Land Use Coordinator. The Planning Commission is comprised of five (5) regular members and three (3) alternate members. The Commission meets the first Monday of each month at 7:30 PM in the Library Community Center at 40 Dyer Avenue. All meetings are open to the public and the Commission invites input from those who come to show their interest in Canton's future.

# CANTON POLICE DEPARTMENT

The Canton Police Department is committed to excellence in law enforcement and dedicated to the people, traditions, and diversity of our Town. Canton Police Department personnel remain devoted to protecting lives, property, and the rights of all people and to maintain order and to impartially enforce the law. In partnership with our community, we provide professional and ethical law enforcement services and protection of public safety.

Canton Police Department personnel strive to maintain the trust and confidence of our citizens, while working to improve quality of life. It is our mission to improve the quality of life for all Canton residents, visitors and businesses. Department personnel recognize the importance of the key values such as integrity, professionalism, and quality customer service in order to gain and maintain the confidence of the community.

During the fiscal year, the Canton Police Department underwent some significant changes.

## **PERSONNEL:**

- The current staffing of the Canton Police Department is: Chief of Police, Deputy Chief of Police, four patrol Sergeants, one Detective, eight Patrol Officers, four fulltime Dispatchers, three part-time Dispatchers, and an Administrative Secretary.
- This fiscal year the Canton Police selected a new Chief of Police, added three (3) new officers (either hired or completed FTO program) and one (1) dispatcher.

## **ADMINISTRATIVE HIGHLIGHTS:**

The major administrative activities that were accomplished during this fiscal year:

- All Canton Police Officers were outfitted with their own 'Family Violence' investigative response kits, with cameras.
- Canton, Simsbury and Avon collaborated on a joint 'Regional Dispatch' study.
- Installed a new Information Technology Server for law enforcement operations.
- Outfitted each patrol officer with an updated 'Fingerprint' Investigation Kit.
- Obtained two field fingerprint investigation kits for detective use at major crimes.
- Enhanced the existing Canton Police Department Website to provide dynamic, comprehensive and ever changing updates to current issues impacting public safety for the Town of Canton and its residents.
- Linked the State of Connecticut Sex Offender Registry to Canton Police Department's Website.
- Outfitted the first ever Canton Police Department Exercise Room with various equipment, weights and treadmills through community/union donations.
- Installed first ever 'mobile-reporting' software system for patrol vehicles.
- Partnered with Avon Police Department, Miller Foods and Mitchell Auto to implement the 'Waggin for Wheels' campaign to raise funds to purchase the new Canton/Avon Animal Control Vehicle.
- Participated in contract negotiations with CAO, town attorney and Canton Police Union that resulted in agreement on successor collective bargaining agreement.
- Development of "Checklist" procedure for major case investigations.
- Participated in 'Code Red' emergency response drills at all Canton Public Schools.
- Participated as one of the key note departments at the Annual Town Meeting.
- Submitted grants for Mills Pond skate park upgrade, Bike Path safety, Bike helmet program.
- Began implementation of Police Executive Research Forum (PERF) Report recommendations.

# CANTON POLICE DEPARTMENT

## **COMMUNITY POLICING PROGRAMS:**

The major Community Policing Programs that were instituted/upgraded during this fiscal year:

- Instituted the first ever monthly 'Coffee with the Cops'.
- Attended the re-opening of the "Cave", Canton's teen center.
- Participated in the first ever regional 'Drug Give Back' event with the Simsbury and Avon Police Departments, area pharmacies, Canton Youth Service and Substance Abuse Council and the State's Department of Consumer Protection.
- Participated in the 'Rally in the Valley' to promote the grand opening of the Valley Sports Center in Canton. The event was a basketball tournament involving the four (4) area police departments.
- Began the implementation of the first ever Senior TRIAD program in Canton in collaboration with Canton's Department of Social Services .
- Organized the first ever Canton Police Department/Rock Cats Baseball outing with 40 area middle and high school students.
- Participated in many charitable/social assistance events: Walk for Hunger, Bagging for Hunger, Toy Drive, Food Drive, Special Olympics Torch Run, School Wellness Seminars, Teddy Bear Drive, Child ID-Amber Alert, Rotary/Chamber of Commerce Golf events, FOCUS and Youth Services Bureau meetings.
- Collaborated with Canton Public Schools regarding the "Odyssey Project", Internet safety, Industrial Arts projects, school "Wellness" events.

## **OPERATIONS: ACTIVITY INCIDENT DATA:**

- During Fiscal Year 2010-2011, there were 9823 incidents recorded which including the following:
  - 63 Domestic Disturbances/Family Offense Cases
  - 129 Larceny/Theft Investigations
  - 692 Medical calls were responded as first responders.
  - 1807 Motor Vehicle Stops
  - 361 motor vehicle accidents investigated; of which 38 were with injuries
  - 37 Driving Under the Influence cases
  - 22 Fraud cases investigated
  - 4 Sex Offense Investigation cases
  - 4 Death Investigations
  - 15 Missing Person cases
  - 216 Suspicious Circumstances/Persons/Vehicles
- Prepared SOP for regional mass vaccination staging plans.
- Created Canton Bank Security Profile directory of Canton banking institutions.
- Implemented 'Traffic Hot Spot'-Selective Enforcement Log.
- Re-wrote the CPD Wrecker Regulations.
- Made available revised 'Emergency Contact File' forms to area businesses to allow business owners to keep police contact information updated in case of emergency.
- Submitted several safety enhancement reports to State DOT regarding major roadways in Canton.

# CANTON POLICE DEPARTMENT

On a daily basis our Officers and Dispatchers continue to work very hard to reach the goal of providing the best coverage possible as they respond to the public safety needs of our Town.

For additional information about the Canton Police Department, its mission and programs, please contact Chief Christopher Arciero at 860-693-7872 or [carciero@cantonpd.org](mailto:carciero@cantonpd.org).

In closing, Chief Arciero extends his thanks and praise to the dedicated and professional employees of the Canton Police Department for their continued commitment to the provision of law enforcement and public safety services to all residents, visitors, and businesses to the Canton Community.

# PROJECT ADMINISTRATOR

The Project Administrator plans, organizes, and directs activities related to the construction, maintenance and repair of Town infrastructure including facilities, grounds, and roads. The Project Administrator advises the committees established by the Board of Selectmen on the renovation, design, and construction of Town facilities. The Project Administrator also works closely with the Public Works Department to coordinate work associated with roads, bridges, and storm water drainage within the community along with other capital projects.

The Project Administrator assists in the preparation of grant requests to the State and Federal Government to obtain funds that may be available to offset the cost to the local taxpayer for the maintenance and construction of public works within the community.

The Project Administrator has been assigned as staff to several committees including the Capitol Projects Study Committee, Permanent Municipal Building Committee, the Hydro Project Advisory Committee, the Solid Waste Transfer Study Committee, and the Upper Collinsville Mill Pond Master Plan Steering Committee. The efforts advance by these committees have included continuing to review of possible sites for the proposed highway garage, completion of the pre-feasibility study for the Collinsville Hydro Project, initiation of the master plan process for the Upper Mill Pond Section of the Farmington River, and physical improvements to the drop-off area and operation of the transfer station.

Capitol projects initiated or completed during the fiscal year included the construction of the Farmington River Trail – Phase 3, completion of the Pavement Management Study, and the Rehabilitation of Dyer Avenue from Simonds Avenue to Maple Avenue. Other projects initiated during the year include the Rehabilitation of the Town Bridge Road Bridge over the Farmington River. The consultant selected for this project will initial the study phase of the project in early 2012. Also completed during the fiscal year is the field survey required for the installation of a traffic signal at the Bridge Street (Route 179) and Main Street intersection. The design of this traffic signal is anticipated to begin in early 2012.

A Small Cities grant consultant was also selected to provide support services relative to housing rehabilitation activities and the preparation of future grant solicitations through the Small Cities Program. A request for applications from the Small Cities Program is anticipated in early 2012. The Project Administrator will work with the Small Cities grant consultant and the Canton Housing Authority in completing an application for Phase 2 of 21 Dowd project in 2012.

The Project Administrator has also procured various contractual services relative to the maintenance and operation of Town facilities including, tree trimming services, HVAC repair and maintenance, emergency generator maintenance, roof repairs, bulky waste transportation services, and scrap metal disposal. The Project Administrator has also managed consultant contracts in support of the various projects for services such as construction inspection services, field testing, field survey, structural engineering, site feasibility studies, master planning, housing rehabilitation, and hydropower.

# **PUBLIC WORKS DEPARTMENT**

## **HIGHWAY DEPARTMENT**

The Highway Department is responsible for the repair and maintenance of 70.65 miles of improved and unimproved roads within the Town of Canton. This past fiscal year saw the Highway Department put in 900 feet of under drain and 13 catch basins on Gracey Road. Galasso Materials paved Gracey Road. The department responded to numerous requests from residents to perform drainage, tree work and road improvements throughout the fiscal year. The department worked with the CAO and Project Administrator to implement a Pavement Management Program to manage the maintenance and repairs of Town roads. The winter of 2010 – 2011 will not be soon forgotten as Town crews kept busy battling the numerous storms. The department did an exemplary job dealing with numerous call-ins and successfully kept the Town's roads open and safe.

## **PARKS DEPARTMENT**

The Parks Department is responsible for the maintenance and improvements of all fields, greens, parks and all athletic fields utilized by the Board of Education within the Town of Canton. The Parks Department began a four-step fertilizing program on all Town maintained properties along with dethatching and over seeding all Town athletic fields. This past fiscal year has seen the Parks crew take on new responsibilities maintaining the Farmington River Trail and preparing the Little League fields. The department also continued to service the Town Pool maintaining a cool place for the Town's residents to enjoy. This growing department continues to add new services and finding better ways to deliver excellent results.

## **BUILDING MAINTENANCE DEPARTMENT**

The Building Maintenance Department is responsible for the maintenance and improvements to the Town Hall, Library/Community Center, Public Works and Police Station. In the fall of 2010 Kevin Smith was hired as the Maintenance Supervisor. Kevin has extensive expertise in plumbing and heating and cooling systems. The maintenance crew performed at a high level this past fiscal year keeping the buildings clean and well maintained.

## **TRANSFER STATION**

The staff at the Transfer Station had another excellent year assisting the Town residents who bring their trash and recyclables to the facility. Approximately 1/3 of the Town's residents currently bring their household items to the Transfer Station. Changes/upgrades to the trash and recycling compactor areas were being planned for the summer of 2011. The Transfer Station saw the long time relationship with Paine's Inc. end at the end of the fiscal year. The hauling of the Towns MSW, Recycling and Bulky Waste will now be performed by All Waste.

## **ADMINISTRATIVE**

The Public Works Director's position saw Robert J. Martin replacing long time Director Walter LeGeyt in the fall of 2010. Mr. Martin comes with 25 years of public works experience working for the Town of Avon Public Works Department and a degree in Environmental Engineering. The Directors primary duties are to manage the Town's infrastructure, public facilities, equipment, parks and public areas, and the landfill. The Canton Public Works Department's motto is "Serving the Community with Pride". The departments fourteen employees goal is to search for better ways to perform their jobs.

# **SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING**

Senior Services offers programs and services which address the needs and interests of Canton's older adults (*generally* defined to be residents 55 years or older) and adults with disabilities. The Senior Services office provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.

Effective July 1, 2010, Senior Services took on the responsibilities of Social Services for Canton residents, ending the multi-year arrangement with Avon Social Services. This greatly expanded the duties of the office to include direct and indirect financial assistance, as well as non-financial types of support to individuals and families. Claire Cote became Coordinator of Senior and Social Services and a full-time employee. The hours for Toby Scheel, her administrative assistant, were reduced to 15 from 19. Two excellent volunteers from the community offered their time and each contributed hundreds of hours to office operations.

As a social services office, Claire became much more involved in the welfare of Canton residents. Many were assisted with financial help and others with help to live safely in their homes. October 2010 began the energy assistance application period and approximately 200 residents received state monetary assistance for heat. In addition, funds from the Canton Fuel Bank (\$29,024) helped 368 others. Additionally, the Collins Fund assisted 30 people (\$6552) and Focus on Canton helped 10 people (\$2089) in various ways.

During the Fiscal Year 2010-2011, programs offered previously were maintained and expanded on. Programs that continued included the "In the News" current events group, and Cooking with Elaine, the 60+ Card Group (which includes both Set-back & pinochle players) with new members, and the newer Bridge Group began meeting regularly with an increased membership as well. A lively group of 8-12 women play Mah Jongg every week as well. The intergenerational "Days of Our Lives" collaborative program with the Canton Intermediate School had a spring session. Senior & Social Services continues to evaluate and adapt programming based on the wants & needs of residents. Because of this, a handful of new programs were offered including: Tai Chi for Osteoporosis & Falls Prevention and Gentle Yoga for 55+.

Senior & Social Services applied again and was awarded a grant (\$18,435) from the state DOT for regional elderly and disabled transportation. Senior Services is able to offer expanded transportation services, in large part, because these funds have been made available to us. Dial-A-Ride services for the elderly and for adults with disabilities are funded partially with this grant money so that we are able to provide transportation Monday through Friday, and joint trips with Simsbury. Transportation services effective July 1, 2010, were contracted to CW Resources. This company has many years experience transporting the elderly and people with disabilities. Transportation is provided to places within Canton and just beyond its borders to parts of New Hartford and Avon. Also included were excursions to cultural events, and shopping adventures and more. Senior & Social Services continues to coordinate Medical Transportation for Canton's elderly residents and adults with disabilities who have appointments & procedures outside DAR's service area, and provides ongoing transportation for dialysis patients to local hospitals and clinics.

# **SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING**

On-going programs continue to service, educate and entertain Canton's seniors and adults with disabilities: Dial-a-Ride transportation five days a week, an informal morning walking group, Cooking with Elaine, CHOICES Medicare Counseling, health and wellness presentations, AARP safe driving classes, blood pressure screenings, flu clinics, hearing screening, foot care clinic (provided now by a local podiatrist Dr. Lindsay), potluck luncheons, bereavement support, 911 Senior Cell Phone program, Vial of Life, weekly AARP income tax counseling and filing assistance on-site in Canton, the Canton Seniors club, various card groups (at least three) and the In the News: Fact and Opinion discussion group on current affairs. Educational presentations (including guest speakers) and recreational offerings such as the annual picnic with Avon (and supported by the Avon-Canton Rotary,) and several other collaborative events with the Avon Senior Center are offered for the entertainment of residents.

In addition there were many one-time only educational and recreational events with diverse topics ranging from informational programs, entertainment by local high school & middle school bands and free Ben & Jerry's Ice Cream. Other important and ongoing programs included the twice-weekly CRT hot lunch program (with an average attendance each day of 50-65 people,) the daily Dial-A Ride service and out-of-town medical transportation to meet the needs of many of Canton's residents.

Special events this past year included:

- September 2010- Celebration of Canton resident, Naomi Lynch, who turned 103.
- December 2010- Winter Wonderland Event (second annual) attended by 100 People.
- January 2011- Canton Commission on Aging members attended a special luncheon to facilitate interactions with accessibility to seniors.
- February 2011- Love Your Neighbor Day, (second annual) attended by 100 people.
- March 2011- Swing into Spring, jointly with Avon, attended by 100 people.
- April 2011- Volunteer Appreciation Luncheon for volunteers, 50 of whom were able to attend.
- June 2011- Annual Seniors Prom attended by 150 seniors, old and young.

The Canton Senior Scribe continues to be utilized as the major form of communication and has close to 1000 subscribers. In an effort to "go green" as much as possible, the publication is now being sent out three times a year, as opposed to four. The publication is packed with Senior & Community events, as well as pertinent information from the other town departments. The Senior Scribe is mailed only within the state of Connecticut, with primary subscribers being Canton residents. Including events in publications such as the Hartford Courant iTowns section, 55+ publications, the Valley Press, the Canton LIFE, and the new Patch.com for Canton have all helped to communicate what is happening through Senior and Social Services as well.

Looking forward to 2011-2012, the Senior and Social Services, with the support of the Canton Commission on Aging will continue to diversify and expand existing services and programs.

# **SENIOR/SOCIAL SERVICES AND CANTON COMMISSION ON AGING**

As the baby boom generation begins to “retire” and look for new ways to connect to and stay active in their community, it is hoped they will become more aware of what Senior & Social Services has to offer to them. As a result, a particular effort will be continued to not only communicate with those who utilize services on a regular basis, but also to expand programming & services to accommodate the interests and needs of adults with disabilities and the active-aging population of Canton. This office will continue to provide programs and events that increase well-being of all Canton residents, while working with them to increase self-sustainability, self esteem and their ability to be active members of their community here in Canton.

# TAX COLLECTOR

The tax office is responsible for the billing and collection of property taxes, sewer use and assessment fees and parking tickets. Please see the tax collector's report for tax and sewer collection breakdown for the fiscal year 7/1-10 - 6/30/11.

The approved budget for the fiscal year allowed us to staff the office with one full time employee, Tax Collector, and one part-time employee.

A list of the top 10 delinquent accounts as of June 30, 2011 follows:

## TAX ACCOUNTS

Cadle Properties

100 North Center St

Newton Falls, OH

Property: 51 Albany Turnpike \$ 358,220.04

Robar General Funding Corp

6445 Dysinger Road

Lockport, NY 14094

Property: 118 Case Street \$ 47,609.47

465 Albany Turnpike, LLC

C/O New England's General Store

465 Albany Turnpike

Canton, CT

Property: 465 Albany Turnpike \$ 35,341.18

Griffin, Donald J

1109 Mill Pond Drive

South Windsor, CT

Property: 683 Cherry Brook Road \$ 34,208.98

EJS Enterprises, LLC

P.O. Box 1163

Avon, CT 06001

Property: 95 Albany Turnpike \$ 32,620.98

Herbert, Edward

464 North Shore Road

Greensboro, VT

Property: 1 Dyer Cemetery Road \$ 27,129.14

Murray, Dean and Anne M

177 High Valley Drive

Canton, CT

Property: 177 High Valley Drive \$ 25,324.35

# TAX COLLECTOR

Hinman, Lois C  
P.O. Box 167  
Canton, CT  
Property: 175 Albany Turnpike \$ 24,392.12

Woolford, Robert Julian  
81 West Simsbury Road  
Canton  
Property: 81 West Simsbury Road and MV's \$ 14,873.96

Grecula, Ernest  
13 Silvermine Acres  
Canton, CT  
Property: 2 Woodland Drive \$ 13,119.07

## SEWER ACCOUNTS

Herbert, Edward  
464 North Shore Road  
Greensboro, VT  
Property: 1 Dyer Cemetery Road \$ 4,587.80

Benson, Bret A and Nancy G  
20 Maple Avenue  
Canton, CT  
Property: 20 Maple Ave \$ 3,202.77

Lockwood, Dewey J & Janet C  
2220 Sandlewood Drive  
Twinsburg, OH  
Property: 30 Center St \$ 2,280.00

Dziedzic, Carolyn L  
10 Gildersleeve Ave  
Canton, CT  
Property: 10 Gildersleeve Ave \$ 1,385.00

Cantwell, Richard M  
3 Burlington Ave  
Canton, Ct  
Property: 30 Torrington Ave \$ 1,278.60

Brown, Timothy A  
26 New Road  
Canton, CT  
Property: 26 New Road \$ 1,141.35

# TAX COLLECTOR

Gueret, Michel L.

6 Old Line Lane

Canton, CT

Property: 6 Old Line Lane \$ 1,140.00

Wile, Jennifer

61 South Road

Harwinton, CT 06791

Property: 130 Main St Unit 4D \$ 1,140.00

Ayad, Khaled M & Deabes, Nashwa N

92 Dyer Avenue

Canton, CT

Property: 92 Dyer Ave \$ 895.57

Gregory-Baymon, Kimberly

505 Timber Lane

Canton, CT

Property: 505 Timber Lane \$ 855.00

# TOWN CLERK

The Town Clerk's Office is responsible for the organization and safekeeping of Town records that include land records, maps and surveys, vital records (birth, death, marriage, and civil union), election and referendum results, justice of the peace appointments, dog licenses, sport licenses, military discharges, town ordinances, meeting minutes & agendas, trade name certificates, notary public appointments, transfer station permits and liquor licenses. The public has access to a majority of these records during regular business hours.

Significant department activities during the fiscal year include:

A Historic Documents Preservation Grant was obtained. With these funds, a printer was installed in the vault area of the Town Clerk's office for land record searches. Archival quality binders were purchased to house the minutes of various boards and commissions and scanning of those board/commission minutes (dated prior to 2007) was completed by A&A Office Systems.

The COTT Land Records contract was renewed under a competitive RFP process. An upgrade to the computer system as well as a \$5000 savings over the next three years was incorporated into this three-year contract.

The first annual "Top Dog" Program kicked off in an effort to promote dog licensing in the Town. Tucker Herd became Canton's first "Top Dog" as his name was pulled from a hat among all those dogs that were licensed in a timely fashion in the month of June.

The Town's website is being utilized more than ever. During fiscal year 2010-2011, 45,760 people made 95,669 visits to the site. The most visited pages include the Home page, Assessor, Employment Opportunities, Agendas and Minutes, Canton Visitor's Guide, Park and Recreation, Farmington River Trail, Request for Proposals, Town Clerk and Police Department.

Audio recordings of Board of Selectmen meetings were made available on the Town's website.

A grant from the Canton Community Health Fund was received in the amount of \$3223 to fund the purchase of an AED machine for the Town Hall.

A "Sunshine" service for Town of Canton employees was established to send greeting cards on behalf of fellow colleagues to recognize significant events (births, weddings, sicknesses and deaths) in their lives.

Although Trade Names are currently indexed and scanned as part of the normal work process, scanning of all TN documents prior to the year 2000 occurred during the year. They are all viewable on the internet through the Town Clerk Portal.

# TOWN CLERK

## Town Clerk Receipts

FY 2010-2011

| Fiscal Year To Date Totals<br><u>Description</u> | <u>Total<br/>Items</u> | <u>Total<br/>Amount</u> |
|--------------------------------------------------|------------------------|-------------------------|
| Conveyance Tax                                   | 129                    | \$122,605.93            |
| Recording Land Records                           | 2158                   | \$62,636.00             |
| St of CT Historical Preservation                 | 2158                   | \$4,316.00              |
| Town Clerk Historical Preservation               | 2158                   | \$2,158.00              |
| Town of Canton-Land Preservation                 | 2158                   | \$6,474.00              |
| St of CT-Land & Dairy Preservation               | 2158                   | \$77,688.00             |
| Town Clerk Land Preservation                     | 2158                   | \$2,158.00              |
| Maps                                             | 113                    | \$1,200.00              |
| Copies                                           | 1741                   | \$10,189.75             |
| St of CT DEP                                     | 154                    | \$3,981.00              |
| Sport Licenses-Town of Canton                    | 126                    | \$126.00                |
| Miscellaneous                                    | 94                     | \$706.00                |
| Vitals                                           | 513                    | \$8,488.00              |
| Marriage/CU Licenses St of CT                    | 32                     | \$608.00                |
| Dog Licenses-Town of Canton                      | 966                    | \$962.50                |
| Dog Licenses-St of CT                            | 959                    | \$7,899.00              |
| Notary Fees                                      | 32                     | \$320.00                |
| Dial A Ride                                      | 59                     | \$1,783.25              |
| Transfer Station                                 | 2634                   | \$226,661.00            |
| Stone                                            | 7                      | \$210.00                |
| <b>TOTALS</b>                                    | <b>8496</b>            | <b>\$541,170.43</b>     |

# WATER POLLUTION CONTROL FACILITY

The staff of the Canton WPCF is pleased to provide the following annual report on the objectives and activities of the Water Pollution Control Facility (WPCF).

The Canton Water Pollution Control Facility operates under a National Pollutant Discharge Elimination System (NPDES) permit issued by the State of Connecticut Department of Energy and Environmental Protection (DEEP). The WPCF staff operates and maintains the Water Pollution control Facility, along with 3 sewage-pumping stations and approximately 23 miles of sanitary sewers. The mission statement of the WPCF is "To protect our natural resource, the Farmington River and give the community a place to enjoy nature at its best. We shall provide this service to the people of Canton while operating an efficient and economical facility within budget."

This past year the facility treated over 256 million gallons of wastewater, equating to an average flow of approximately 701,000 gallons per day. The WPCF consistently achieved advanced treatment as required by the NPDES permit, averaging pollutant removals of 96% for Biochemical Oxygen Demand and 97% for Total Suspended Solids. The facility continues to receive very positive inspection reports from the CT Department of Environmental Protection.

The WPCF is staffed by four well trained and experienced personnel including a Superintendent, a Chief Operator, an Operator III and an Administrative Assistant. Plant personnel are certified and licensed in both treatment plant and collection system operation and maintenance. Two of the personnel are also certified in Laboratory analysis. Staff continually participates in continuing education to stay abreast of the ever-changing rules and regulations. A new Superintendent and Chief Operator were hired at the facility which has opened up our expertise.

WPCF staff continues to identify and undertake projects that are addressing both the needs of the infrastructure and process capabilities of the facility. This past year staff has worked diligently on the performance of the hybrid system that is able to assist in cleaning up the effluent. The Trickling Filter needed a major repair that was contracted out along with a replacement of the number one Rotating Biological Contactor shaft and tube. A new Odor control plan was implemented and we continue to try and minimize all odors.

The 23 plus miles of sanitary sewers have been televised and we continue to focus on areas where we need to perform root and grease control. The Fats Oil & Grease (FOG) Program that was implemented in 2008 continues to make strides in keeping the town's infrastructure (sewer lines and manholes) clear of fats oil and grease from Food Preparation Establishments.

The WPCF has moved forward with the expansion and upgrade of the existing Supervisory Control and Data Acquisition (SCADA) System. This project will improve overall system communication, allowing for radio based communication with the remote sites, we are planning on the elimination of landlines for alarms, and provide power monitoring that will assist in reducing energy consumption.

The application that was filed with the State of Connecticut Department of Energy and Environmental Protection (DEEP) to renew the plants National Pollutant Discharge Elimination System Permit (NPDES) was issued and the Facility was rerated from the existing 800,000 gallons/day to 950,000 gallons /day.

# **WATER POLLUTION CONTROL FACILITY**

The Water Pollution Control Authority meets on the second Tuesday of each month at the Library Community center at 7 p.m. The meetings are open to the public and interested residents are encouraged to attend.

# ZONING BOARD OF APPEALS

The purpose of the Zoning Board of Appeals is: to hear and decide appeals where it is alleged that there is an error in any order, requirement or decision made by the official charged with the enforcement of the Zoning Regulations as adopted under the provisions of Connecticut General Statutes; to hear and decided all matters including special exceptions as may be duly authorized by the Zoning Regulations; and to determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where a literal enforcement of the regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare is secured.

The Zoning Board of Appeals carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Assistant Planner/Zoning Enforcement Officer.

The Zoning Board of Appeals held four (4) regular meetings and processed six (6) applications for appeals of Zoning Regulations and Department of Motor Vehicle Applications. The Zoning Board of Appeals has five (5) members and three (3) alternate members. The concurring vote of four (4) members is necessary to grant a variance and to overturn an action of the Zoning Enforcement Officer.

The Zoning Board of appeals meets the second Monday of each month at the Library Community Center at 7:30 PM. All meetings are open to the public.

# ZONING COMMISSION

The Zoning Commission is a regulatory decision making board whose purpose is to promote health and welfare of citizens, protect land values, natural resources and water quality; and avoid congestion, safety hazards, land erosion and overtaxing of public facilities. The Zoning Commission is responsible for establishing the means of orderly growth and development through the interpretation and enforcement of the Canton Zoning Regulations and the implementation of appropriate Goals, Policies and Recommendations of the 2003 Plan of Conservation and Development (POCD). A member of the Zoning Commission is also a member of the Plan of Conservation and Development Update Committee.

The Zoning Commission also has a subcommittee of its membership that is aggressively working towards the completion of the comprehensive rewrite of the Zoning Regulations. Combined with the sub-committee, Zoning held nineteen (19) meetings and processed thirty-seven (37) applications for a variety of site plans, site plan amendments, special exception uses and zoning amendments.

The Zoning Commission carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the Zoning Commission are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the Zoning Commission and Zoning Board of Appeals.

The Zoning Commission is comprised of seven (7) regular members and three (3) alternate members. Meetings are held on the third Wednesday of each month at 7:30 PM, at the Library Community Center. All meetings are open to the public and the Commission welcomes input from town residents and property owners for all public hearings.

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                | Address                         | Term<br>Expiration<br>Date |
|-----------------------------------------------------|---------------------------------|----------------------------|
| <b><u>BOARD OF ASSESSMENT APPEALS (Elected)</u></b> |                                 |                            |
| David P. Sinish                                     | 20 Dyer Avenue                  | 11/22/2011                 |
| Paul F. Volovski                                    | 66 Lawton Road                  | 11/19/2013                 |
| Carol G. York                                       | PO Box 602, Canton Center 06020 | 11/22/2011                 |
| <b><u>BOARD OF EDUCATION</u></b>                    |                                 |                            |
| Susan Crowe                                         | 111 West Road                   | 11/22/2011                 |
| Leslee Hill                                         | 91 Andrew Drive                 | 11/19/2013                 |
| Beth Kandrysawtz                                    | 35 Hanson Road                  | 11/19/2013                 |
| Mark Lange                                          | 163 Robin Drive                 | 11/19/2013                 |
| Carlene Rhea                                        | 248 Wright Road                 | 11/19/2013                 |
| Sue Saidel                                          | 3 Westview Drive                | 11/22/2011                 |
| Gretchen Sonju                                      | 6 Timbercrest Drive             | 11/22/2011                 |
| Jonathan Webb                                       | 26 Sunrise Drive                | 11/22/2011                 |
| Patricia White                                      | 81 Dyer Avenue                  | 11/19/2013                 |
| <b><u>BOARD OF FINANCE</u></b>                      |                                 |                            |
| Kathleen Corkum                                     | PO Box 159, Canton 06019        | 11/22/2011                 |
| Richard Eickenhorst                                 | 7 Shingle Mill Drive            | 11/19/2013                 |
| Brian First                                         | 85 High Valley Drive            | 11/19/2013                 |
| Kenneth Humphrey                                    | 250 East Hill Road              | 11/22/2011                 |
| Richard Ohanesian                                   | 1 Whitney Lane                  | 11/19/2013                 |
| Mary Tomolonius                                     | 148 Bahre Corner Road           | 11/22/2011                 |
| <b><u>BOARD OF SELECTMEN</u></b>                    |                                 |                            |
| Bruce A. Lockwood                                   | 45 East Hill Road               | 11/22/2011                 |
| David W. Gilchrist (Deputy)                         | 54 Lawton Road                  | 11/22/2011                 |
| Marc E. Cerniglia                                   | 39 Ellsworth Lane               | 11/22/2011                 |
| Stephen J. Roberto                                  | 1 Tanglewood Drive              | 11/22/2011                 |
| Richard J. Barlow (First Selectman)                 | 321 Cherry Brook Road           | 11/22/2011                 |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                           | Address                        | Term<br>Expiration<br>Date |
|--------------------------------------------------------------------------------|--------------------------------|----------------------------|
| <b><u>BUILDING CODE BOARD OF APPEALS</u></b>                                   |                                |                            |
| Russell Richardson, Jr.                                                        | 77 Barbourtown Road            |                            |
| Charles Whitney                                                                | PO Box 216, Canton, CT 06019   |                            |
| Christopher Winsor                                                             | 10 West Simsbury Road          |                            |
| <b><u>CANTON BOARD OF ETHICS</u></b>                                           |                                |                            |
| (5 Regular, 2 Alternate members) (See Ordinance #230 for terms)                |                                |                            |
| <b><u>REGULAR MEMBERS</u></b>                                                  |                                |                            |
| Arthur Casey                                                                   | 4 Brook Ridge Drive            | 6/30/2015                  |
| David Kubas                                                                    | 82 East Hill Road              | 6/30/2013                  |
| Theodore Matthews                                                              | 26 Wickhams Fancy              | 6/30/2015                  |
| Edith Offenhartz                                                               | 70 Lawton Road                 | 6/30/2015                  |
| Howard, Jr. Winterson                                                          | 139 North Mountain Road        | 6/30/2013                  |
| <b><u>ALTERNATE MEMBERS</u></b>                                                |                                |                            |
| Dennis Ciccarillo                                                              | 106 East Mountain Road         | 6/30/2015                  |
| Emil J. Huyghebaert                                                            | 19 Freedom Drive               | 6/30/2015                  |
| <b><u>CANTON CENTER HISTORIC DISTRICT COMMISSION</u></b>                       |                                |                            |
| (5 Regular (2 in district), 3 Alternate (1 in district) members - 4 year term) |                                |                            |
| <b><u>REGULAR MEMBERS</u></b>                                                  |                                |                            |
| D Kim Bowen (In)                                                               | 144 Cherry Brook Road          | 1/1/2012                   |
| Sandra Bridgman                                                                | PO Box 137 Canton Center 06020 | 1/1/2013                   |
| Marianne H. Burbank                                                            | 84 North Mountain Road         | 1/1/2015                   |
| Nora Hillman-Goeler                                                            | 133 Morgan Road                | 1/1/2013                   |
| <b>VACANCY (In)</b>                                                            |                                |                            |
| <b><u>ALTERNATE MEMBERS</u></b>                                                |                                |                            |
| <b>VACANCY (In)</b>                                                            |                                |                            |
| <b>(2) VACANCIES</b>                                                           |                                |                            |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                               | Address                        | Term Expiration Date |
|--------------------------------------------------------------------|--------------------------------|----------------------|
| <b><u>CANTON HOUSING AUTHORITY</u></b>                             |                                |                      |
| (5 Regular members - 4 year term)                                  |                                |                      |
| <b><u>REGULAR MEMBERS</u></b>                                      |                                |                      |
| Sarah Cheney (Chair)                                               | 19 Town Bridge Road            | 12/31/2012           |
| William Cooper                                                     | 11 Boulder Ridge               | 12/31/2011           |
| David Fisher                                                       | 30 Gracey Road                 | 12/31/2013           |
| Dale Monroe                                                        | PO Box 440, Collinsville 06022 | 12/31/2011           |
| Arthur Rote                                                        | 21 Dowd Avenue, Apt.3          | 12/31/2013           |
| <b><u>CANTON PUBLIC LIBRARY BOARD OF TRUSTEES</u></b>              |                                |                      |
| (Term - 4 years)                                                   |                                |                      |
| <b><u>REGULAR MEMBERS</u></b>                                      |                                |                      |
| Karen Berger                                                       | 15 Orchard Hill Road           | 7/1/2012             |
| Marjorie Clarke                                                    | 45 Sunset Terrace              | 7/1/2014             |
| Walter Gillette                                                    | 222 Barbourtown Road           | 7/1/2013             |
| Bonita Hansen                                                      | 24 Canton Hollow               | 7/1/2014             |
| Michael Leonard                                                    | 5 Uplands Drive                | 7/1/2013             |
| Richard Matos (Vice Chair)                                         | 5 Drake Lane                   | 7/1/2014             |
| Patricia McGarry                                                   | 50 East Hill Road, #6A         | 7/1/2012             |
| David Owen                                                         | 92 East Hill Road              | 7/1/2014             |
| <b>VACANCY</b>                                                     |                                | 7/1/2013             |
| <b><u>Friends of the Library</u></b>                               |                                |                      |
| Sue Ann Uccello                                                    | 6 Trailsend Drive              |                      |
| <b><u>CAPITOL REGION COUNCIL OF GOVERNMENTS REPRESENTATIVE</u></b> |                                |                      |
| R Richard J. Barlow                                                | 321 Cherry Brook Road, Canton  |                      |
| <b><u>CENTRAL REGIONAL TOURISM DISTRICT</u></b>                    |                                |                      |
| Mary Tomolonius                                                    | 148 Bahre Corner Road          | 10/15/2011           |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                    | Address                       | Term<br>Expiration<br>Date |
|---------------------------------------------------------|-------------------------------|----------------------------|
| <b><u>CHIEF OF FIRE/EMS</u></b>                         |                               |                            |
| Richard Hutchings                                       | 4 Market Street, Collinsville |                            |
| <b><u>COLLINSVILLE HISTORIC DISTRICT COMMISSION</u></b> |                               |                            |
| (5 Regular, 3 Alternate members - 4 year term)          |                               |                            |
| <b><u>REGULAR MEMBERS</u></b>                           |                               |                            |
| Eric Jackson                                            | 137 Main Street               | 6/30/2012                  |
| Walter Kendra                                           | 16 South Street               | 6/30/2012                  |
| David Leff                                              | 4 The Green                   | 6/30/2014                  |
| Kenton McCoy (Chair)                                    | 6 Center Street               | 6/30/2013                  |
| Kathleen Woolam                                         | 70 Simmonds Avenue            | 6/30/2015                  |
| <b><u>ALTERNATE MEMBERS</u></b>                         |                               |                            |
| Sylvia Cancela                                          | 49 Sunset Terrace             | 6/30/2014                  |
| Mary Ellen Cosker                                       | 20 Atwater Road               | 6/30/2013                  |
| Stephen Veillette                                       | 6 Mohawk Drive                | 6/30/2012                  |
| <b><u>COMMISSION ON AGING</u></b>                       |                               |                            |
| (7 Regular, 3 Alternate members - 4 year term)          |                               |                            |
| <b><u>REGULAR MEMBERS</u></b>                           |                               |                            |
| Arthur Blondin (Chair)                                  | 9 Orchard Hill Road           | 1/1/2014                   |
| Evelyn Kubas                                            | 82 East Hill Road             | 1/1/2014                   |
| Lorraine MacDonald                                      | 5 Oxbow Lane                  | 1/1/2012                   |
| Dorothea Murray                                         | 74 Lawton Road                | 1/1/2015                   |
| Lawrence Soliani                                        | 121 Dowd Avenue, #55          | 1/1/2013                   |
| Maureen Wallison                                        | 11 Canton Valley Circle       | 1/1/2012                   |
| <b>VACANCY</b>                                          |                               |                            |
| <b><u>ALTERNATE MEMBERS</u></b>                         |                               |                            |
| Michie Hesselbrock                                      | 185 Breezy Hill Road          | 1/1/2013                   |
| <b>VACANCY</b>                                          |                               |                            |
|                                                         |                               | 1/1/2013                   |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                           | Address                  | Term<br>Expiration<br>Date |
|----------------------------------------------------------------|--------------------------|----------------------------|
| <b><u>CONSERVATION COMMISSION</u></b>                          |                          |                            |
| (7 Regular members - 4 year term)                              |                          |                            |
| James Davis (Chair)                                            | 22 Westwood Drive        | 6/30/2013                  |
| Sara Faulkner                                                  | 25 Dyer Avenue           | 7/1/2014                   |
| Maureen Flynn                                                  | PO Box 377, Collinsville | 7/1/2013                   |
| Jay Kaplan                                                     | 71 Gracey Road           | 6/30/2013                  |
| Wendy Madigan                                                  | 166 Robin Drive          | 7/1/2014                   |
| Alis Ohlheiser                                                 | 126 Robin Drive          | 7/1/2012                   |
| <b>VACANCY</b>                                                 |                          |                            |
| <br>                                                           |                          |                            |
| <b><u>CONSTABLES</u></b>                                       |                          |                            |
| Per Town Ordinance #180                                        |                          |                            |
| Mickey Barlow                                                  | 209 Bahre Corner Road    | 11/22/2011                 |
| Karen Berry                                                    | 40 East Mountain Road    | 11/22/2011                 |
| Louis Daniels                                                  | 10 Greystone Drive       | 11/22/2011                 |
| Patti Maulucci                                                 | 5 Shingle Mill Drive     | 11/22/2011                 |
| Larry Minichiello                                              | 35 Maple Avenue          | 11/22/2011                 |
| Gregory Sims                                                   | 50 East Hill Road, #8C   | 11/22/2011                 |
| Richard Zommer                                                 | 126 Case Street          | 11/22/2011                 |
| <br>                                                           |                          |                            |
| <b><u>DECD Central Tourism Representative</u></b>              |                          |                            |
| Mary Tomolonius                                                | 148 Bahre Corner Road    | n/a                        |
| <br>                                                           |                          |                            |
| <b><u>DESIGN REVIEW TEAM</u></b>                               |                          |                            |
| (5 Regular members (1 member must be on Zoning) – 4 year term) |                          |                            |
| Peter Clarke                                                   | 15 Gildersleeve Avenue   | 7/1/2013                   |
| James Harris                                                   | 8 Pheasant Hill Road     | 4/1/2014                   |
| Gary Hath (Chair)                                              | 2 Tanglewood Drive       | 4/1/2013                   |
| Frank Mairano                                                  | 60 Dyer Avenue           | 4/1/2012                   |
| Jerry Waters                                                   | 5 Thayer Avenue          | 4/1/2015                   |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                                                                       | Address                       | Term Expiration Date |
|----------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------|
| <b><u>ECONOMIC DEVELOPMENT AGENCY</u></b>                                                                                  |                               |                      |
| (5 Regular members <i>(as of 04/15/09 STM)</i> - 4 year term)                                                              |                               |                      |
| <b><u>REGULAR MEMBERS</u></b>                                                                                              |                               |                      |
| Eliot Bryan                                                                                                                | 1 Buttonwood Hill             | 7/1/2011             |
| Barry Dickstein                                                                                                            | 15 Queens Peak Road           | 7/1/2012             |
| Rusell Lee                                                                                                                 | 1 Jeff's Lane                 | 7/1/2013             |
| <b>VACANCY</b>                                                                                                             |                               | 7/1/2012             |
| <b>VACANCY</b>                                                                                                             |                               | 7/1/2013             |
| <b><u>EMERGENCY MANAGEMENT DIRECTOR</u></b>                                                                                |                               |                      |
| Adam Libros                                                                                                                | 4 Market Street, Collinsville |                      |
| <b><u>FARMINGTON RIVER COORDINATING COMMITTEE</u></b> <a href="http://www.farmingtonriver.org">www.farmingtonriver.org</a> |                               |                      |
| William Roberts                                                                                                            | 58 Country Lane               | n/a                  |
| Cherie Robinson (Alternate)                                                                                                | 61 Sterling Drive             | n/a                  |
| <b><u>FARMINGTON VALLEY HEALTH DISTRICT</u></b>                                                                            |                               |                      |
| Richard Barlow                                                                                                             | 321 Cherry Brook Road         | 1/22/2014            |
| Scott Jobeless                                                                                                             | 50 East Hill Road, #6F        | 1/22/2014            |
| <b><u>INLAND WETLANDS &amp; WATERCOURSES AGENCY</u></b>                                                                    |                               |                      |
| (5 Regular, 3 Alternate members - 4 year term)                                                                             |                               |                      |
| <b><u>REGULAR MEMBERS</u></b>                                                                                              |                               |                      |
| Edwin Evonsion                                                                                                             | PO Box 312, North Canton      | 12/31/2013           |
| Michael Mischak                                                                                                            | 10 River Street               | 12/31/2013           |
| Robert Oswald                                                                                                              | 138 Torrington Avenue         | 12/31/2011           |
| David Shepard (Chair)                                                                                                      | 7 Pond View Drive             | 12/31/2011           |
| David Sinish                                                                                                               | 20 Dyer Avenue                | 12/31/2014           |
| <b><u>ALTERNATE MEMBERS</u></b>                                                                                            |                               |                      |
| William Sarmuk                                                                                                             | 37 Breezy Hill Road           | 12/31/2011           |
| William Canny                                                                                                              | 51 Breezy Hill Road           | 12/31/2011           |
| <b>VACANCY</b>                                                                                                             |                               |                      |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                                                                                                                                     | Address                  | Term<br>Expiration<br>Date |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------|
| <b><u>JUVENILE REVIEW BOARD</u></b>                                                                                                                                                      |                          |                            |
| (5 Regular members - 4 year term)                                                                                                                                                        |                          |                            |
| <b><u>REGULAR MEMBERS</u></b>                                                                                                                                                            |                          |                            |
| Ben Mills                                                                                                                                                                                | 4 Jeff Lane              | 6/30/2013                  |
| William Sarmuk                                                                                                                                                                           | 37 Breezy Hill Road      | 6/30/2013                  |
| Ruth Small (Chair)                                                                                                                                                                       | 315 East Hill Road       | 6/30/2015                  |
| Elizabeth Taylor-Huey                                                                                                                                                                    | 22 Hoffmann Road         | 6/30/2013                  |
| Tracy Whittingslow                                                                                                                                                                       | 902 Timber Lane          | 6/30/2015                  |
| <b><u>ALTERNATE MEMBERS</u></b>                                                                                                                                                          |                          |                            |
| Lee Brown-Egan                                                                                                                                                                           | 8 Noja Trail             | 6/30/2013                  |
| William Steele                                                                                                                                                                           | 10 Mohawk Drive          | 6/30/2014                  |
| <b><u>MUNICIPAL AGENT FOR THE ELDERLY</u></b>                                                                                                                                            |                          |                            |
| (2 year term <i>must be a member of the Commission on Aging/appointed by CEO</i> )                                                                                                       |                          |                            |
| Claire Cote                                                                                                                                                                              |                          | 3/18/2013                  |
| <b><u>OPEN SPACE PRESERVATION AND ACQUISITION COMMISSION</u></b>                                                                                                                         |                          |                            |
| (7 Regular members - 4 year term: <i>Director of Canton Land Conservation Trust; 1 member of the Conservation Commission; 1 member with expertise within the development community</i> ) |                          |                            |
| Hedy Barton                                                                                                                                                                              | PO Box 325, North Canton | 12/31/2013                 |
| Charles DeWeese                                                                                                                                                                          | 263 Wright Road          | 12/31/2011                 |
| Jay Kaplan                                                                                                                                                                               | 71 Gracey Road           | 12/13/2013                 |
| Andrew Pidgeon                                                                                                                                                                           | 10 Uplands Drive         | 12/31/2013                 |
| William, Jr. Spatcher (Chair)                                                                                                                                                            | 17 Pond Road             | 12/31/2014                 |
| <b>(2) VACANCIES</b>                                                                                                                                                                     |                          |                            |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                       | Address                  | Term<br>Expiration<br>Date |
|------------------------------------------------------------|--------------------------|----------------------------|
| <b><u>PARKS &amp; RECREATION COMMISSION</u></b>            |                          |                            |
| (7 Regular members - 4 year term)                          |                          |                            |
| <b><u>REGULAR MEMBERS</u></b>                              |                          |                            |
| Rebecca Andrews (Chair)                                    | 7 Mills Lane             | 7/1/2012                   |
| Christopher Eckert                                         | 22 Camille Lane          | 6/30/2015                  |
| Julius Fialkiewicz                                         | 11 East Hill Road        | 7/1/2013                   |
| Beverly Hammond                                            | 7 Gemstone Drive         | 7/1/2013                   |
| Todd Jacobs                                                | 21 East Hill Road        | 7/1/2011                   |
| Andrea O'Neil (Vice Chair)                                 | 89 Indian Hill Road      | 7/1/2014                   |
| <b>VACANCY</b>                                             |                          |                            |
| <br>                                                       |                          |                            |
| <b><u>PENSION COMMITTEE</u></b>                            |                          |                            |
| (5 Regular members - 4 year term)                          |                          |                            |
| <b><u>REGULAR MEMBERS</u></b>                              |                          |                            |
| A.Joseph Boures (Chair)                                    | 15 Wilder's Pass         | 1/1/2012                   |
| David Chellgren                                            | 13 Buttonwood Hill Road  | 1/1/2015                   |
| W.Michael Forte                                            | 28 Wilder's Pass         | 1/1/2012                   |
| Michael "Ken" Griffin                                      | 51 Queens Peak           | 1/1/2015                   |
| Joseph Vacca (Vice Chair)                                  | 101 High Valley          | 1/1/2013                   |
| <br>                                                       |                          |                            |
| <b><u>PERMANENT MUNICIPAL BUILDING COMMITTEE</u></b>       |                          |                            |
| (4 Regular members - 4 year term)                          |                          |                            |
| <b><u>REGULAR MEMBERS</u></b>                              |                          |                            |
| Karen Berry                                                | 40 East Mountain Road    | 7/1/2014                   |
| Ronald Dymicki                                             | 5 Sugar Camp Road        | 7/1/2012                   |
| David Madigan                                              | PO Box 52, Canton Center | 7/1/2012                   |
| Peter Reynolds (Chair)                                     | 4 Deer Run Road          | 7/1/2014                   |
| <br>                                                       |                          |                            |
| <b><u>PLAINVILLE AREA CABLE TELE. ADVISORY COUNCIL</u></b> |                          |                            |
| (2 Regular members - 2 year term)                          |                          |                            |
| <b><u>REGULAR MEMBERS</u></b>                              |                          |                            |
| Harvey Jassem                                              | 243 East Hill Road       | 10/7/2011                  |
| <b>VACANCY</b>                                             |                          |                            |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                 | Address                             | Term<br>Expiration<br>Date |
|----------------------------------------------------------------------|-------------------------------------|----------------------------|
| <b><u>PLANNING COMMISSION</u></b>                                    |                                     |                            |
| (5 Regular, 3 Alternate members - 4 year term)                       |                                     |                            |
| <b><u>REGULAR MEMBERS</u></b>                                        |                                     |                            |
| Rosemary Aldridge (Chair)                                            | 223 Bahre Corner Road               | 4/1/2015                   |
| Michael DiPinto                                                      | 260 Ratlum Road, New Hartford 06057 | 4/1/2015                   |
| Eric Gelinis                                                         | 765 Cherry Brook Road               | 4/1/2013                   |
| Bruce Mortimer                                                       | 11 Center Street                    | 3/31/2012                  |
| Jonathan Thiesse                                                     | 224 Wright Road                     | 3/31/2012                  |
| <b><u>ALTERNATE MEMBERS</u></b>                                      |                                     |                            |
| David Evens                                                          | PO Box 134, Canton                  | 3/31/2012                  |
| Andrew Magnan                                                        | 4 Pondview Drive                    | 5/4/2015                   |
| <b>VACANCY</b>                                                       |                                     |                            |
| <br>                                                                 |                                     |                            |
| <b><u>REGISTRAR OF VOTERS</u></b>                                    |                                     |                            |
| <b>Democrat</b> - Elizabeth Fournier                                 | 16 Country Lane                     | Elected                    |
| Deputy - Anne Raftery                                                | 130 Main Street, 4D, Collinsville   |                            |
| <b>Republican</b> - John (Jack) Miner                                | 15 Olson Road                       | Elected                    |
| Deputy - Rich Constrastano                                           | 22 Colony Road                      |                            |
| <br>                                                                 |                                     |                            |
| <b><u>TEMPORARY ADVISORY COMMITTEE ON INFORMATION TECHNOLOGY</u></b> |                                     |                            |
| (7 Regular members - 2 year term)                                    |                                     |                            |
| Christopher Eckert                                                   | 22 Camille Lane                     | 4/7/2012                   |
| Walter Gillette                                                      | 222 Barbourtown Road                | 4/7/2012                   |
| John Kelly                                                           | 51 Bart Drive                       | 4/7/2012                   |
| Gary Miller (Chair)                                                  | 7 East Hill Road                    | 4/7/2012                   |
| <b>(2) VACANCIES</b>                                                 |                                     |                            |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                          | Address                             | Term<br>Expiration<br>Date |
|-------------------------------------------------------------------------------|-------------------------------------|----------------------------|
| <b><u>TEMPORARY HYDRO PROJECT ADVISORY COMMITTEE</u></b>                      |                                     |                            |
| Arthur E. Fournier, Jr.                                                       | 16 Country Lane, Collinsville       | 9/29/2011                  |
| Candace B. Langlois                                                           | 51 Dyer Avenue, Canton              | 9/29/2011                  |
| David Madigan                                                                 | PO Box 52, Canton Center            | 9/29/2011                  |
| Nancy Miller                                                                  | 17 Dyer Avenue, Canton              | 9/29/2011                  |
| Matthew L. Stone                                                              | 50 East Hill Road, 6C, Canton       | 9/29/2011                  |
| (Avon Rep.) Martin Kaplan                                                     | 22 Cottonwood Drive, Avon, CT 06001 |                            |
| (Avon Rep.) Adam Lazinsk                                                      | 88 Deepwood Drive, Avon, CT 06001   |                            |
| (Burlington) Bruce Mullen                                                     |                                     |                            |
| (Burlington) <b>VACANCY</b>                                                   |                                     |                            |
| <b><u>TEMPORARY PLAN OF CONSERVATION AND DEVELOPMENT UPDATE COMMITTEE</u></b> |                                     |                            |
| Rosemary Aldridge (Chair) (Planning member)                                   | 223 Bahre Corner Road               | 9/1/2013                   |
| Susan Carr (C.A.R.E.)                                                         | PO Box 314                          | 9/1/2013                   |
| Michael DiPinto (Planning member)                                             | 260 Ratlum Road, New Hartford 06057 | 9/1/2013                   |
| Julius Fialkiewicz (Community member)                                         | 11 East Hill Road                   | 9/1/2013                   |
| Eric Gelinis (Planning member)                                                | 765 Cherry Brook Road               | 9/1/2013                   |
| Bruce Mortimer (Planning member)                                              | 11 Center Street                    | 9/1/2013                   |
| Kristin Oswald (Chamber of Commerce)                                          | 138 Torrington Avenue               | 9/1/2013                   |
| Lansford Perry (Community member)                                             | PO Box 1, Canton Center             | 9/1/2013                   |
| Mark Podesla (Zoning member)                                                  | 8 Queens Peak Road                  | 9/1/2013                   |
| Peter Reynolds (Community member)                                             | 4 Deer Run Road                     | 9/1/2013                   |
| David Shepard (IWWCA member)                                                  | 7 Pond View Drive                   | 9/1/2013                   |
| Jonathan Thiesse (Planning member)                                            | 224 Wright Road                     | 9/1/2013                   |
| <b><u>TEMPORARY PROPERTY TAX RELIEF PROGRAM COMMITTEE</u></b>                 |                                     |                            |
| Jean Bouchard                                                                 | PO Box 442, Canton                  | 3/16/2013                  |
| Richard Eickenhorst                                                           | 7 Shingle Mill Drive                | 3/16/2013                  |
| Linea Erickson                                                                | PO Box 306, Collinsville            | 3/16/2013                  |
| David Gilchrist                                                               | 54 Lawton Road                      | 3/16/2013                  |
| Marguerite Schofield                                                          | 23 Thayer Avenue                    | 3/16/2013                  |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                                        | Address                  | Term<br>Expiration<br>Date |
|---------------------------------------------------------------------------------------------|--------------------------|----------------------------|
| <b><u>TEMPORARY SOLID WASTE TRANSFER STATION STUDY COMMITTEE</u></b>                        |                          |                            |
| (5 Regular members - 2 year term)                                                           |                          |                            |
| Jay Eustace (Vice Chair)                                                                    | 394 Cherry Brook Road    | 4/7/2012                   |
| Arthur, Jr. Fournier (Chair)                                                                | 16 Country Lane          | 4/7/2012                   |
| Lowell Humphrey                                                                             | 19 Canton Valley Circle  | 4/7/2012                   |
| Bruce Merritt                                                                               | 51 Country Lane          | 4/7/2012                   |
| Bob Namnoum                                                                                 | 146 Cherry Brook Road    | 4/7/2012                   |
| <b><u>TEMPORARY STEERING COMMITTEE FOR THE UPPER COLLINSVILLE MILL POND MASTER PLAN</u></b> |                          |                            |
| James Davis                                                                                 | 22 Westwood Drive        |                            |
| Todd Jacobs                                                                                 | 21 East Hill Road        |                            |
| Anne Raftery                                                                                | 126 Main Street, #2E     |                            |
| David Sinish                                                                                | 20 Dyer Avenue           |                            |
| William, Jr. Spatcher                                                                       | 17 Pond Road             |                            |
| <b><u>TOWN MEETING MODERATORS</u></b>                                                       |                          |                            |
| (1 Moderator with up to 3 Alternates - 2 year term)                                         |                          |                            |
| James Bixler                                                                                | 16 Sunrise Drive         | 11/1/2011                  |
| <b><u>ALTERNATE MEMBERS</u></b>                                                             |                          |                            |
| Lorinda Pane                                                                                | 5 Olson Road             | 11/1/2011                  |
| <b>(2) VACANCIES</b>                                                                        |                          |                            |
| <b><u>WATER POLLUTION CONTROL AUTHORITY</u></b>                                             |                          |                            |
| (5 Regular members - 4 year term)                                                           |                          |                            |
| <b><u>REGULAR MEMBERS</u></b>                                                               |                          |                            |
| Paul Balavender                                                                             | 98 Andrew Drive          | 7/1/2014                   |
| Stuart Greacen                                                                              | 31 Country Lane          | 7/1/2012                   |
| Matthew Stone                                                                               | 50 East Hill Road, #6C   | 7/1/2012                   |
| Robert Suttmiller (Chair)                                                                   | PO Box 275, Collinsville | 7/1/2013                   |
| <b>VACANCY</b>                                                                              |                          | 7/1/2011                   |

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2011

| Name                                                                        | Address               | Term<br>Expiration<br>Date |
|-----------------------------------------------------------------------------|-----------------------|----------------------------|
| <b><u>WILD AND SCENIC RIVER STUDY COMMITTEE</u></b>                         |                       |                            |
| David Leff                                                                  | 4 The Green           | n/a                        |
| Alis Ohlheiser                                                              | 126 Robin Drive       | n/a                        |
| <br>                                                                        |                       |                            |
| <b><u>YOUTH SERVICES BUREAU</u></b>                                         |                       |                            |
| <i>(7 Regular members (1 member must be 18-21 years old) - 4 year term)</i> |                       |                            |
| <b><u>REGULAR MEMBERS</u></b>                                               |                       |                            |
| Glenn Barger (Chair)                                                        | 8 Pond Road           | 7/1/2013                   |
| Peter Black (Vice Chair)                                                    | 612 Cherry Brook Road | 7/1/2014                   |
| Stan Krzanowski                                                             | 625 Cherry Brook Road | 7/1/2013                   |
| Laura Meheran                                                               | 270 Barbourtown Road  | 7/1/2014                   |
| Sue Saidel (Secretary)                                                      | 3 Westview Drive      | 7/1/2014                   |
| Lorinda Snow                                                                | 23 Mohawk Drive       | 7/1/2014                   |
| <b>VACANCY (Youth Member)</b>                                               |                       |                            |
| <br>                                                                        |                       |                            |
| <b><u>ZONING BOARD OF APPEALS</u></b>                                       |                       |                            |
| <i>(5 Regular, 3 Alternate members - 4 year term)</i>                       |                       |                            |
| <b><u>REGULAR MEMBERS</u></b>                                               |                       |                            |
| Robert, Jr. Brainard                                                        | 151 Wright Road       | 1/3/2015                   |
| Anthony DeVito                                                              | 20 Allen Place        | 1/3/2014                   |
| Jay Eustace                                                                 | 394 Cherry Brook Road | 1/3/2012                   |
| Robert Sigman                                                               | 45 West Road          | 1/3/2012                   |
| Paul Volovski (Chair)                                                       | 66 Lawton Road        | 1/3/2012                   |
| <b><u>ALTERNATE MEMBERS</u></b>                                             |                       |                            |
| <b>(3) VACANCIES</b>                                                        |                       |                            |

# **BOARDS / COMMISSIONS / COMMITTEE ROSTER**

## **As of June 30, 2011**

### **ZONING COMMISSION**

(7 Regular, 3 Alternate members - 4 year term) (Aquifer Protection Agency)

### **REGULAR MEMBERS**

|                       |                        |          |
|-----------------------|------------------------|----------|
| David Bondanza        | 109 High Valley Drive  | 1/3/2015 |
| Peter Clarke          | 15 Gildersleeve Avenue | 1/3/2012 |
| Katherine E. Hooker   | 35 Maple Avenue        | 1/3/2013 |
| Philip Pane           | 5 Olson Road           | 1/3/2013 |
| Mark Podesla          | 8 Queens Peak Road     | 1/3/2012 |
| Sandra Trionfini      | 14 Case Street         | 1/3/2014 |
| Jay Weintraub (Chair) | 3 Uplands Drive        | 1/3/2013 |

### **ALTERNATE MEMBERS**

|                 |                    |          |
|-----------------|--------------------|----------|
| Jeffrey Johnson | 160 East Hill Road | 1/3/2013 |
|-----------------|--------------------|----------|

**(2) VACANCIES**