

# ANNUAL REPORT

*Year Ending June 30, 2014*



TOWN OF  
**CANTON**<sub>CT</sub>

*Canton, Canton Center, North Canton & Collinsville*

## Town of Canton Annual Report Fiscal Year 2013-2014

*It is with much gratitude and respect that the Fiscal Year 2014 Town Annual Report is dedicated to Richard Ohanesian in recognition of his considerable public service and contributions to our Canton community.*



Richard was a member of the Board of Finance for sixteen years from 1995 to 2003 and from 2005 until 2013. As an active member of the Board, Richard served as the Chairman for two consecutive terms. Under his leadership the Town continued to enhance and expand many town programs while at the same time control annual tax increases. During his tenure, the Town participated in many capital projects including major school expansions, construction of a new police station, bonding for major road improvements and roof replacements, upgrades to the swimming pool at Mills Pond and construction of a new track and field with parking lot improvements at the Canton High School.

Richard was known for fiscal conservatism and he had the ability to focus on the long term impacts of issues presented to the Board of Finance. He promoted strong fiscal controls and enhanced management practices that kept pace with ever expanding public financial standards. His thoughtful and balanced approach benefited the Town by allowing the controlled expansion of Town and education services while maintaining a low tax impact on our citizens.

Under his leadership, the Town was able to increase the value of its unallocated reserve funds in a very challenging economic climate which was a key factor in obtaining a favorable bond rating. At the same time, the Town was able to purchase open space including the Cannon Preserve and Carpenter property, thereby retaining the rural character of Canton for future generations.

**Town of Canton Annual Report  
Fiscal Year 2013-2014**

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Town of Canton Annual Report  
Fiscal Year 2013-2014

**TOWN MEETING LEGAL  
NOTICES**

**&**

**ABSTRACTS OF  
MINUTES**



**LEGAL NOTICE**  
**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Wednesday, October 9, 2013**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, October 9, 2013 at 7:00 PM Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton appropriate \$40,000 from the Undesignated Fund Balance for the purpose of designing public improvements to Collinsville and accept a Connecticut Main Street Investment Fund Grant in the amount of \$387,000 for the purpose of funding some of the public improvements.

Dated at Canton, Connecticut this 1<sup>st</sup> day of October, 2013

Board of Selectmen

**RETURN OF NOTICE**

I HEREBY CERTIFY that on September 30, 2013, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on October 3, 2013, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on September 30, 2013, I caused to be posted on the Town's website, and all other places designated by Charter, a copy of said warning and notice.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on October 9, 2013.

Richard J. Barlow

Richard J. Barlow

First Selectman

## TOWN OF CANTON, CONNECTICUT

### SPECIAL TOWN MEETING

Wednesday, October 9, 2013

A Special Town Meeting of the Town of Canton was held on Wednesday, October 9, 2013, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on:

Shall the Town of Canton appropriate \$40,000 from the Undesignated Fund Balance for the purpose of designing public improvements to Collinsville and accept a Connecticut Main Street Investment Fund Grant in the amount of \$387,000 for the purpose of funding some of the public improvements.

Seconded by Carryl Sinish.

#### Discussion:

Selectman Tom Sevigny began the presentation. In 2012 the Town of Canton applied for an OPM Main Street Investment Fund Grant to develop or improve the Town's commercial center to attract small businesses, promote commercial viability and improve aesthetics and pedestrian access. We applied for the full \$500K but were only granted \$387K. The grant will fund the Collinsville area which can be described as a "Commercial Center." Town Planner Neil Pade put together the grant with information from the extensive amount of recent planning initiatives and studies including, among others, the POCD, Pedestrian & Vehicular Safety Committee, and Upper Mill Pond Master Plan. He took various aspects of each plan to create a master plan as part of the grant to present to the State. The conceptual plan was presented. Future meetings with representatives of the Town will determine the actual plan and changes to occur. The \$387K grant does not include design work. The \$40K that is included in the question will cover the design work. The design will be one for the entire downtown area. While this grant will not cover the entire area, future grants, which we will apply for, will be able to make additional improvements based on that design. Those future projects will be 'shovel ready.' Mr. Sevigny also wanted to stress that the CT Main Street Program, a non-profit group, recently begun in Town is totally separate and not related at all to this grant. Not accepting this grant sends a message to State officials that the Town of Canton is not interested in grants. It also sends a message to future investors, developers & merchants that Canton is not interested in investing in Collinsville and helping them out with beautification, aesthetics and economic development.

#### Comments were made by:

Jonathan Thiesse, 224 Wright Road  
Carol Ackerman, owner of Carol & Co, Collinsville  
Ben Holden, 20 Boulder Ridge  
Gary Miller, 7 East Hill Road  
Jeffrey Schlichter, 126 Main Street  
Richard Barlow, as First Selectman  
Jim Keane, 32 Freedom Drive  
Tom Sevigny, as Selectman  
Eric Jackson, 137 Main Street  
Leslie Bok, 12 South Street  
Neil Pade, as Town Planner  
David Sinish, 20 Dyer Ave

Joan Hofmann, 9 Johnson Place  
Keith August, 12 Woodland Drive  
Mary Yard, 65 Dyer Ave  
Larry Minichiello, 35 Maple Ave

Jim Keane Moved the Question. It was seconded by Gary Miller and passed by a 2/3 voice vote.

The motion vote carried with a voice vote.

Richard Barlow made a motion to adjourn. It was seconded by Peter Reynolds.

The meeting adjourned at 7:50pm

Linda Smith

Linda Smith, Town Clerk

Linda Smith

Linda Smith, Town Clerk

Received for record October 10, 2013

## November 5, 2013 - Municipal Election Results

<u>Vote Count</u>	<u>Seated</u>	<u>Candidate</u>	<u>Office</u>	<u>Party</u>	<u>Sworn In</u>
858	x	Beth Kandrysawtz	Board of Finance	Rep	11/18/2013
853	x	Brian First	Board of Finance	Rep	11/18/2013
621		Nicholas Ouellette	Board of Finance	Dem	---
773	x	Richard "Ike" Eickenhorst	Board of Finance	Dem	11/18/2013
833	x	Leslee Hill	Board of Education	Rep	11/12/2013
755	x	Dana Kosior	Board of Education	Rep	11/12/2013
711	x	Julie Ausere	Board of Education	Rep	11/12/2013
582	x	Ana Cavanaugh	Board of Education	Dem	11/13/2013
615	x	Jack Powell	Board of Education	Dem	11/12/2013
662	x	Arnold Goldman	Bd of AA	Rep	11/7/2013
627		Mary Dean	Bd of AA	Dem	---
750	x	Daniel Barnhart	Constable	Rep	12/2/2013
745	x	Julius Fialkiewicz	Constable	Rep	11/19/2013
738	x	Larry Minichiello	Constable	Rep	12/16/2013
777	x	Karen Berry	Constable	Rep	11/7/2013
570	x	Gregory Sims	Constable	Dem	11/18/2013
523	x	George Thimot	Constable	Dem	11/25/2013
585	x	Carryl Sinish	Constable	Dem	11/15/2013

**LEGAL NOTICE**  
**TOWN OF CANTON, CONNECTICUT**  
**ANNUAL TOWN MEETING**  
**Wednesday, January 15, 2014**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Town Meeting will be commenced on Wednesday, January 15, 2014 at 7:00 p.m. in the Town Hall Auditorium, 4 Market Street, Collinsville, Connecticut, to:

TO HOLD A DISCUSSION on the Canton League of Woman Voters study on Mental Health Services in the Farmington Valley; and

TO HOLD A DISCUSSION on the opportunities and importance of volunteering to serve on Canton's municipal Boards and Commissions.

In accordance with the Town Charter, no binding votes will be taken.

Dated at Canton, Connecticut this 6th day of January 2014

Board of Selectmen

**RETURN OF NOTICE**

I HEREBY CERTIFY that on January 7, 2014, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 9, 2014, said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 7, 2014, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on January 15, 2014.

Richard J. Barlow

Richard J. Barlow

First Selectman

# TOWN OF CANTON, CONNECTICUT

## ANNUAL TOWN MEETING

Wednesday, January 15, 2014

The Annual Town Meeting of the Town of Canton was held on Wednesday, January 15, 2014, at 7:00 p.m. in the Canton Town Hall Auditorium, 4 Market Street, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow began the meeting by asking for a moment of silence in memory of Perry Polderman, a Town of Canton employee who was killed in a motorcycle accident earlier in the week.

Mr. Barlow then brought the meeting's attention to the Annual Report for FY2012-2013. It is dedicated to the Plan of Conservation and Development Update Committee and Town Planner Neil Pade. Their contribution in setting a course for the future of the Town's best interest is recognized and appreciated by all.

Mr. Barlow then introduced the League of Women Voters' study of mental health in the Farmington Valley. The LOWV has done numerous studies over the years on events and items that impact the Town. Their last study is very timely.

Mary Hess, LOWV member and member of the study committee, reviewed the findings of the League's study:

What's the problem?

- One in four adults experiences mental illness in a given year
- One in 17 live with serious mental health illness
- Of these numbers, 60% of adults and almost half of youth get no services

There is a big need and a failure to connect with the services.

The League interviewed those connected with the issue from a personal and professional standpoint, and reviewed material from departments of the State of CT and federal government, various non-profit groups and NAMI (National Alliance for the Mentally Ill).

The scope of the study identified:

- Farmington Valley towns
- children and adults
- mental health and substance abuse disorders

Findings:

- Connecticut's publically funded systems for children and adults are national leaders in adopting the most up to date in research-based, evidence-based program models.
- There are many mobile crisis centers in the Farmington Valley
- The town's school systems have highly developed systems for mental health services
- There are many providers in our areas and multiple systems for delivering systems
- No insurance system is separate from those with commercial insurance

Julie Rush, a LOWV member and member of the study committee, discussed further the common barriers to accessing the system:

- access of care & government policy
- housing options
- transportation
- training/education/outreach
- erasing the stigma

Questions and Comments:

- Peter Reynolds – Deer Run Road
- Tim LeGeyt – West Road
- Evelyn Kubas – East Hill Road
- Carrie Sinish – Dyer Ave
- Julie Rush – Wilder’s Pass
- Melissa Zils – Morgan Road
- Mary Hess – West Mountain Road
- Jane Latus – Uplands Drive
- Justine Barz (?) - ?

The next topic discussed regarded the opportunities and importance of volunteering to serve on Canton’s municipal Boards and Commissions.

Robert Skinner, Chief Administrative Officer for the Town of Canton, addressed the meeting. He discussed volunteering and how to make a difference in the Town with the following points:

- What is a Town agency?
- Canton has 37 Town agencies
- Recognize that agencies are the heart and soul of a town
- People of the agency make major decisions for the Town/keep local government grounded
- Types of agencies (Regulatory/Policy/Advisory/Temporary/ Regional)
- Membership: 171 volunteers are needed to fill all the positions on our agencies. Currently 139 positions are filled and there are 32 vacancies (19% vacancy rate)
- Membership requirements/minority representation
- Importance of Town agencies
- How to get more information

Questions and Comments:

- David Sinish – Dyer Ave
- Robert Skinner – CAO
- Jim Keane – Freedom Drive
- Stephen Roberto – Tanglewood Drive
- Gretchen Swibold – Cherry Brook Road
- Melissa Zils – Morgan Road
- Tim LeGeyt – West Road
- Edith Offenhartz – Lawton Road
- Richard Eickenhorst – Shingle Mill Road
- Richard Barlow – Cherry Brook Road
- Gina Magennis – Sexton Hollow Road
- David ? – Gildersleeve Ave
- Julie Rush – Wilder’s Pass
- Carrie Sinish – Dyer Ave
- Peter Reynolds – Deer Run Road

In accordance with the Town Charter, no binding votes were taken. There being no other matters to discuss, a motion to adjourn was made and seconded

The meeting adjourned at 8:45 pm

Linda Smith

Linda Smith, Town Clerk

Received for record 1/16/14

Linda Smith, Town Clerk

**LEGAL NOTICE**  
**TOWN OF CANTON, CONNECTICUT**  
**SPECIAL TOWN MEETING**  
**Wednesday, January 22, 2014**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, January 22, 2014 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton increase the hours for the Chief Administrative Officer's Clerk from 15 hours per week to 25 hours per week.

Dated at Canton, Connecticut this 9th day of January, 2014

Board of Selectmen

**RETURN OF NOTICE**

I HEREBY CERTIFY that on January 9, 2014, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on January 15, 2014, said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on January 9, 2014, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on January 22, 2014.

Richard J. Barlow

Richard J. Barlow

First Selectman

## TOWN OF CANTON, CONNECTICUT

### ANNUAL TOWN MEETING

Wednesday, January 15, 2014

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Julie Rush, a LOWV member and member of the study committee, discussed further the common barriers to accessing the system:

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- erasing the stigma

Questions and Comments:

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- Evelyn Kubas – East Hill Road
- Carrie Sinish – Dyer Ave
- Julie Rush – Wilder’s Pass
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- Mary Hess – West Mountain Road
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Questions and Comments:

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- Jim Keane – Freedom Drive
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- Richard Eickenhorst – Shingle Mill Road
- Richard Barlow – Cherry Brook Road
- Gina Magennis – Sexton Hollow Road
- David ? – Gildersleeve Ave
- Julie Rush – Wilder’s Pass
- Carrie Sinish – Dyer Ave
- Peter Reynolds – Deer Run Road

In accordance with the Town Charter, no binding votes were taken. There being no other matters to discuss, a motion to adjourn was made and seconded.

The meeting adjourned at 8:45 pm

Linda Smith

Linda Smith, Town Clerk  
Received for record 1/16/14

Linda Smith

Linda Smith, Town Clerk

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, March 12, 2014**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, March 12, 2014 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following questions:

1. Shall the Town of Canton appropriate \$113,600 from the undesignated fund balance to fund the replacement of the decking and diving board at the Mills Pond Pool?
2. Shall the Town of Canton appropriate an amount not to exceed \$27,369 from the undesignated fund balance for the purpose of funding Canton's share of Municipal Interlocal Risk Management Agency (MIRMA) loss portfolio transfer?
3. Shall the Town of Canton appropriate \$71,200 from the undesignated fund balance for the purpose of funding proposed design regulations for sections of Route 44 and Collinsville?

Dated at Canton, Connecticut this 4th day of March, 2014

Board of Selectmen

**RETURN OF NOTICE**

I HEREBY CERTIFY that on February 27, 2014, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on March 5, 2014, said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on February 27, 2014, a copy of said warning and notice was posted on the Town's website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on March 12, 2014.

Richard J. Barlow

Richard J. Barlow

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, March 12, 2014**

A Special Town Meeting of the Town of Canton was held on Wednesday, March 12, 2014, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow moved that the meeting consider and take action on the following question:

Shall the Town of Canton appropriate \$113,600 from the undesignated fund balance to fund the replacement of the decking and diving board at the Mills Pond Pool?

Seconded by Ben Holden.

Discussion:

Brian Wilson, Park and Recreation Director, recapped the work and progress that has been done over the last several years:

- Pool analysis and report completed
- \$400K to CIP funding approved
- Design services began
- Renovations went out to bid-two bids received-both exceeded the amount of money approved-decking was eliminated from specifications of bid
- Pump house and filtration system was built
- The 40 year old deck has damage that includes settling, cracking, unevenness, and splintering
- The question will repair deck and diving board with exact model

Questions/Comments:

Ben Holden-20 Boulder Ridge

The motion vote passed with a vote of 35 Yes – 0 No

Richard Barlow moved that the meeting consider and take action on the following question:

Shall the Town of Canton appropriate an amount not to exceed \$27,369 from the undesignated fund balance for the purpose of funding Canton's share of Municipal Interlocal Risk Management Agency (MIRMA) loss portfolio transfer?

Seconded by David Gilchrist.

Discussion:

First Selectman Richard Barlow explained the history of our affiliation with MIRMA. We were part of an insurance pool from 2002 to 2007 the Town used for insurance claims. MIRMA fund became insolvent and the MIRMA account was closed but we are responsible for a proportionate share of the claims. All costs have now been reported and we have chosen to 'buy our way out' of the fund instead of possibly paying over the next 20 years. All obligations for the Town will then be covered.

Questions/Comments:

Ben Holden-20 Boulder Ridge

The motion passed with a vote of 34 Yes – 0 No

Richard Barlow moved that the meeting consider and take action on the following question:

Shall the Town of Canton appropriate \$71,200 from the undesignated fund balance for the purpose of funding proposed design regulations for sections of Route 44 and Collinsville?

Seconded by Arnold Goldman

Discussion:

Sarah Lewis, Project Director for Fuss & O'Neill, described what the process of establishing design regulations for sections of Route 44 and Collinsville would look like. It would include:

- Understanding the current process (DRT, ZEO, ZBA)
- Using the POCD to help guide Canton's growth

- Preparation and Pre-Design
- A four-day workshop
  - Public hands-on design
  - Design and more public input
  - Design and open studio time
  - Refining Plans and Summary
- Regulation Drafting
- Public Education Sessions
- Making decisions based on the workshop regarding
  - Plan elements
  - Form elements
  - Administrative elements
- Form Based Code
- Vision of regulations with illustrations
- Easy to understand graphics
- Village protection examples

Questions/Comments:

Ben Holden - Boulder Ridge  
 Jonathan Thiesse - Wright Road  
 Arnold Goldman - High Valley Drive  
 Julius Fialkiewicz – East Hill Road  
 Michael D’Apice – Mohawk Drive  
 Chris Eckert – Camille Lane  
 Henry Bahre – Breezy Hill Road  
 Kim Hathaway – Trailsend Drive  
 Tom Sevigny – Gracey Road  
 Alicia Canning – owner of McDonald’s  
 Richard Barlow – Cherry Brook Road

The motion vote passed 44 Yes – 1 No  
 Robert Bessell made a motion to adjourn. Seconded by Henry Bahre.  
 The meeting adjourned at 8:12 pm.

Linda Smith  
 Linda Smith, Town Clerk

Linda Smith  
 Received for record 3/13/2014  
 Linda Smith, Town Clerk

**LEGAL NOTICE**  
**ANNUAL TOWN BUDGET MEETING**  
**Monday, May 12, 2014 at 7:00 p.m.**  
**Canton Middle/High School - Auditorium**

The annual town budget meeting of all electors and those qualified to vote in Town Meetings in the Town of Canton will be held on Monday, May 12, 2014 at 7:00 p.m. in the auditorium of Canton Middle/High School, 76 Simonds Avenue, for the purpose of discussing the Board of Finance recommended budget for the fiscal year July 1, 2014 through June 30, 2015.

The budget has been successfully petitioned to a referendum pursuant to section 3.05C of the Canton Town Charter. Therefore, the Electors of the Town of Canton and any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the Town of Canton for taxes assessed against him on an assessment of not less than \$1,000 on the last completed grand list of the Town is hereby warned to meet at 4 Market Street, Collinsville, CT on Tuesday, May 20, 2014 to cast their vote on the following question:

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2014/2015 IN THE AMOUNT OF \$35,830,893 BE APPROVED?”

Voting machines will be used. The polls will be opened at 6am and will remain open until 8pm.

<b>BUDGET SUMMARY</b>	<b>Audited Actual FY 2012/13</b>	<b>Revised Budget FY 2013/14</b>	<b>Proposed Budget FY 2014/15</b>
<b>REVENUES</b>			
Property Taxes	\$ 30,092,328	\$ 30,627,101	\$ 31,215,929
Licenses, Permits & Fees	\$ 311,092	\$ 291,263	\$ 305,300
Intergovernmental Revenue	\$ 4,021,681	\$ 3,797,981	\$ 3,890,984
Local Department Revenue	\$ 454,733	\$ 318,350	\$ 404,580
Investment Income	\$ 15,633	\$ 14,050	\$ 14,100
Use of Undesignated Fund Balance	\$ -	\$ 225,785	\$ -
Other Financing Sources	\$ 4,748	\$ -	\$ -
Total - General Fund Revenues	\$ 34,900,215	\$ 35,274,530	\$ 35,830,893
<b>EXPENDITURES</b>			
Board of Selectmen	\$ 9,809,413	\$ 9,604,163	\$ 9,660,612
Board of Education	\$ 23,440,269	\$ 24,148,510	\$ 24,698,742
Board of Finance	\$ 1,794,946	\$ 1,521,857	\$ 1,471,539
Total - General Fund Expenditures	\$ 35,044,628	\$ 35,274,530	\$ 35,830,893

Brian First  
Chairman, Board of Finance

**RETURN OF NOTICE**

I HEREBY CERTIFY that on April 28, 2014, a copy of the foregoing warning and notice was left with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on May 2, 2014, said warning and notice was published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on April 28, 2014, a copy of said warning and notice was posted on the Town’s website, and all other places designated by Charter.

I FURTHER CERTIFY that all of the above acts were done at least five days before the holding of said meeting on May 12, 2014.

Richard J. Barlow  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
ANNUAL BUDGET MEETING  
Monday, May 12, 2014**

The Annual Town Budget Meeting of the Town of Canton was held on Monday, May 12, 2014, at 7:00 p.m. in the Canton Middle/High School Auditorium, 76 Simonds Ave, Canton, CT.

David Leff, Moderator, called the meeting to order at 7:00 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice. Mr. Leff explained that the budget has been successfully petitioned to a referendum pursuant to section 3.05C of the Canton Town Charter. Therefore, the Electors of the Town of Canton and any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the Town of Canton for taxes assessed against him on an assessment of not less than \$1,000 on the last completed grand list of the Town is hereby warned to meet at 4 Market Street, Collinsville, CT on Tuesday, May 20, 2014 between the hours of 6am and 8pm.

The moderator called for explanations of the budget on the following question:

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2014/2015 IN THE AMOUNT OF \$35,830,893 BE APPROVED?”

Budget presentations were made by:

Brian First, Chairman of the Board of Finance: Mr. First welcomed all in attendance. The Board’s greatest challenge involved the Grand List. 2013 was a reval year and the grand list decreased at a greater rate than what we saw in the 2008 reval year. Our grand list is reduced by 3.7%. The Town’s EDA is focusing on increasing the taxable base in the Town particularly as it relates to commercial values in the town. The Board of Finance supports those efforts and he urged everyone to educate themselves about commercial development in Town. The Board of Finance met with the Boards of Education and Selectmen, held public hearings and finalized the budget over 2 additional meetings. While both budgets were reduced from what was presented, additions were made to the Board of Selectmen (\$50,000) with a recommendation of adding funding to road maintenance; and Board of Education (\$80,000) with a recommendation of adding funding to school security. The final budget was unanimously supported by the Board of Finance; a 2.23% overall budget increase. The mil rate will go from 26.91 to 28.56. More of the burden of this tax increase will be on commercial properties. The average residential increase will be \$14 per year.

Richard Barlow, First Selectman: Mr. Barlow welcomed all in attendance. Highlights of the BOS budget are:

- A .6% increase over the revised current year operating budget. Over the past 5 years the average annual increase has been .8%.
- Negotiations with all three labor unions have included new contracts with a requirement of a Health Savings Account. Those who wish to keep the traditional health benefit will pay the difference. This will have a significant impact on the cost of salaries and benefits.
- A reduction in the CIP account
- \$50K addition from the Board of Finance will go toward pavement management
- Increase in the Fire Department budget
- 8 additional support hours per week for the Public Works Department
- Increase in the IT budget for a new server

- 16 additional support hours per week for the Senior/Social Services Department
- \$15K for EDA efforts
- \$7500 for Main Street Program efforts
- Funding towards a new Dial-A-Ride bus

Leslee Hill, Chairperson of the Board of Education: Mrs. Hill welcomed all in attendance. The Board of Education presented a budget that meets all contractual obligations, maintains class size, maintains our building facilities, and addresses state mandates and common core standards. Overall the budget increase is 2.28% with .97% coming from operations and 1.31% coming from the CIP.

Questions and comments:

James B??- Canton, CT

Charles Burk – 11 Country Lane

There being no further business, Beth Kandrysawtz made a motion to adjourn.

The meeting adjourned at 7:27 pm.

Linda Smith

Linda Smith, Town Clerk

Received for record May 13, 2014

Linda Smith

Linda Smith, Town Clerk

### **Referendum Results**

**May 20, 2014**

“SHALL THE BOARD OF FINANCE’S RECOMMENDED BUDGET FOR FISCAL YEAR 2014/2015 IN THE AMOUNT OF \$35,830,893 BE APPROVED?”

Yes-271

No-75

**LEGAL NOTICE  
TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, June 25, 2014**

Notice is hereby given to the electors of the Town of Canton and those qualified taxpayers lawfully entitled to vote in Canton Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on Wednesday, June 25, 2014 at 7:00 PM in Room F located at the Canton Public Library & Community Center, 40 Dyer Avenue, Canton, Connecticut, to consider and take action on the following question:

1. Shall the Town of Canton, pursuant to Charter Section 9.03(I)(2), accept a Small Town Economic Assistance Program Grant in the amount of \$500,000 for the purposes of making various improvements to Mills Pond Park?

Dated at Canton, Connecticut this 17th day of June, 2014

Board of Selectmen

**RETURN OF NOTICE**

I HEREBY CERTIFY that on June 17, 2014, I left a copy of the foregoing warning and notice with Linda Smith, Town Clerk.

I FURTHER CERTIFY that on June 19, 2014, I caused a copy of said warning and notice to be published in the Hartford Courant, a newspaper having a circulation in said Town.

I FURTHER CERTIFY that on June 19, 2014, I caused to be posted on the Town's website, and all other places designated by Charter, a copy of said warning and notice.

I FURTHER CERTIFY that all of the above acts were done by me at least five days before the holding of said meeting on June 25, 2014.

Richard J. Barlow  
Richard J. Barlow  
First Selectman

**TOWN OF CANTON, CONNECTICUT  
SPECIAL TOWN MEETING  
Wednesday, June 25, 2014**

A Special Town Meeting of the Town of Canton was held on Wednesday, June 25, 2014, at 7:00 p.m. in the Canton Public Library and Community Center, 40 Dyer Avenue, Collinsville, CT. David Leff, Moderator, called the meeting to order at 7:02 p.m. The Town Clerk, Linda Smith, read the call of the meeting and the return of notice.

Richard Barlow, First Selectman, explained the issue being considered, the acceptance of a \$500,000 STEAP Grant. STEAP stands for Small Town Economic Assistance Program. It's an annual, competitive state grant. A 2014 grant was awarded to the Town of Canton after application was made by the Board of Selectmen. The breakdown of the grant is as follows:

- |   |           |
|---|-----------|
| • Resurfacing and crack repair to 4 tennis courts and 2 basketball courts | \$26,000  |
| • New concrete skate park approx 5000 square feet                         | \$90,000  |
| • Park Planning and Master Plan & Design Services                         | \$15,000  |
| • Total Renovation of existing pool house building interior               | \$369,000 |

TOTAL GRANT REQUEST

\$500,000

Mr. Barlow then made a motion pursuant to Charter Section 9.03(I) (2) to accept a Small Town Economic Assistance Program Grant in the amount of \$500,000 for the purposes of making various improvements to Mills Pond Park.

Seconded by Ben Holden.

Discussion:

John Sharp-18 Allen Place

Ben Holden-20 Boulder Ridge

The motion passed unanimously by voice vote.

Tim LeGeyt made a motion to adjourn. David Drumm seconded.

The meeting adjourned at 7:13pm

Linda Smith

Linda Smith, Town Clerk

Received for record 6/26/14

Linda Smith

Linda Smith, Town Clerk

Town of Canton Annual Report  
Fiscal Year 2013-2014



**PRINCIPAL OFFICIALS**

**TOWN OF CANTON**  
**PRINCIPAL TOWN OFFICIALS**

**June 30, 2014**

**BOARD OF SELECTMEN**

Richard J. Barlow, First Selectman

David W. Gilchrist  
Stephen J. Roberto

Lowell Humphrey  
Thomas Sevigny

**BOARD OF FINANCE**

Brian D. First, Chairman

Bill Canny  
Kenneth S. Humphrey  
Mary B. Tomolonius

Richard Eickenhorst  
Elizabeth Kandrysawtz

**BOARD OF EDUCATION**

Leslee B. Hill, Chairman

Julie Ausere  
David Briggs  
Dana L. Kosior  
Jack Powell

Peg Berry  
Ana Cavanaugh  
Laurie McKenna  
Helen Treacy

**GENERAL GOVERNMENT**

Chief Administrative Officer  
Chief of Police  
Finance Officer/Treasurer  
Tax Collector  
Assessor  
Town Clerk  
Project Administrator  
Director of Planning and Community Development  
Director of Public Works  
Library Director  
Parks and Recreation Director  
Building Official  
Fire Marshal/Director of Emergency Management

Robert Skinner  
Christopher Arciero  
Amy O'Toole  
Lisa Theroux  
Harry DerAsadourian  
Linda Smith  
George Wallace  
Neil Pade  
Robert Martin  
Robert Simon  
Brian Wilson  
William Rich  
Adam Libros

**EDUCATION**

Superintendent of Schools  
Business Manager

Kevin D. Case  
Anna Robbins

Town of Canton Annual Report  
Fiscal Year 2013-2014



**AUDITOR'S REPORT**

Town of Canton, Connecticut

General Fund  
Schedule of Revenues and Other Financing Sources  
Budget and Actual  
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
<b>Property taxes:</b>				
Current year tax collections	\$ 30,273,101	\$ 30,273,101	\$ 30,272,582	\$ (519)
Prior year tax collections	224,000	224,000	289,842	65,842
Tax interest and liens	130,000	130,000	153,917	23,917
Telecom tax	30,000	30,000	28,374	(1,626)
Housing Authority	10,000	10,000	13,097	3,097
<b>Total property taxes</b>	<b>30,667,101</b>	<b>30,667,101</b>	<b>30,757,812</b>	<b>90,711</b>
<b>Intergovernmental:</b>				
Town aid road	261,182	261,182	260,787	(395)
Equalized cost-sharing	3,471,599	3,471,599	3,461,119	(10,480)
Special Education-Excess Cost			29,229	29,229
Mashantucket Pequot grant			22,155	22,155
FEMA grant proceeds			6,850	6,850
State miscellaneous	1,200	1,200		(1,200)
State PILOT - elderly supplement	51,500	51,500	61,128	9,628
State PILOT - disabled	500	500	830	330
State PILOT - veterans	2,000	2,000	2,418	418
State PILOT - state property			27,665	27,665
State PILOT - manufacturing			7,518	7,518
<b>Total intergovernmental</b>	<b>3,787,981</b>	<b>3,787,981</b>	<b>3,879,699</b>	<b>91,718</b>
<b>Charges for services:</b>				
<b>Licenses and permits:</b>				
Hunting and fishing licenses	100	100	117	17
Dog licenses	1,300	1,300	1,222	(78)
Fire marshal permits and fire reports	600	600	820	220
Building licenses and permits	110,000	110,000	152,279	42,279
Land use licenses and permits	2,000	2,000	2,349	349
Zoning license and fees	15,000	15,000	3,415	(11,585)
Zoning applications	4,000	4,000	5,544	1,544
Planning applications	1,000	1,000	825	(175)
ZBA appeal fee	1,200	1,200	405	(795)
Inland wetlands	1,700	1,700	1,800	100
Newsletter advertising	6,000	6,000	4,935	(1,065)
BOE facilities rental			115	115
BOE tuition fees	114,363	114,363	191,271	76,908
<b>Departmental:</b>				
Town clerk miscellaneous fees	10,000	10,000	9,026	(974)
Town clerk conveyance tax	190,000	190,000	239,528	49,528
Police printing and duplicating services	900	900	538	(362)
Private duty - administration	10,000	10,000	66,421	56,421
Police gun permits	3,000	3,000	4,130	1,130
Police raffle tickets	100	100	135	35
Alarm Registration Fees			100	100
Vendor permits	50	50	260	210
Traffic fines	3,000	3,000	2,691	(309)

(Continued)

Town of Canton, Connecticut

General Fund  
Schedule of Revenues and Other Financing Sources  
Budget and Actual  
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
Charges for services:				
Swimming pool fees	\$ 30,000	\$ 30,000	\$ 31,140	\$ 1,140
Pool daily attendance fee	7,000	7,000	6,767	(233)
Rental town property	10,000	10,000	13,160	3,160
Library printing and duplicating services	2,600	2,600	2,254	(346)
Library income	14,600	14,600	12,189	(2,411)
AT&T tower	26,000	26,000	20,700	(5,300)
Assessor printing and duplicating services	750	750	374	(376)
Land use printing and duplicating services	100	100	322	222
Zoning Comm Regulation	250	250	-	(250)
Bad check fees	500	500	310	(190)
Dial-a-Ride tickets	2,000	2,000	1,800	(200)
Tax C-PACE Admin Fee	-	-	470	470
Tax and town clerk printing services	10,000	10,000	10,210	210
BOS miscellaneous revenue	1,000	1,000	24,913	23,913
False alarm fees			325	325
Police miscellaneous revenue	500	500	1,820	1,320
Dog Adoption Fees			67	67
Insurance rebates			15,491	15,491
BOE miscellaneous revenue			1,729	1,729
Total charges for services	579,613	579,613	831,967	252,354
Investment income	14,050	14,050	10,555	(3,495)
Total revenues	35,048,745	35,048,745	35,480,033	431,288
Other financing sources:				
Appropriation of fund balance		348,856		(348,856)
Cancellation of prior year encumbrances				-
Bond Premium			123,661	123,661
Transfer in			43,693	43,693
Total other financing sources	-	348,856	167,354	(181,502)
Total revenues and other other financing sources	\$ 35,048,745	\$ 35,397,601	\$ 35,647,387	\$ 249,786

Town of Canton, Connecticut

General Fund  
Schedule of Expenditures and Other Financing Uses  
Budget and Actual  
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
General government:				
Board of selectmen	\$ 51,775	\$ 51,775	\$ 45,308	\$ 6,467
Chief administrator	307,978	298,377	298,377	-
Election	26,215	26,215	23,036	3,179
Probate court	2,561	2,627	2,627	-
Town counsel	85,000	59,986	59,986	-
Town clerk	122,460	124,731	119,696	5,035
Contingency	77,774	-	-	-
Information technologies	61,027	61,027	55,999	5,028
Total general government	734,790	624,738	605,029	19,709
Finance:				
Board of finance	41,350	41,350	39,639	1,711
Finance	201,815	194,205	194,205	-
Assessor	129,225	130,645	126,302	4,343
Tax collector	90,187	91,441	85,082	6,359
Board of assessment appeals	400	400	-	400
Total finance	462,977	458,041	445,228	12,813
Public safety:				
Police	1,770,212	1,751,820	1,740,849	10,971
Animal control	24,150	24,150	24,150	-
Service incentive	33,900	33,900	33,900	-
Fire services	250,296	250,412	250,383	29
Fire marshal	81,401	83,049	80,425	2,624
Emergency services	35,685	36,229	36,229	-
Total public safety	2,195,644	2,179,560	2,165,936	13,624
Public works:				
Town hall	283,929	286,869	286,342	527
Park department	88,037	89,163	85,324	3,839
General highway	913,038	1,091,130	1,091,130	-
Town garage	36,380	38,229	38,229	-
Grange	-	200	200	-
Utilities	204,600	204,600	196,424	8,176
Community center	109,000	91,409	91,409	-
Total public works	1,634,984	1,801,600	1,789,058	12,542

(Continued)

Town of Canton, Connecticut

General Fund  
Schedule of Expenditures and Other Financing Uses  
Budget and Actual  
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
Human services:				
Community Agencies	\$ 72,030	\$ 72,030	\$ 69,541	\$ 2,489
Senior/social services	140,744	140,744	139,520	1,224
Park and recreation	198,916	174,995	174,995	-
Library	573,343	570,305	569,969	336
Total human services	985,033	958,074	954,025	4,049
Insurance	280,894	296,355	296,355	-
Planning and development:				
Building official	57,595	44,500	44,500	-
Town planner	241,651	237,464	237,464	-
Total planning and development	299,246	281,964	281,964	-
Fringe benefits	1,919,322	1,939,927	1,939,927	-
Education	24,045,510	24,069,810	24,027,931	41,879
Debt service:				
Principal	1,050,000	1,050,000	1,050,000	-
Interest	430,507	430,507	313,444	117,063
Total debt service	1,480,507	1,480,507	1,363,444	117,063
Total expenditures	34,038,907	34,090,576	33,868,897	221,679
Other financing uses:				
Transfers out:				
Emergency services fund	24,707	83,478	83,478	-
Youth services bureau	8,800	8,800	8,800	-
Capital and nonrecurring fund	976,331	1,214,747	1,214,747	-
Total other financing uses	1,009,838	1,307,025	1,307,025	-
Total expenditures and other financing uses	\$ 35,048,745	\$ 35,397,601	\$ 35,175,922	\$ 221,679

(Concluded)

Town of Canton, Connecticut  
 Report of the Tax Collector  
 Year Ended June 30, 2014

Grand List	Uncollected Taxes June 30, 2013	Current Tax Levy	Lawful Corrections	Net Amount Collectable	Transferred to Suspense	Collections			Uncollected Taxes June 30, 2014												
						Additions	Deductions	Taxes and Liens													
1998	\$28,957			\$28,957				\$0	\$28,957												
1999	\$17,467			\$17,467				\$0	\$17,467												
2000	\$18,039			\$18,039				\$0	\$18,039												
2001	\$18,634			\$18,634				\$0	\$18,634												
2002	\$19,644			\$19,644				\$0	\$19,644												
2003	\$21,625		\$217	\$21,843		\$216		\$216	\$21,626												
2004	\$21,768			\$21,768				\$0	\$21,768												
2005	\$27,913			\$27,913		\$202		\$2,539	\$25,577												
2006	\$32,741			\$32,741		\$3,104		\$6,540	\$29,637												
2007	\$38,002			\$38,002		\$1,786		\$4,495	\$36,216												
2008	\$76,296			\$76,296	\$199	\$11,440		\$24,071	\$64,657												
2009	\$103,260			\$103,260	\$802	\$17,161		\$26,957	\$85,296												
2010	\$109,067		\$128	\$109,108	\$3,717	\$41,813		\$54,365	\$63,579												
2011	\$308,902		\$356	\$306,688		\$152,265		\$189,690	\$154,424												
Total Prior Years	\$842,315			\$840,360																	
2012	\$30,613,240	\$30,613,240	\$42,293	\$56,766	\$30,598,767	\$30,259,421	\$69,294	\$30,328,715	\$339,347												
Total	\$842,315	\$30,613,240	\$42,995	\$59,423	\$31,439,127	\$4,718	\$148,046	\$30,637,587	\$944,868												
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">Suspense Collections</td> <td style="text-align: right;">\$ 5,497.09</td> <td style="text-align: right;">\$ 5,497.09</td> </tr> <tr> <td></td> <td style="text-align: right;">Suspense Interest and Liens</td> <td style="text-align: right;">\$ 5,875.10</td> <td style="text-align: right;">\$ 5,875.10</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$30,495,039</u></td> <td style="text-align: right;"><u>\$30,648,960</u></td> </tr> </table>											Suspense Collections	\$ 5,497.09	\$ 5,497.09		Suspense Interest and Liens	\$ 5,875.10	\$ 5,875.10		Total	<u>\$30,495,039</u>	<u>\$30,648,960</u>
	Suspense Collections	\$ 5,497.09	\$ 5,497.09																		
	Suspense Interest and Liens	\$ 5,875.10	\$ 5,875.10																		
	Total	<u>\$30,495,039</u>	<u>\$30,648,960</u>																		

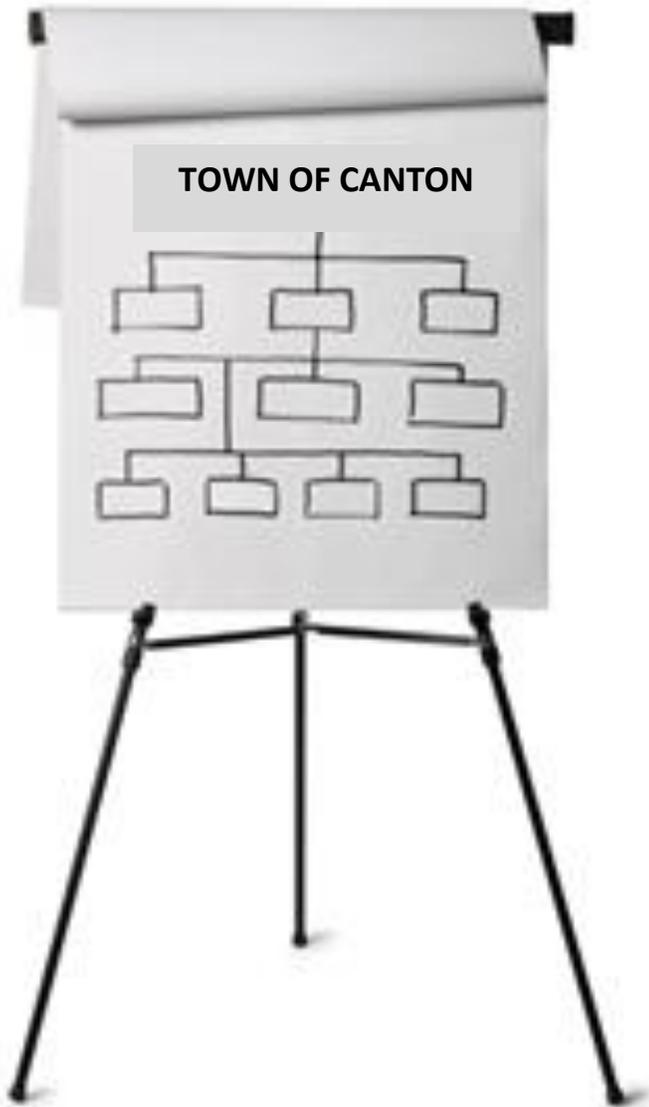
Town of Canton, Connecticut  
Property Tax Rates, Levies and Collections  
Last Ten Years  
(Unaudited)

Year Ended June 30	Mill Rate	(1) Total Adjusted Tax Levy	Net Current Levy Tax Collections	Percentage of Current Taxes Collected	Collections in Subsequent Years	Total Collections	Percent of Levy Collected	Current Delinquent Balance
2005	27.66	\$21,453,785	\$ 21,175,364.00	98.70%	\$ 256,794	21,432,158	99.90%	\$21,627
2006	27.84	\$23,946,672	\$ 23,671,042.00	98.85%	\$ 253,862	23,924,904	99.91%	\$21,768
2007	28.91	\$26,157,302	\$ 25,878,675.00	98.93%	\$ 253,050	26,131,725	99.90%	\$25,577
2008	29.92	\$27,750,623	\$ 27,484,464.00	99.04%	\$ 236,522	27,720,986	99.89%	\$29,637
2009	30.43	\$28,640,303	\$ 28,315,851.00	98.87%	\$ 288,237	28,604,088	99.87%	\$36,215
2010	25.64	\$28,383,241	\$ 28,060,523.00	98.86%	\$ 258,061	28,318,584	99.77%	\$64,657
2011	26.09	\$29,069,177	\$ 28,696,728.00	98.72%	\$ 287,153	28,983,881	99.71%	\$85,296
2012	26.28	\$29,532,284	\$ 29,182,732.00	98.82%	\$ 285,997	29,468,729	99.78%	\$63,555
2013	26.42	\$29,935,808	\$ 29,614,732.00	98.93%	\$ 166,748	29,781,480	99.48%	\$154,328
2014	26.91	\$30,598,767	\$ 30,273,702.00	98.94%	\$ -	30,273,702	98.94%	\$325,065

(1) Adjusted tax levy equals the tax levy after lawful corrections, abatements and transfers to suspense

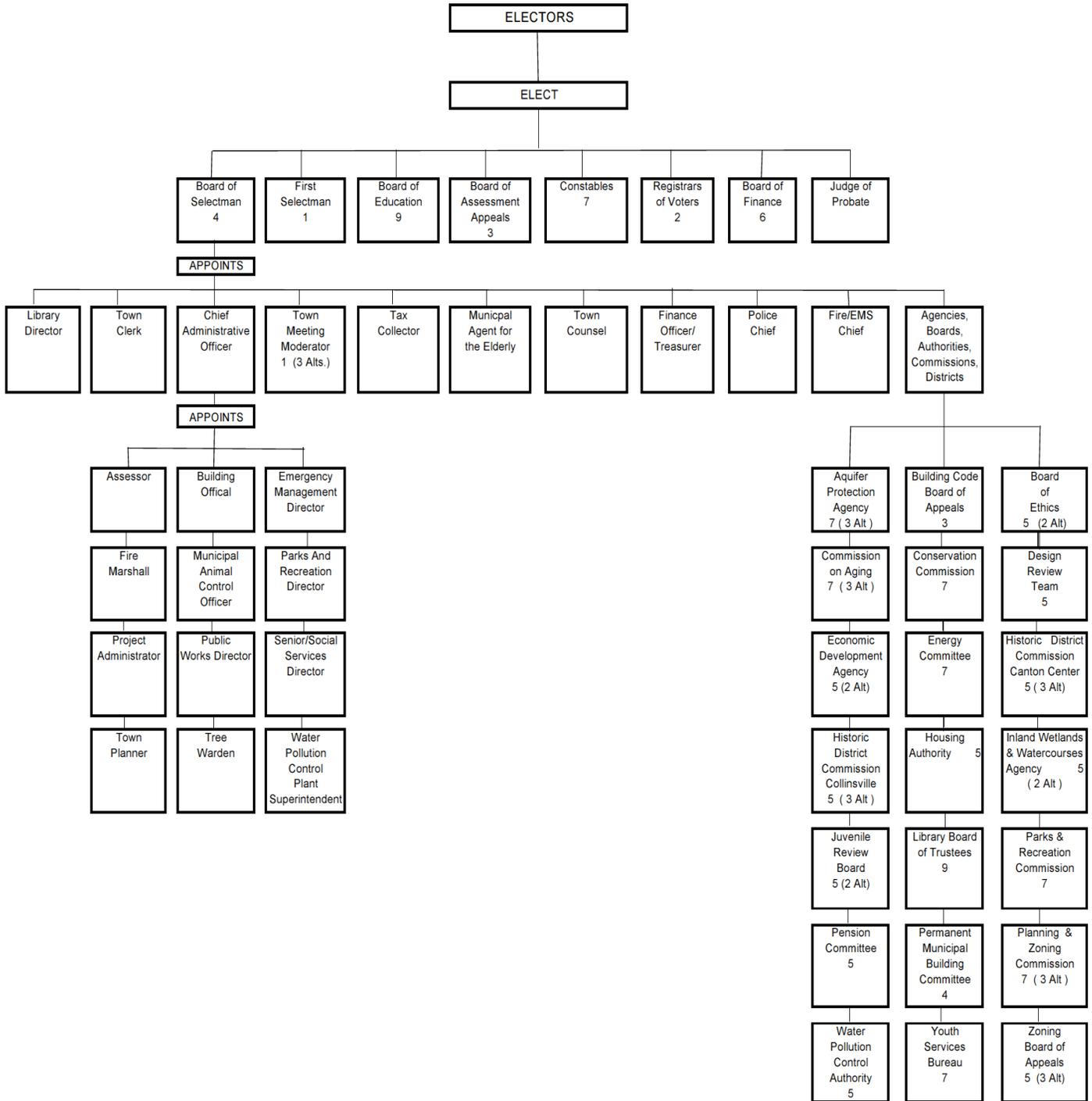
Source: Town of Canton Tax Collector

Town of Canton Annual Report  
Fiscal Year 2013-2014



# ORGANIZATIONAL REPORT

TOWN OF CANTON  
ORGANIZATIONAL CHART



# Town of Canton Annual Report Fiscal Year 2013-2014



## ANNUAL REPORT

## ASSESSOR'S OFFICE

The Assessor's Office is responsible for the preparation of the Town's annual Grand List. This year the Grand List was \$1,096,399,890. The Grand List is a complete listing of all properties in town, their ownership and assessed value as of October 1st each year. This information is then used by the Board of Finance to help determine the mill rate and in preparing the July tax bills. The Town is required to recalibrate all real estate assessments once every five years to 70% of their fair market value. This was last completed in 2008. As a result of our 2013 Revaluation, the overall Grand List decreased by \$41,818,740 or 3.67%.

Listed below are the three categories that make up the Grand List. The amounts reported are prior to any adjustments made by the Board of Assessment Appeals.

Real Estate decreased \$46,035,560 to \$970,722,080 or 4.52%. This decrease is a direct result of the 2013 Revaluation. These new assessments will stay in effect until 2018 when the Town is scheduled to perform its next Town wide Revaluation. All new construction built prior to 2018 will be assessed using the same criteria that was used to establish the 2013 assessments, allowing for equity within the Grand List.

Personal Property increased \$2,145,010 to \$43,390,750 or 5.2%. Items that make up personal property include business furniture, fixtures, office equipment, computers, leased equipment, industrial and construction equipment, utility poles, pipes, cables and conduits. Personal Property is assessed each year at 70% of its value.

Motor Vehicles increased \$2,071,810 to \$82,287,060 or 2.58%. Included in this figure are all motor vehicles registered and garaged in Canton on October 1<sup>st</sup> of each year and vehicles are valued using the NADA Pricing Guide.

In preparation of the Grand List, tax maps are kept current. Extensive fieldwork is completed to update our records for building changes. This office is also responsible for the administration of the veterans, blind and disabled exemption programs and the State and Town elderly tax relief programs. This year a total of \$211,637.66 was granted in elderly tax relief to 122 property owners.

**TOWN OF CANTON  
TOP TEN TAXPAYERS  
2013 GRAND LIST**

	<u>Name</u>	<u>Nature of Business</u>	<u>Assessed Value</u>
1.	W/S Peak Properties LLC	Retail Shopping Center	\$ 35,982,810
2.	C L & P	Public Utility	\$16,172,010
3.	Wakefern Food Corp	Supermarket	\$5,925,210
4.	Kohls	Retail	\$5,300,790
5.	New Horizons Inc.	Health Care Facility	\$5,143,180
6.	Connecticut Water Company	Public Utility	\$4,432,880
7.	Boulder Ridge Association LTD	Apartments	\$4,338,100
8.	Henry J. Bahre.	Retail Center	\$2,941,550
9.	Collinsville Savings Bank.	Bank	\$2,928,920
10.	CVS	Retail	<u>\$2,799,890</u>
	TOTAL		\$85,965,340
	% Of Grand List		7.86%

**2013 GRAND LIST**

<u>Grand List</u>	<u>Exemptions</u>	<u>Net Grand List</u>
1,096,399,890	2,278,230	1,094,121,660

**Percent of Grand List by Class**

	<u>2013</u>	<u>2012</u>
Real Estate	88.54%	89.38%
Motor Vehicle	7.5%	7.0%
Personal Property	3.96%	3.62%

As always, we are ready to explain and review individual assessments with each property owner.

Harry DerAsadourian  
Assessor

## **AQUIFER PROTECTION AGENCY**

The Aquifer Protection Agency (“APA”) is a registration and permitting agency charged by the State of Connecticut to review, evaluate, and take action on existing and proposed regulated activities potentially having an adverse environmental impact on public drinking ground water supplies.

During fiscal year 2013-2014, the APA held four (4) regular meetings.

The APA has an Authorized Agent who reports to the Agency the status of and compliance with all permits and registrations issued under its authority and to also acts as the APA’s enforcement officer.

The APA operates with seven (7) regular members and three (3) alternates.

The APA holds regular quarterly meetings and special meeting on an as need basis on the third Wednesday of each month at 7:20 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. All meetings are open to the public.

## BOARD OF ASSESSMENT APPEALS

David Sinish, Chairman

As required by State law, the Board of Assessment Appeals held one meeting during the month of March to hear appeals concerning the Grand List of October 1, 2013. Any property owner who felt the assessment of their property due to the Revaluation was inaccurate could appeal to the Board.

A total of three (3) appeals were heard (3 Real Estate, 0 Personal Property, and 0 Motor Vehicle). The result of these appeals were:

Real Estate	1 Granted	2 Denied
Personal Property	0 Granted	0 Denied
Motor Vehicles	0 Granted	0 Denied

Final Grand List after the Board of Assessment Appeals was decreased by \$25,720.

<u>Gross</u>	<u>Exemptions</u>	<u>Net</u>
1,096,374,170	2,278,230	1,094,095,940

### Board of Assessment Appeals Members

Arnold Foldman  
David Sinish, Chariman  
Carol York

## **BOARD OF ETHICS**

This has been an unusually inactive year for the Board of Ethics which, when considered, reflected our Town well.

The Board received four (4) letters of recusal from Canton officials removing themselves from the possibility of a conflict of interest concerning business decisions that their Commissions or Boards were considering. There was one request for an advisory opinion from the Canton Board of Selectmen which the Board responded to and rendered its position.

During this reporting period, there was one regular meeting and one special meeting both held in executive session regarding the previously mentioned advisory opinion request and discussion of the ethics complaints from the previous reporting period FY 2012-2013. Eleven regular meetings were cancelled. There are two alternate position vacancies yet to be filled.

The Board of Ethics meets at 7:00 PM on the third Tuesday of the month at the Canton Community Center, 40 Dyer Avenue unless scheduled otherwise. The Board of Ethics meeting schedule, meeting agendas and minutes are posted on the town of Canton website: [www.townofcantonct.org](http://www.townofcantonct.org) . The public is welcome to attend.

David R. Kubas, Chairman  
Canton Board of Ethics

## BUILDING DEPARTMENT

Chapter 541 of the Connecticut General Statutes sets forth the need, duties, requirements and conditions for the Building Department. Chapter 541, part 1a of the CGS also states that all towns, cities and boroughs in the State of Connecticut shall use this code as their Building Code. This department is responsible for issuing all building and associated permits. Plan review, various inspections and the issuance of Certificates of Occupancy or Completion are among the duties of the office.

The Building Official, performing the duties of the office on a part-time basis, conducted a total of 771 inspections. The Building Department will continue in its efforts to provide customer service and promote safety and general welfare in the construction environment while enforcing the building codes.

### Building/ Permit Statistics Fiscal Year 2013-2014

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alteration	133	\$3,303,720
Deck	12	\$98,120
Demolition	3	\$19,000
Electrical	192	\$510,511
Garage/Shed	16	\$286,436
HVAC/Woodstove	234	\$869,957
Commercial	15	\$1,966,115
New Residential	9	\$2,620,334
Plumbing	64	\$262,912
Pool	5	\$89,295
Roofing/Siding	55	\$597,894
Foundation	1	\$10,000
<b>Total</b>	<b>739</b>	<b>\$10,634,294</b>

### Total Value of Permits and Permit Fees

<u>July-June 2013-2014</u>		<u>July-June 2012-2013</u>	
<u>Value</u>	<u>Permit Fees</u>	<u>Value</u>	<u>Permit Fees</u>
\$10,634,294	\$165,356	\$9,485,968	\$126,906

## CANTON CHAMBER OF COMMERCE

The Canton Chamber of Commerce represents and supports the Canton business community for the purpose of helping to ensure the business success of its members. The Chamber is a volunteer network of local business, professional and government leadership working together to advance the economic and civic development of the business community. Pooling the skills, talents and resources of each individual to drive and support business opportunity and improvement, the Chamber is vital and growing. Membership has increased by over 40% since 2003, the year it was founded, reaching nearly 280 members today.

The Canton strategic planning process in 2013 led to a redefinition of its mission: “The mission of the Canton Chamber of Commerce is to *Advocate for its members and Advance their Success*”. Implementation of this new direction was launched with focus on five major initiatives: Advocacy, Outreach, Education, Marketing and Membership. The Chamber actively participates and advocates for its members with government boards and commissions, and played an active role during the Zoning Commission’s rewrite and finalization of the Town’s Plan of Conservation and Development update and the changes to the Sign Regulations.

The Canton Chamber of Commerce fulfills its mission through the commitment and efforts of its volunteer leaders- its officers, directors, committee chairs and committee members- comprised of over 50 dedicated business people and professionals who endorse its goals and strive to make it a vital organization that benefits the whole community. The Chamber builds greater awareness of each member business within its customer and client community.

Active Canton Chamber of Commerce members subscribe to the objectives and purpose of the Chamber. Individuals, firms, partnerships, associations, corporations or other entities that conduct business are eligible for regular membership. Like-minded persons and non-profit organizations that do not conduct business are eligible for associate membership.

The Canton Chamber’s website, [CantonChamberofCommerce.com](http://CantonChamberofCommerce.com), has been redesigned and is Canton’s most comprehensive and complete directory of local businesses, products and services. Shopping is simplified for those who want to buy locally, strengthen Canton’s economic vitality, provide jobs and lessen the Town’s reliance on residential taxes- thereby enhancing the quality of life of our community. Unlike static and cumbersome telephone company classified directories, the Chamber website is a dynamic invaluable resource, constantly being updated to include current events and information, new Chamber members and changes to member’s listings.

Visit the Chamber at [CantonChamberofCommerce.com](http://CantonChamberofCommerce.com), call the Executive Director or Office Manager at (860) 693-0405, or visit the Chamber’s centrally located office: Canton Village, Building 1, 220 Albany Turnpike.

## COLLINSVILLE HISTORIC DISTRICT COMMISSION

Between July 1, 2013 and June 30, 2014 the Collinsville Historic District Commission reviewed 20 applications for a Certificate of Appropriateness. The application number, work description, and action by the Commission are as follows:

13-12	136 Main Street	Replacement vestibule	Approved with stipulations
13-13	137 Main Street	New AC condenser	Approved with stipulation
13-14	137 Main Street	New gutters	Application withdrawn
13-15	11 Front Street	Railing height extension	Approved (ex post facto)
13-16	25 High Street	Windows replacement	Approved with modification
13-17	5 Center Street	Window sashes	Approved with modification
13-18	19 Maple Avenue	Storm door/windows/walkways	Approved with stipulations
13-19	101 Main Street	New signage	Approved with stipulation
13-20	5 The Green	Roof repair	Approved (ex post facto)
13-21	6 The Green	Roof shingles replacement	Approved as submitted
13-22	130 Main Street	Fence removal	Approved with stipulation
13-23	11 Front Street	New signage	Approved as submitted
13-24	101 Main Street	New awning	Approved with stipulations
14-01	101 Main Street	Sign replacement/realignment	Approved with stipulation
14-02	14 Front Street	Door removal/window relocation	Approved as submitted
14-03	14 Front Street	Replacement windows	Approved with stipulation
14-04	122 Main Street	New signage	Approved as submitted
14-05	30 South Street	[Outside district boundary, no Certificate required]	
14-06	5 The Green	Chimney restoration	Approved with stipulation
14-07	5 The Green	Basement hatch door repair	[No Certificate required]

A letter dated October 9, 2013 was delivered to all property owners in the district reintroducing the purpose of the District and the role of the Commissioners.

The CHDC participated as an interested party, presented endorsements, or issued concerns regarding a variety of town and regional initiatives, including the Town Commercial Center Plan, the town’s “Great Places in America” submission, the Main Street Program, MDC’s water diversion plan, a Town Hall rooftop cell tower expansion, curbing and tree trimming on The Green, and suggestions to make repairs to the Board of Education garage.

The CHDC awarded their 2013 Restoration Award to Wilson’s Pub, 3 River Street, in recognition of their effort to retain the historical character of the building while adapting the premises to serve as a town gathering spot and apartment housing. The CHDC updated its Rules of Procedure and revised its Application for Certificate of Appropriateness, the first such revisions since their origin at the time of the District’s establishment.

## CONSERVATION COMMISSION

The Conservation Commission functions under the authority of Chapter 149 of the Town of Canton Code. The primary functions of the Conservation Commission are to conduct research into the utilization of land areas of the municipality, prepare maps and publications, inventory natural resources and keeps an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas. It may from time to time recommend to the planning commission plans and programs for the development and use of such areas. It may make recommendations to zoning commissions, planning commissions, inland wetlands agencies and other municipal agencies on proposed land use changes and manage municipally-owned open space.

After the discharge of the Town of Canton Open Space Preservation and Acquisition Commission last June, the Conservation Commission took up the lead role for the community in identifying, evaluating and recommending pieces of land for acquisition.

The Conservation Commission met six (6) times in 2013-2014. It consists of seven members and meets on the fourth Wednesday of every month at 7:30 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds site-walks as needed. All meetings are open to the public.

## **DESIGN REVIEW TEAM**

Officially appointed in 2006, the Design Review Team (DRT) meets at regularly scheduled meetings to review site development applications submitted or proposed to be submitted to the Zoning process. The Canton DRT works to positively impact the future development of the community from a perspective of aesthetics and design considerations. Many recommendations are made through the DRT review process to enhance and/ or preserve the character of the town.

The DRT functions to assist businesses with the design aspects of the zoning approval process in advance of the public hearing, with the intent of saving applicants time and money. Design Review provides a mechanism for designs to be developed with Town input prior to the submission of a final site design by an applicant. The early review of building and site design is strongly encouraged to occur prior to the filing of an application before much design money has been spent. The DRT collaborates with applicants using the standards and guidance represented in Section 69 of the Canton Zoning Regulations.

The Design Review Team held two (2) regular and one (1) special meeting and processed one (1) application for review of buildings, and site plans.

As of April of 2014, the DRT has been unable to attain a quorum to conduct business. The town is presently in the process of developing form based codes and specific design standards for Collinsville and three (3) areas of Route 44 based on public input on a Design Charrette held in June, 2014. Once completed these standards will supplement the DRT process.

The DRT consists of five (5) members who meet monthly on the fourth Tuesday of each month, 5:30 PM at the Library Community Center at 40 Dyer Avenue. The members include an architect, a landscape architect, and two members who have education, training or experience in a design oriented field. The Land Use Office provides technical and professional support services to the DRT. The public is invited to attend all meetings of the DRT.

## **ECONOMIC DEVELOPMENT AGENCY**

The mission of Canton's Economic Development Agency (EDA) is to foster and support economic development, provide educational resources to business enterprises, and to stimulate Canton's economic vitality while enhancing its essential character.

The purpose of Canton's EDA is to:

- conduct research into the economic conditions and trends of the Town,
- make recommendations to appropriate officials and agencies of the Town regarding actions to improve economic conditions and development, and
- seek to coordinate the activities of and cooperate with unofficial bodies organized to promote such economic development.

In fiscal years 2013-2014, the Canton EDA facilitated the following:

- Assisted in the start-up of the Canton Main Street Program;
- Finalized the details of a downtown business district pylon sign requested by Collinsville Merchants;
- Assisted in the application of a Preservation of Place Grant from the Connecticut Main Street Program to support the Design Regulation project;
- Actively participated in the Design Charrette for portions of Route 44 and Collinsville;
- Began development of an economic strategic plan for the Town of Canton;
- Evaluated and began the pursuit of implementation measures documented in the newly adopted 2014 Plan of Conservation and Development;
- Actively participated in the Collinsville Streetscape Design Project;
- Assisted in the pursuit of a grant from the Connecticut Main Street Program to enhance the economic environment of Collinsville through streetscape design;
- Participated in a survey of excessive signage throughout the Collinsville Business District.

Building off of this success, the EDA is anticipated to complete development of its economic strategic plan and begin its implementation the next fiscal year.

The EDA is a volunteer agency appointed by the Board of Selectmen to assist businesses and plan for the economic well-being of the Town. The EDA held five (5) regular and seven (7) special meetings during this fiscal year.

The EDA is comprised of five (5) members appointed by the Board of Selectmen. Monthly meetings are held on the second Thursday of each month at 6:00 PM at the Library Community Center. Members of the local business community and the general public are welcome to attend.

## **FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.**

In keeping with the long standing history of the Farmington Valley VNA of promoting health and wellness in the community and providing home health and Hospice care to the residents of Canton, we are pleased to report another successful, but challenging year. Our Agency is very proud that it continues to operate as a non-profit, independent VNA that is not owned, operated or otherwise managed by a hospital or large health care system. We are working diligently to retain this structure and the historical, charitable mission that the Farmington Valley VNA has carried out since 1908. Our committed staff and Board of Directors remain focused on the values and proven benefits of a smaller, local and engaged non-profit health care provider among the alarming trends of mega consolidations of Connecticut hospitals and health care providers with out of State and for profit corporations.

Despite aggressive competition with these systems and for profit home health and Hospice providers, our Agency continues to operate efficiently and very effectively. Even with flat or decreasing State and Federal reimbursement for services, and significant budgetary constraints, the Farmington Valley VNA has attained remarkable accomplishments. Our patient care and quality outcomes exceed State and Federal benchmarks and we are honored to have been designated, for the second year in a row, as a '2013 Home Care Elite' home health provider. This is an independent compilation of the most successful home care providers in the United States. Our Agency ranked in the top 100 nationally and is one of only two agencies in Connecticut that attained this designation. This prestigious designation is the result of outstanding patient care outcomes, quality improvement measures, patient experiences and financial management.

So many people have been positively touched in some way by our organization. Blood pressure screenings, flu immunizations, in-home health services following surgery, illness or injury, educational programs at locations throughout the community, and compassionate Hospice services when caring for a terminally ill loved one in the home ~ these are just a few examples of the ways the Farmington Valley VNA has benefited local residents of all ages. A variety of specialized services are also provided including complex wound care management, prothrombin time testing, pulse oximetry, cardiac nursing including a Congestive Heart Failure management program, early rehabilitation protocols after total joint replacements, and diabetes education and management. The Agency's Community Health Programs Department also provides an outstanding level of quality services with a focus on illness prevention, education and maintaining good health. More than 1100 Canton residents participated in one more blood pressure screenings, immunization programs, health and wellness screenings or educational programs offered in the past year. The flu immunization program has been negatively affected by the competing services now offered by pharmacies, urgent care facilities and national home health franchises. However, residents often return to the Agency to receive their flu shot as they appreciate the VNA's nurses' knowledge of the immunization being given, education they provide, and the personalized attention they receive from an engaged, caring health professional. The Agency has also expanded adult vaccine administration to include Zostavax (the Shingles vaccine) and Tdap (Tetanus, Diphtheria and Pertussis) due to the rising incidence of Shingles among the middle age population and waning childhood vaccinations resulting in a greater incidence of Whooping Cough (Pertussis).

Despite the growing complexities of retaining its independence and local presence, the Farmington Valley VNA is very pleased to be an integral and vital part of Canton's community, and remains committed to high quality health care delivery to Canton residents and families.

For additional information about the Farmington Valley VNA and its programs, please call 860-651-3539 or visit [www.farmingtonvalleyvna.org](http://www.farmingtonvalleyvna.org)

## FINANCE DEPARTMENT

The Finance Department has the responsibility of administering the Town's finances and accounting for all Town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office. The Finance Officer prepares monthly reports for the Board of Selectman and the Board of Finance. In addition, the medical self insurance account is reviewed and reconciled and the Town budget is developed and administered with the Chief Administrative Officer. The finance office handles the daily Treasury operations and manages cash and debt obligations.

The Finance Department processes accounts payable weekly and payroll bi-weekly. In 2013-14 the department accounted for 6,685 separate expenditures, 987 deposits, 3,332 journal entries and payroll, benefit and tax records for 244 employees during the year.

The Town of Canton received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2012-13 from the Government Finance Officers Association of the United States and Canada for the 14<sup>th</sup> consecutive year.

### TOWN FINANCES FOR THE FISCAL YEAR 2013-14

The Town's adopted General Fund budget for 2013-14 totaled \$35,048,745.

The mil rate was 26.91.

The Town's credit rating is Aa2.

The Town achieved a collection rate of 98.94% on the current levy.

The Town's long term liabilities at June 30, 2014 totaled \$10,623,261.

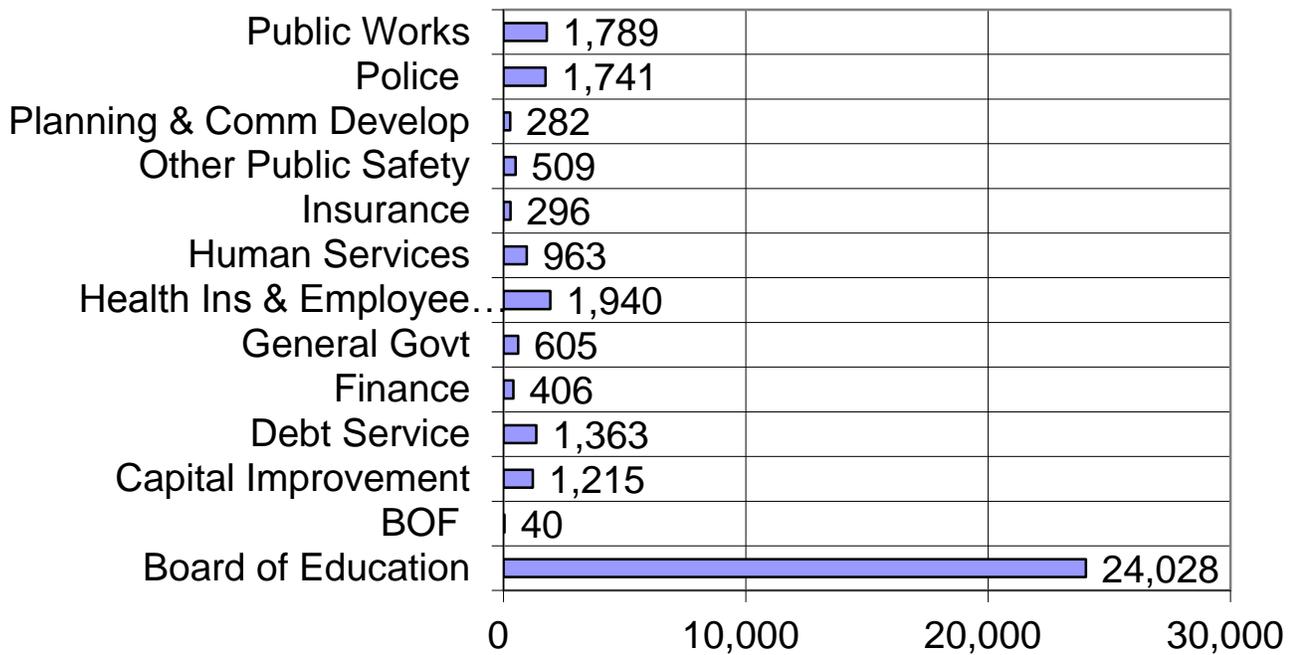
The Town's actual expenditures were \$35,175,922 and actual revenues totaled \$35,647,387

The comparative actual information, by function and funding source for the fiscal year is presented here. A detailed statement of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's Office and available on the web at [www.townofcantonct.org](http://www.townofcantonct.org).

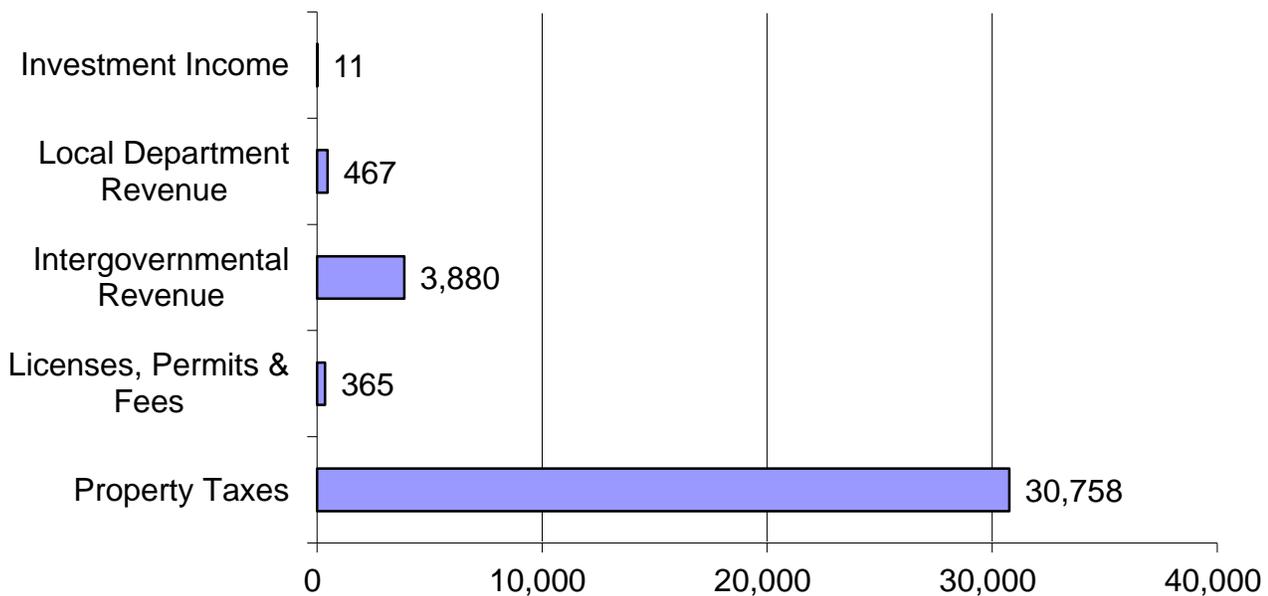
### BONDS OUTSTANDING AS OF JUNE 30, 2014 (in thousands)

<u>Use of Proceeds</u>	<u>Maturity Date</u>	<u>Outstanding Amount</u>
School Construction – Refinance	10/15/24	\$ 6,430
Capital Projects – Aug 2013	08/15/33	\$ 6,855
	<b>Total Outstanding Bonds</b>	<b><u>\$13,285</u></b>

### FY 2013-14 Expenditures by Function (in thousands)



### FY 2013-14 Revenues by Source (in thousands)



Amy O'Toole,  
Finance Officer/Treasurer

## **FIRE MARSHAL/EMERGENCY MANAGEMENT**

The Office of the Fire Marshal/Emergency Management is responsible for the following services to the community:

- Conduct fire and life safety code inspections in accordance with CT General Statute (CGS) 29-305 and the Connecticut Fire Safety Code.
- Investigate all fires within the Town of Canton in accordance with CGS 29-302.
- Plan review for new construction and existing building renovations/alterations.
- Issue permits for open burning and blasting.
- Provide fire and life safety prevention education to the public and business owners.
- Continued development of the Town's Emergency Operations Plan.
- Emergency preparedness and planning for the Town's residents.
- Oversight of the Emergency Operations Center.

The Office of the Fire Marshal conducted 4 fire investigations and 277 inspections. The office will continue in its efforts to provide fire and life safety presentations to residents, schools and businesses.

## **FIRST SELECTMEN AND CHIEF ADMINISTRATIVE OFFICER**

The 2013/2014 fiscal year involved the development and construction of numerous large capital projects. Many of these projects were the result of bonding that had been approved in the prior fiscal year. These projects were completed by the efforts of many individuals including the Permanent Municipal Building Committee, the Town's Project Administrator and staff at Public Works.

In the summer of 2013, the Town began construction of the High School parking lot/ track field projects. The timing of the projects were critical in order to have the parking lot completed prior to the start of school. The parking lot was completed on schedule and although the track field was completed a few weeks later than scheduled, it was completed in time for the High School football team to play their first home game on the new field on November 15, 2013. Throughout the project, the CAO's office dealt with everything from change orders to the privacy concerns of abutters. Part of the reason for the successful completion of the parking lot/track field project was the skilled, professional work of the construction firm of Folsom Construction. Lloyd Folsom, President of the Company spent many hours at the site overseeing the construction. Lloyd also donated the score board and \$10,000 towards the cost of the bleachers. Tragically, Lloyd and one of his employees died in a work-related accident in February 2014.

There were also two major roof projects in the summer of 2013. Portions of the roof on the Community Center and the Intermediate School were replaced. It is anticipated that portions of the roof on the High School and Cherry Brook School will be completed in the summer of 2016.

In 2012, Town residents approved transferring funding long overdue improvements to Mills Pond Pool. In March of 2014, an additional \$113,600 was approved to replace the decking that surrounds the pool. Through the winter of 2014 plans were completed and the project was bid through a competitive process. Construction began in the Spring of 2014 and the improvements, including a new filtration system and a building to house the filtration system, was completed by the start of the summer swim season. In May of 2014, the Town was notified that it had received a \$500,000 Small Town Economic Assistance Program grant for additional improvements to Mills Pond Park including rehabbing the Pool House and resurfacing the tennis courts along with replacing the skate board park. It is hoped these additional improvements will be completed in 2015.

In October of 2013, residents at a Town Meeting approved acceptance of a \$387,000 Main Street Investment Fund Program Grant along with an additional \$40,000 from the undesignated fund balance to fund street scape improvements in Collinsville. The firm of Kent + Frost was hired to design the improvements. Design concepts are being reviewed by Town Agencies, residents and various stakeholders including local merchants.

One of the major focuses of the Board of Selectmen and the CAO has been pavement management. Following the approval of \$6,000,000 for road improvements the Town has set up an aggressive program of completing road improvements. This is being done in an efficient manner which maximizes Town staff expertise which leads to improvements that not only improves road surfacing but also addresses underlying issues such as drainage. In the summer and fall of 2013, improvements were done on 28 different roads in Canton. Several other major road projects were in the process of being designed, including East Hill Road and Powder Mill Road.

Town Officials along with consulting engineers and officials from the Department of Transportation continue to review possible improvements to Town Bridge. A draft report issued in June of 2014 stated several options for rehabilitating the bridge. Eighty percent of the cost of the bridge improvements will be grant funded.

The Town continued to make efforts to develop hydroelectric facilities on the Farmington River. In April 2014, the Town issued a Request for Proposals for designing and constructing two hydro facilities, one in Collinsville and one in Avon. There were three firms that responded to the RFP. Also, after several years of trying, Representative Esty and Senator Murphy were able to get Congress to pass the Collinsville Renewable Energy Act which was signed into law by President Obama on June 30, 2014. The act simplifies the process which the Town has to utilize to get permanent FERC licensing for the hydro facilities.

Along with the previously mentioned capital projects, the Chief Administrator's office continues to perform the routine responsibilities of the office. There were a number of human resource functions performed, including overseeing the hiring of key personnel, including the Director of Parks and Recreation and three members within the CAO's own office. Also, all three Union Contracts were successfully negotiated and executed during the 2013/2014 fiscal year.

The Board of Selectmen continues to streamline government by combining underutilized or similar Town agencies. In September 2013, the Board of Selectmen approved an ordinance that combined the Planning Commission and the Zoning Commission. Previously the Board had approved an ordinance which eliminated the Open Space Preservation and Acquisition Committee and placed several prior members of that Committee on the Conservation Commission.

We look forward to working with Town staff, municipal agencies and the residents of Canton to address future challenges.

## **INLAND WETLAND & WATERCOURSES AGENCY**

The Inland Wetlands and Watercourses Agency (“IWWA”) is a permitting agency charged by the State of Connecticut to review, evaluate, and take action on proposed regulated activities potentially having an adverse environmental impact on wetlands and/or watercourses.

During fiscal year 2013-2014, the IWWA held 9 regular meetings, one (1) site walks, and six (6) special meetings. They processed five (5) applications, held no public hearings, two (2) Jurisdictional Determinations.

The IWWA has an Authorized Agent who is allowed to permit minor activities in upland review areas but not within wetlands or watercourses themselves. The Authorized Agent reports to the Agency all permits issued under its authority at regular meetings and also acts as the IWWA’s enforcement officer. The wetlands agent issued nine (9) authorized agent approvals under this authority during the fiscal year.

The IWWA also began this year the process of updating the official wetlands map following the recent adoption of revised Inland Wetlands and Watercourses Regulations.

The IWWA operates with five (5) regular members and three (3) alternates. The IWWA holds its regular meetings on the second Thursday of each month at 7:00 p.m. in the Library Community Center at 40 Dyer Avenue, Canton, CT. In addition to its regular meetings, the Commission holds special meetings/site-walks as needed. All meetings are open to the public.

## LAND USE DEPARTMENT

### Description of Department Functions and Services

The Land Use Office assists the Town land use and development commissions to adopt plans, policies, regulations and programs to promote the sound long-range development, general welfare and safety of the community. This includes the preservation of property values, conservation of natural resources, and preservation of historic resources, in balance with the development of a strong economic base. These changes are guided by the Town's Plan of Conservation and Development, Zoning Regulations, Inland Wetland and Watercourse Regulations, and Subdivision Regulations. The Commissions served by the Land Use Office include the: Planning Commission; Zoning Commission; Inland Wetlands and Watercourses Agency; Zoning Board of Appeals; Economic Development Agency; Open Space Preservation and Acquisition Commission; Conservation Commission; Aquifer Protection Agency; Canton Center Historic District Commission; Collinsville Historic District Commission; Design Review Team and Temporary Plan of Conservation and Development Update Committee. The Land Use Office also manages a public help desk that provides guidance to developers, private citizens and other interested parties in regard to land use and development policies and regulations in pursuit of improving the future sound development of the Town.

### Commission Achievements

The Land Use Commissions processed a total of 51 applications and or referrals as follows: Zoning Board of Appeals (2); Zoning Commission (8); Inland Wetlands and Watercourse Agency (7); Planning Commission (2); Aquifer Protection Agency (0); Design Review Team (1); and Planning and Zoning Commission (31).

Also this year the Assistant Planner/ Zoning & Wetlands Enforcement Officer continued the process of consistently enforcing regulatory approvals of Land Use Commissions, as well as overseeing general compliance with the regulations. During this past year, the position has: overseen 293 compliance inspections; issued 212 permits (19 signs, 6 home occupations, 9 IWWA Authorizations, 7 liquor, and 177 Certificates of Zoning Compliance and one minor site plan modification); issued 11 notices of violations; issued 3 cease and desist orders, issued one municipal citation and, resolved 7 Zoning and Wetlands related issues without issuing a notice of violation.

During this year the Land Use Office initiated and participated in several key land use projects including but not limited to:

- 2014-2024 POCD (adopted May, 2014) (including special outreach and presentations to: EDA; Senior Luncheon; PZC; CARE; Conservation Commission; Public Information Meetings; and focused on building public awareness and support);
- Zoning Rewrite (adopted May, 2014) (held 13 special workshops held in final year of project to facilitate stakeholder participation and support);
- Collinsville Streetscape Design (involving 1 special town meeting (STM), 6 public engagement meetings and 2 BOS meetings) (approved for bid by BOS June, 2014);
- Design Regulation Charrette (including numerous meetings with CARE, CCOC, CCOC A/C, Collinsville Merchants, CHDC, CC, Community Seniors, Canton Main Street Program, League of Women Voters, FVTC, BOS, BOF, STM, and Various neighborhood groups among others) to develop specific form based codes and design standards regulating business designations;
- Provided guidance, direction, leadership and support throughout the process of consolidating Boards and Commissions, most significantly, the Planning Commission and Zoning Commission;
- Participate/ assist in facilitating the development of the Canton Main Street Program;
- Reworked with its members the direction and effectiveness of the Canton EDA;

- Rewriting of Collinsville Business District (among numerous other standards) to represent best interest of neighborhood and increase efficiency of reviews;
- Drafted a citizen’s guide to the land use/ development review process;
- Developed and posted to Town Website list of FAQ’s specific to land use inquiries;
- Worked with community volunteers to develop a Safe Routes to School Plan;
- Oversaw several public service projects for local Eagle Scout Candidates including:
  - Quinten Permenter – Cannon Phase II (from trailhead to property interior);
  - Ryan Valliancourt – Carpenter Phase I (Trail head to property interior);
  - Justin Fortier – Carpenter Phase II (Interior loop trail connecting to edge of McLean); and
  - Installation of historic town boundary signs along the Farmington River Rail Trail;
- Developed notification process to create official notice for expired subdivisions for presentation to the Planning Commission;
- Worked with FVTC to remove regulatory burden from dedication of memorial benches (numerous sites now pre-approved and ready to go); and
- Development and approval of policy and criteria for reviewing and approving tree cutting on developed lots at Sweetheart Mountain prior to HOA review of individual proposals.

**Major Objectives:**

- \* Serve all residents of the Town of Canton as efficiently and cost effectively as possible – **ongoing**;
- \* Increase the level of service provided not only to the general public but to the Land Use Commissions and regulatory process - **ongoing**;
- \* Update the Aquifer Protection Program by increasing staff training, conducting a registered facility visitation program, perform compliance monitoring of registered facilities, identify non-registered facilities, and ensure BMPs are prescribed and followed – **ongoing**;
- \* To deliver to the town an updated set of Subdivision regulations that are innovative and unique in how it considers the physical environment, open space, neighborhood design and quality of life principles and further implements components of the 2014-2024 POCD – **ongoing**;
- \* To develop an effective communication plan for rail trail/ bike-ped connections (perhaps through a signage/ directional/ access plan) in partnership with the PD and DPW;
- \* Further enhance the level at which other departments participate in/ provide their expertise to development reviews;
- \* To ensure that the 2014-2024 POCD does not become a shelf-weight, and do what is practical to pursue its integration into the culture of Town decision making; and
- \* Work with Collinsville Businesses to develop standardized temporary signage that would allow them some of the much desired temporary promotional signage, while reducing zoning violations.

## PARKS AND RECREATION DEPARTMENT

It is the mission of the Canton Parks and Recreation Department to offer a wide range of recreational opportunities and to provide safe, attractive and well maintained facilities in an effort to enhance the quality of life for all Canton residents.

The Parks and Recreation Department main office is located in the Canton Community Center. The department is overseen by the Parks and Recreation Commission, a full time Parks and Recreation Director and a newly approved full time Recreation Supervisor. There are approximately 60 seasonal employees including aquatics staff, summer camp staff, and maintenance.

Canton Parks and Recreation offers over 150 programs throughout the year for all ages and ability levels. During the summer season the department runs a popular Explorers Day Camp, Red Cross Swimming Lessons, Dusky Dolphins Swim Team, and a variety of sports and enrichment camps. During the school year the department offers activities for toddlers through seniors at the Canton Community Center, Cherry Brook Elementary and Canton Intermediate School. Activities include Acrofitness, T-ball, Rec- Hoops Basketball, After School Mad Science, Winter Ski Bus, Zumba, Adult Volleyball and Basketball to name a few. The department also runs popular community special events like the Summer Concert Series, Breakfast with Santa, and an Easter Egg Hunt.

Information on department programs and events are released seasonally in the Canton Connection, through press releases in local papers, and up to date information is available at the Parks and Recreation website [www.cantonrec.org](http://www.cantonrec.org). The website also includes registration capabilities to allow you to register from the convenience of your home with a credit card, an e-mail system to keep you informed of department happenings, and a facility guide to allow you to view schedules.

Throughout the past year, the Parks and Recreation Department began review of program fee structures in an effort to meet budget and town needs. The process is an ongoing assessment to ensure our prices are competitive with surrounding towns, fair to instructors and are providing the best value to the residents of the town of Canton.

The Canton Parks and Recreation Department provides oversight of town park facilities and athletic fields. Mills Pond Park is the town's primary recreation facility. The 40 acre park holds Mills Pond Pool, a 50 meter Olympic swimming pool, a smaller wading pool, a playscape, skate park, 2 full sized basketball courts, 4 tennis courts, and a multi-use field that hosts a range of sporting activities including baseball, softball, football, soccer, lacrosse, and field hockey. In addition to Mills Pond, Parks and Recreation schedules and provides oversight to the care of the Canton Community Center gardens, Bicentennial Park, Dyer Field, Canton Green, and Millennium Fields.

In 2014, a number of improvements were made at Mills Pond Pool which included building a new structure adjacent the swimming pool to house all the mechanics and chemicals needed to operate the swimming pool. In addition, a new concrete pool deck was installed to provide a more attractive layout. Deck chairs and large umbrellas were also added to provide comfort and shade to pool members. The Parks and Recreation Department was awarded \$500,000 from the STEAP Grant which has been allocated to several important park projects. This includes repair work to Mills Pond tennis and basketball courts, an interior renovation of the Mills Pond Pool House, a new skate park and the development of a Master Park Plan.

Looking ahead, the Parks and Recreation Department plans to implement the planned park projects made possible through the STEAP Grant. Future objectives include development of new fields through the newly acquired Lawton property, continuing to improve programs/services to meet the community's need. Parks and Recreation impacts the entire community, from taking a stroll on the river walk, to enrolling your child in tee-ball, taking a Yoga program, or enjoying a family picnic in the park to the backdrop of our summer concerts. Our slogan is "Connecting Community through Parks, Programs, and People". We always encourage individuals to come forward with new program ideas or ways the Parks and Recreation Department can improve the lives of Canton residents.

## **PLANNING COMMISSION**

The Planning Commission is responsible for policy making to facilitate orderly growth and development in Canton through the Plan of Conservation and Development (POCD) and through review of and approval of subdivisions. By Town Ordinance and State Statute, the Planning Commission is the local agency that carries out the statutory provisions in Connecticut for the subdivision of land and the development and maintenance of the POCD in such a way as to: promote the health and welfare of citizens; protect land values; natural resources; water quality; and, avoid congestion, safety hazards, land erosion and overtaxing of the Town's public facilities.

To facilitate appropriate development and land use, the Planning Commission will monitor the POCD to determine if and when amendments to the Plan are necessary. Working with other land use commissions and the Land Use Office, the Planning Commission coordinates activities toward meeting the goals of the POCD through the development review and municipal improvement processes. Copies of the POCD are available for distribution and sale to citizens, developers and their representatives.

In 2013-2014 the Planning Commission held four (4) regular/special/site walk meetings and processed two (2) applications and zero (0) request for referrals, lot line adjustments, extensions, bond reductions, road acceptance, tree clearing, easements and informal discussions.

The Planning Commission as part of its membership on the Temporary Plan Implementation Committee discussed the Plan of Conservation and Development Update at each of their regular monthly meetings.

In September of 2013, the Planning Commission was combined with the Zoning Commission into a Combined Planning and Zoning Commission, effective October 2013.

## **PLANNING AND ZONING COMMISSION**

In September of 2013, the Zoning Commission was combined with the Planning Commission into a Combined Planning and Zoning Commission (PZC), effective October 2013.

The PZC carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the PZC are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the PZC and Zoning Board of Appeals.

During this Fiscal Year the PZC approved a comprehensive rewrite to the Zoning Regulations and Zoning Map, effective May, 2014. The PZC also adopted a new 10 year plan, the 2014-2014 Plan of Conservation and Development, also effective May 2014.

In 2013-2014 the PZC held ten (10) regular/special/site walk meetings and processed thirty-one (31) applications and four (4) requests for referrals.

The PZC is comprised of seven (7) regular members and three (3) alternate members. Meetings are held on the third Wednesday of each month at 7:30 PM, at the Library Community Center. All meetings are open to the public and the Commission welcomes input from town residents and property owners for all public hearings.

## **POLICE DEPARTMENT**

The Canton Police Department is committed to excellence in law enforcement and dedicated to the people, traditions, and diversity of our Town. Canton Police Department personnel remain devoted to protecting lives, property, and the rights of all people and to maintain order and to impartially enforce the law. In partnership with our community, we provide professional and ethical law enforcement services and protection of public safety.

Canton Police Department personnel strive to maintain the trust and confidence of our citizens, while working to improve quality of life. It is our mission to improve the quality of life for all Canton residents, visitors and businesses. Department personnel recognize the importance of the key values such as integrity, professionalism, and quality customer service in order to gain and maintain the confidence of the community.

The following are some of the highlights from the 2014 Fiscal year.

### **PERSONNEL**

- The current staffing of the Canton Police Department as of June 30, 2014 was: Chief of Police, Captain, four patrol Sergeants, one Detective, eight (up 2) Patrol Officers, four fulltime Dispatchers, three part-time Dispatchers, and an Administrative Secretary.
- This fiscal year the Canton Police promoted a new sergeant and detective. Two other new officers were hired. Canton Police Sergeant Matthew Keepin resigned to take a police officer position with the Town of Farmington.
- Canton Police Detective Kevin Wilkinson retired to take a police position with the town of New Hartford.
- Canton Police hired retired Hartford Police Sergeant Martin Miller as a patrolman.
- Canton Police hired retired West Hartford Police Lieutenant Andrew Schiffer as a patrolman.
- Off. Rodriguez was recognized by Connecticut Special Olympics for participation in fund raising and Torch Run.

### **ADMINISTRATIVE HIGHLIGHTS**

The major administrative activities that were accomplished during this fiscal year:

- Chief Arciero continued as the lead role as the chief administrative oversight to the nine (9) North Central Municipal Police Department's Accident Reconstruction team. Implemented Regional Sharing agreement with other Capitol Region NCMARS Units.
- Enhanced the existing Canton Police Department Website to provide dynamic, comprehensive and ever changing updates to current issues impacting public safety for the town of Canton and its residents.
- Participated in 'Code Red' emergency response drills at all Canton Public Schools.
- The Police Union successor contract (July 2013 through June 2016) was ratified and signed.
- Chief Arciero published the updated Canton Police Department General Order Manual.
- CPD installed its new live scan fingerprint machine.
- Captain Terra participated with the Canton BOE in the hiring/selection process for Canton School Director of Security position.

- Captain Terra managed research and procurement process for the next generation patrol cruiser for the department.

## **COMMUNITY POLICING PROGRAMS**

The major Community Policing Programs that were instituted/upgraded during this fiscal year:

- Participated in a Sept. 11 memorial event to honor public safety personnel with TRIAD at the Senior and Social Services Center.
- Implemented new programs and policies of new TRIAD program, to include, but not limited to: Alzheimer's registry form, visits to senior housing complexes in town, safety planning
- Participated in many charitable/social assistance events: Ride to School, Walk for Hunger, Bagging for Hunger, Toy Drive, Food Drive, Special Olympics Torch Run, School Wellness Seminars, 'Minds in Motion, College Internship Programs, Child ID-Amber Alert, Rotary/Chamber of Commerce Golf events, Safety talks at day care facilities, Youth Services Bureau meetings and submission of articles for the Canton Connections and Senior Scribe.

## **OPERATIONS: ACTIVITY INCIDENT DATA**

- Canton Police Department implemented the new State mandates for compiling data on racial profiling at motor vehicle stops.
- Canton Police Department became one of only 27 Connecticut Police Departments to initiate the Lethality Assessment Program (LAP) for family violence victims.
- Canton Police Officer attended the CIT International Conference.
- Canton Police Department commenced the License Plate Reader (LPR) Vehicle program.
- Canton Police Department saw a considerable increase in the number of arrests for driving under the influence of alcohol/drugs.
- Continued the specialized 'Traffic Hot Spot'-Selective Enforcement Log.
- Re-wrote the CPD Wrecker Regulations.
- Made available revised 'Emergency Contact File' forms to area businesses to allow business owners to keep police contact information updated in case of emergency.
- Submitted several safety enhancement reports to State DOT regarding major roadways in Canton.
- Canton Police Officers and Detective investigated, secured search and arrest warrants, and solved some significant burglary/larceny investigations involving multiple suspects in series of burglaries/larcenies in Canton and surrounding towns.
- Participated in security assessment of major town buildings as part of active shooter procedures.
- During Fiscal Year 2013-2014, there were 12500 incidents (Up 2304) recorded which including the following:
  - 51 Domestic Disturbances/Family Offense Cases (Down 12)
  - 77 Larceny/Theft Investigations (Down 29)
  - 696 Medical calls were responded as first responders (Down 41)
  - 1757 Motor Vehicle (MV) Stops (Down 482)
  - 319 MV accident investigations (Up 7)
  - 80 Driving Under the Influence cases (Up 64)
  - 34 Fraud cases investigated (Up 12)
  - 7 Sex Offense Investigation cases (Up 3)

- 2 Death Investigations (Down 2)
- 14 Missing Person cases (down 1)
- 269 Suspicious Circumstances/Persons/Vehicles (Up 25)

On a daily basis our Officers and Dispatchers continue to work very hard to reach the goal of providing the best coverage possible as they respond to the public safety needs of our Town.

For additional information about the Canton Police Department, its mission and programs, please contact Chief Christopher Arciero at 860-693-7872 or [carciero@cantonpd.org](mailto:carciero@cantonpd.org).

In closing, Chief Arciero extends his thanks and praise to the dedicated and professional employees of the Canton Police Department for their continued commitment to the provision of law enforcement and public safety services to all residents, visitors, and businesses to the Canton Community.

## PUBLIC LIBRARY

The Canton Public Library is a community and cultural center that employs trained staff and provides materials, information, services, programs, and equipment to support lifelong reading, learning, and personal enrichment.

Between July 1, 2013 and June 30, 2014, the library was open for business on 301 days. Our schedule of 54 hours per week included four days from 10:00 a.m. to 8:00 p.m. and Saturdays from 10:00 a.m. to 5:00 p.m. (from 10:00 a.m. to 1:00 p.m. in July and August). During the year, 97,050 visitors entered the library. Although this number was about 4,000 visits less than during FY 2012-2013, the drop was more than made up for by the number of patrons who accessed the library through our website. Most of our databases, our catalog, and many other library resources and services are now available from home, school, or office 365 days per year by visiting [www.cantonpubliclibrary.org](http://www.cantonpubliclibrary.org). Entries to the website totaled 47,738, and 98,033 pages were consulted. For those who have access to a computer, the library is always open for business.

During FY 2013-2014, our staff made 160,233 loans of collection items to borrowers. This included 4,543 loans of downloadable audiobooks and ebooks, a category skyrocketing in popularity to no one's surprise. To satisfy the interests of our borrowers, the staff placed 14,178 holds on collection items that were out in circulation when requested.

We issued 538 new library cards and renewed 414 expired cards, thereby giving us a total of 4,086 registered cardholders on June 30, 2014. It is important to note that the actual number of library users was considerably higher because many of our services do not require the recipient to present a library card. Using the public computers, requesting reference assistance, reading magazines and newspapers, making photocopies and computer print-outs, attending programs, using the quiet study rooms, and logging onto the wifi system to operate personal electronic devices – these services are offered freely to all visitors, no questions asked.

The staff at our Information, Circulation, and Children's Room desks received 17,926 "reference questions" -- requests for assistance in finding information and/or resources. They also provided patrons with many hours of help with technology and other topics under our *Book-a-Librarian* program. Through our consortium and statewide interlibrary loan systems, we borrowed 5,953 items for Canton residents with information needs for which no resources were available in-house, and we loaned 5,403 of our items to other libraries for use by their patrons.

Four hundred forty-five (445) programs of all types were presented to inform and entertain Canton residents throughout the year. These included story times for kindergarteners and preschool children (five sessions per week); our summer reading clubs for adults, teens, and children; our wonderful *Book Buddies* summer club, in which teenagers and young students meet at the library every week to read and do crafts together; live performers; Wii gaming for teens; craft workshops and movies for all ages; two book discussion groups for adult readers; another three-part winter musical concert series and a spring concert outdoors by Pierce Campbell and The Kerry Boys; and talks on such varied topics as technology, edible weeds, retirement and estate planning, women in Connecticut history, wildlife in Connecticut and Alaska, American film, autism, and ecosystem gardening. We continued to host monthly painting demonstrations by local artist Art Chouinard; we offered our first "local authors fair"; we sponsored another open house to spotlight area services for preschool children and their families; and we launched *Music for Me*, a unique story hour connecting small children, books, and music. In the spring, we were visited by all of Canton's fourth grade students, who come every year for library orientation. Attendance at all of our programs totaled 9,059.

Between July 2013 and June 2014, our technical services staff added 7,971 new items to the collection and withdrew 11,203 old items due to poor condition or outdated contents. On June 30, 2014, the library collection numbered 81,968 cataloged items for adults, teens, and children. These included print books, books on compact

disc, magazines, newspapers, DVDs, blu-rays, music CDs, MP3 “playaways”, museum passes, downloadable audiobooks and ebooks, and Wii games.

Homebound residents were able to enjoy the library collection through 122 home deliveries of materials by our staff and volunteers. Our two quiet study rooms were used 503 times. During FY 2013-14, our Information Desk staff proctored nine professional or academic exams for Canton residents, and the Library Director, a notary public for the State of Connecticut, performed 45 free notary services.

Sixteen public-access computers connected our patrons to the Internet, various Microsoft Office products, and our collection of electronic databases. Our public computers were used 12,856 times. Three other computers provided access to our online catalog. In the Children’s Room, we offered two early literacy computers loaded with special software just for our youngest visitors. Free wireless Internet access was available throughout the building.

This year, we continued to offer ebooks in ever greater numbers thanks to generous gifts from the Friends of the Library. During March, we conducted our second annual *Food for Fines* program: borrowers were able to settle their overdue fines by bringing nonperishable food items to the library for the Canton Food Bank. A total of 738 items were collected as a result. And we continued to use the town’s newsletter, *Canton Connections*, to spread the good word about what the library has and does.

In November, the library, which opened its doors for the first time on November 8, 1913, celebrated its one hundredth birthday. Festivities included a talk on the past and future of Collinsville by *Hartford Courant* columnist Tom Condon, and a visit by the team of Eshu Bumpus and Motoko, who gave us a fun Saturday afternoon of storytelling and ghost stories. On November 9, 311 townspeople assembled at the library to enjoy a delightful a capella singing performance by *The Yale Spizzwinks*, followed by birthday cake and punch. A special one hundredth anniversary history book was published to commemorate this milestone.

In September 2013, the library’s first Teen Services Librarian was hired. Funding for this important new position was approved in the spring of 2013, and Allyssa Bruce of Wolcott was chosen to take on this important role. Although a part-time worker at this point, Ms. Bruce’s charge is to create and present a program of library outreach to Canton’s teenagers. She has been working hard to build a useful collection and to offer dynamic events that will draw teens into the library, and she has been succeeding. Use of the library by teenagers has increased noticeably over the year, and we are very pleased. Our challenge for the future: how can we expand the small space allocated to The Teen Zone? We need to make our teen users feel more at home in the library by offering them sufficient room in which to study, to meet and greet, to spread out, and to work constructively.

In June 2014, we migrated to a new computer system. The members of Library Connection, our 30-library regional consortium headquartered in Windsor, voted in 2013 to switch to a more up-to-date and versatile software system for the management of our circulation and technical services tasks, and for creating our resource catalog. The new system is vastly different from the software that had been in use for the previous ten years, so our staff underwent a rigorous re-training during the spring of 2014. This culminated in a successful cut-over to the new system on June 2. Although there are still some “bugs” in the new software and both staff and patrons are still settling into its new procedures, our personnel rose to the challenge of the new system, an accomplishment of which we are proud. We expect any minor frustrations with the new system to be worked out peacefully in time.

Our dedicated staff continued to maintain high standards of customer service and goodwill throughout the year. Some were leaders in statewide professional organizations, and several attended classes to sharpen their job skills. The members of the Library Board of Trustees continued to act responsibly by adopting operating

policies, approving our annual budget request to the town, beginning work on a new long-range plan of development, and advocating in the community on the library's behalf.

And what would we do without our wonderful Friends of the Canton Public Library? This year, the Friends staged three successful book sales and donated over \$15,000 to pay for programs (especially children's and teen programs), our museum passes, Wii games, blu-ray discs, a copyright license to show movies, and our table at Sam Collins Day 2013. They continued to sell *I Love Canton Library* car magnets, ran their tenth annual crossword puzzle tournament, presented more *Coffee And* refreshments programs on the first Monday morning of every month, and provided the funds to buy ever more downloadable e-books and audiobooks. We cannot thank the Friends enough for all their hard work and wonderful gifts!

Again this year, the library was the fortunate recipient of many donations of money and collection items from individuals, civic groups, and businesses. Some were memorials to relatives and friends, while others were gifts intended to deepen or broaden our collection. To every donor, we extend our very sincere thanks.

The library's trustees, staff, and Friends group are proud of the role we play in making Canton a better community in which to live. The library is open Monday through Thursday from 10:00 a.m. to 8:00 p.m., Friday from 10:00 a.m. to 5:00 p.m., and Saturday from 10:00 a.m. to 5:00 p.m. (from 10:00 a.m. to 1:00 p.m. during July and August). Come visit us. We have amazing things to offer – surely, there is something here for everybody!

Robert Simon  
Library Director

## **PUBLIC WORKS DEPARTMENT**

### **Highway**

The highway division is responsible for the repair and maintenance of 71.2 miles of improved and unimproved roads within the Town of Canton. This past year saw the staff respond to 24 winter storm events up from a seasonal average of 14. This winter also showed a shortage of treated road salt in the state; challenging the division to keep the roads clean and safe. Following the town pavement management plan, the highway division managed the reclaiming and paving of High Street, Jeffs Lane, Drake Lane, Dunham Road and Tanglewood Drive. Paving was also performed on Pond Road, Allen Place, Gildersleeve Avenue, Hill Street, and Mills Lane. Engineering work was started on the following larger roads; East Hill Road, Case Street, Powder Mill Road, Indian Hill Road, Andrew Drive and Gracey Road with major road repairs to follow in 2014-2015. The division also responded to numerous requests from residents to perform drainage, tree work, and road improvements throughout the year. The division did an exemplary job dealing with a long stormy winter season and numerous emergency call-ins throughout the year, successfully keeping the town's roads open and safe.

### **Parks**

The parks division is responsible for 110+ acres of maintenance and improvements to all town fields, greens, parks, athletic fields, building and grounds including all school campuses. The staff continued the use of excellent cultural practices, including Integrated Pest Management (IPM), an effective and environmentally sensitive approach to pest management that relies on a combination of common-sense practices and last resort pesticide use. This management practice is beginning to show excellent results in both field quality and maintenance costs. This year illustrated the division's ongoing commitment to maintaining and improving the Farmington River Trail including an emphasis on trail safety by adding new signage and dog waste stations. The town pool was also serviced and maintained by the division to provide a cool place for residents. This year the division performed all the winterizing duties at the pool helping to save costs. They also worked to maintain the landscapes at the town's buildings and parks and recreational facilities to provide a consistent appearance. This growing division continues to add new services to accurately reflect the needs of the community. The parks division goals are to improve the quality of each facility while reducing maintenance costs.

### **Building Maintenance**

The building maintenance division is responsible for the maintenance and up-keep of 8,813 total square feet at the town hall, library/community center, public works facility, and police station. During this past year, the division responded to 502 service calls along with their regular duties. Outside air controllers were added to town hall hot water boiler that adjusts the boiler temperature to the outside air helping to cut down on fuel usage. This year the division was more involved with maintenance/repair work at the North Canton Fire station and the Collinsville Fire Station. With the acquisition of the Cherry Brook Grange building in North Canton, the maintenance division coordinated many update/replacement projects at this new town facility. The division's commitment to perform at a high level this past year was very evident in keeping the buildings clean and well maintained.

## **Transfer Station**

The transfer station staff had another excellent year assisting the town residents who bring their trash and recyclables to the facility. The transfer station sells over fifteen hundred permits per year. The facility serves as the primary trash and recycling option for more than 1/3 of canton's households. The recycling rate for the year turned out to be 27%. The transfer station special revenue fund was created and implemented in 2013 to finance the operating budget for the facility. The revenue generated through the selling of permits, tokens, and recycling rebates stays in the fund to pay out the operational costs and future upgrades to the facility. Upgrades to the bulky waste area will soon include a canopy over the containers to eliminate water from the loads resulting in less tonnage fees paid out. This year the town Household Hazardous Waste (HHW) collection was held in conjunction with the Town of Simsbury, Avon and Granby. By sharing this service, the town lowered its HHW collection costs 50%. A new credit card swipe option was also instituted this year allowing residents to purchase tokens and pay for loads on-site. This busy division goal is to continue making strides to improve trash and recycling services for our community.

## **Administrative**

The administration division provides organizational support and oversight to the entire department to effectively manage the diverse infrastructure and related capital improvement programs consistent with town policy, industry standards, and regulatory agency requirements. This past year saw transfer station operator Perry Polderman sustain fatal injuries from an off duty motorcycle accident. The department persevered with Mark Kapral, a custodian II in the building maintenance division, assuming the transfer station operator duties. This past year Heather Maroon began working part-time as the administrative assistant. Heather's hard work organizing the departments OSHA mandated training proved invaluable. George Wallace assumed the duties of project administrator quickly getting up to speed on all town major projects. Also Dimitri Papachristos assumed the vacant position in the building maintenance division, swiftly becoming an asset in the maintenance division. The department strived to improve its commitment to pavement management and department operational improvements. The Canton Public Works Department's motto is "Serving the Community with Pride". The department's goal is to search for improved ways to perform their jobs.

**Robert Martin,  
Public Works Director**

## SENIOR & SOCIAL SERVICES/COMMISSION ON AGING

*The Senior and Social Services Department offers services, programs and other resources to residents of Canton to help them achieve self-sufficiency, maintain economic well-being and adjust to different circumstances and events in their lives. The department provides current information on local, regional and statewide resources and coordinates increasingly diverse programs to serve residents with varying backgrounds and needs.*

One division of the department is the active Canton Senior Center, which is open Monday through Friday between 9am-4:30pm. The department is responsible for coordinating Senior Center programs, special events and health and wellness campaigns, serving the continually growing and diverse needs and interests of older adults (defined to be residents 55 years or older).

During the Fiscal Year 2013-2014, Senior Center programs offered previously were maintained and expanded. Programs that continued included the “In the News” current events group, the 60+ Card Group (which includes both Set-back & pinochle players) with new members, and the Bridge Group now meets regularly with an increased membership of two full tables. A group of 8-12 women play Mah Jongg every week as well.

The intergenerational “Days of Our Lives” collaborative program with the Canton Intermediate School had a spring session. The Senior Center discontinued Yoga, as our instructor moved out of state; because of there was an increase in participation for Tai Chi. “Women of the Fiber”, continued to meet regularly on Monday evenings at the Senior Center as well.

On-going programs continue to provide socialization, educate and entertain Canton’s seniors and adults with disabilities. In addition there were many one-time only educational and recreational events with diverse topics ranging from informational programs, entertainment by local high school & middle school bands, free Ben & Jerry’s Ice Cream. Other important and ongoing programs included the twice-weekly CRT hot lunch program (with an average attendance each day of 50-65 people,) the daily Dial-A Ride service and out-of-town medical transportation to meet the needs of many of Canton's residents.

Representative special events this past year included:

Date	Event	Participants	Guests	Synopsis
08.16.14	Fun Lunch Bunch Day	12	Rebecca Stevenson	People shared funny jokes and great door prizes given
09.11.14	9/11 Commemoration Ceremony		Canton Police & Fire/EMS Depts.	Patriotic cupcakes provided by village Gate, Salt Committee were in attendance to hand out Yellow Dot packets and Vials of Life
09.19.14	National Senior Center Month	100	Cherry Brook Healthcare provided Scott Van Dyke through Cutting Edge Entertainment	Donna Goeben , S.W. Intern made Mr. Happy with tips and tricks all around him on aging well
10.08.14	Oktoberfest	130	Atria Hamilton Heights provided food, Austrian Boys Band provided entertainment	Joint effort with Avon Senior Center, food was Oktoberfest themed with non-alcoholic beer and wine with a German chocolate layer cake to served
03.12.14	Falls Prevention		Barbara, P.T. from McLean in Simsbury	Presentation on Fall Prevention and Assessments provided
03.13.14	St. Patrick’s Day Luncheon	50	Janet & Claire, from Senior & Social Services	Senior Club hosted this event served corn beef and cabbage
03.21.14	Spring Fling Luncheon	100	Cherry Brook HCC provided food for	with Avon Senior Center, food was chicken with cordon blue sauce, roasted potatoes , vegetables, and

				fudge cookie bar for dessert
04.08.14	You're in the Driver's Seat Fair		Lions Club, Dr. Christopher Bonelli, McLean, Salt Committee, and Canton Chamber (Kristin Oswald) provided door prizes	Assessments and screening were provided, local vendors who work specifically with adults with Alzheimer's Disease were in attendance to provide information
04.22.14	Volunteers & Friends Appreciation Luncheon	70	Cherry Brook provided the lunch meal and the Jazz Group of Canton High School provided entertainment	Door Prizes were given out, this event was for all the volunteers who assist running the Senior Center and providing services to our aging Canton residents
05.02.14	May Day	70	Canton Community Nursery School ate lunch with the normal scheduled CRT lunch group along with their teachers. Ben & Jerry's provided ice cream	Flower centerpieces were provided by the students and given to the Seniors
	"Safe Today. Healthy Tomorrow"		Emergency Services Personnel	Talk about ways to stay safe around this time of year
06.13.14	Canton Cabaret	150	Canton High School, Food and Décor were provided by the Collins Chapter of the National Honor Society as well as CATA (Canton Adolescents Taking Action), Victoria Arel of CB Memories took pictures.	Entertainment was provided by the groups from Canton High School. Tom Scavone, Director of Music Program was honored; he was leaving Canton School system. Claire presented him with a Canton Aging Well Ally Award (first ever award)
06.16.14	"GENSilent" Movie/Documentary, dinner and panel discussion of the movie		Panelist consists of three individuals who identified as either "L", "G", or "T". Claire was on the panel	Panelist discussed their reactions to the movie; personal and professional experiences in regards to LGBT population and the healthcare system.

**The Senior Scribe** is mailed only within the state of Connecticut, with primary subscribers being Canton residents. Including events in other publications and e-blasting through the town's website has helped to communicate what is happening through the Center.

*Looking forward to 2014-2015, the Senior and Social Services, with the support of the Canton Commission on Aging will continue to diversify and expand existing services and programs. We continue to be cognizant of the upcoming "baby boomer" population and as more baby boomers "retire" and look for new ways to connect to and stay active in their community, it is hoped they will become more aware of what Senior & Social Services has to offer to them. Our goal is to communicate with those who utilize services on a regular basis, and also expand programming & services to accommodate the interests and needs of adults with disabilities and the active-aging population of Canton.*

Senior & Social Services applied again and was awarded an increased amount of grant monies (\$20,464) from the state DOT for regional elderly and disabled transportation. Dial-A-Ride services for the elderly and for adults with disabilities are funded partially with this grant money so that we are able to provide transportation Monday through Friday, and joint trips with Simsbury.

The Senior & Social Services Department is responsible for the administration of **social services** to residents experiencing financial, physical and psychosocial hardships. This is facilitated primarily through case management- the process through which a social worker assesses an individual's or family's needs, advises on the various options available, and help clients achieve the maximum level of self-determination. The department provides help to Canton individuals and families through various programs which include: Financial Assistance, Medical Assistance, Short-term Assessment, Fuel Assistance, the Holiday Gift Program, Emergency Shelter, Private Funds, Eviction Assistance, and Information and Referral Services.

September 2013 was the start of the energy assistance application period and approximately 175 Canton households received state monetary assistance for heat. In addition, **assistance funds** from the Canton Fuel Bank (\$\$ 44,752.69) helped approximately 167 others. The Collins Fund assisted 6 people (\$\$6,253.22) with oil and Focus on Canton was an immense help with heating oil/elements, assisting with almost \$5,000 in assistance (\$\$4,602.33) to help neighbors stay warm. Oil assistance was also provided through the Salvation Army (\$786.73), and through local donations (\$700.00). Senior & Social Services also applied for and received grant funding through United Way EFSP (Emergency Food & Shelter Program) in the amount of \$1,177.00 to help Canton residents who needed a bit of mortgage/rent help. Senior & Social Services helped two households, and a total of four people using these monies.

In 2013-2014 Canton Senior & Social Services welcomed two Social Work Student **Interns**. Donna Bristol-Goeben of College of Saint Joseph, and Abigail Vacca, graduate student of UCONN School of Social Work, worked with Senior & Social Services from September 2013-May 2014 under the supervision of Claire:

*Abigail provided intake and assessments for Canton residents who were in need of social services assistance. She assisted in coordinating several large events, including our annual Volunteers & Friends Appreciation Luncheon.*

- Abigail solicited from local and national companies to assist with decorations, door prizes and giveaway goodies. With approximately 70 people in attendance, every person was able to walk away with a door prize, and all commented on the creative decoration and uniting theme of the event.
- Abigail was instrumental in assisting residents for the heating assistance program, and worked with many of the families and individuals, assisting them in crisis, providing follow up phone calls and advocating for them with oil vendors and the state/access Agencies when needed.
- Throughout her time here, Abigail was appointed a small case load of clients as well, assisting with some case management of very needy disabled clients to support them in reaching self-sufficiency goals.

*Donna Bristol-Goeben had her first social work internship experience with Senior and Social Services.*

- Donna provided at least 8 hours weekly to this office
- Donna was the main Coordinator of the Holiday Giving Program, which assisted close to 100 Canton residents in need last holiday season. The town ensured they were taken care of for the holidays with the sponsorship of over 20 helping organizations, individuals, churches and businesses.
- Donna ran a workshop for our group leaders at the Center, training them on policies and a procedure surrounding Elder Abuse and Neglect after legislation was passed making anyone who works in a Senior Center a mandated reporter.

*The Internship program is very important to the Senior and Social Services department inasmuch as the number of programs and services offered through this department are so plentiful that it is necessary to have interns. These two interns put in over 1,000 hours between the two semesters they were with the Department, saving the town of Canton well over \$22,000 this year.*

*We are looking forward to having a social work Intern from Gordon College over the summer to assist the department as well.*

Senior and Social Services continues to play a role in the **Emergency Preparedness** of the town of Canton and is planning on, in collaboration with the Department of Emergency Management, creating a Community Emergency Response Team in town (CERT). This is a group of volunteers who assist emergency personnel who may be 'stretched' during large community events and natural disasters. The recommendation of the formation of this group came out of the After Storm Assessment of the October 2011 storm and sheltering operations. This group was "graduated" with a total of 15 who stayed on board with the Canton team, and the group is now being trained monthly in special arenas. A next training is anticipated in early 2015.

*This office will continue to provide programs and events that increase well-being of all Canton residents, while working with them to increase self-sustainability, self-esteem and their ability to be active members of their community here in Canton.*

## **TAX COLLECTOR**

The Town's Tax Collector is appointed by the Board of Selectman. The office is staffed by two employees, one full time Tax Collector and one part-time tax clerk who are responsible for the billing, collection and accounting of the real estate, motor vehicle and personal property taxes, sewer use and assessments and connection fees in accordance with Connecticut General Statutes, the Town Charter and various local ordinances.

The office is also responsible for the collection of parking tickets and false alarm penalties. We also provide taxpayers information and assistance in prompt, courteous and professional manner. The office takes pride in making these interactions as efficient, educational and customer friendly as possible.

When real estate, sewer use and sewer connection charges are unpaid, liens must and are filed on the land records. After payment has been made, the liens are released. When motor vehicle taxes are not paid on time, the Tax Collector, by State Statute, provides the Department of Motor Vehicle (DMV) a list of tax payers who are delinquent and the DMV stops these people from registering or renewing any and all registrations until they provide proof that they have paid taxes in full to the Town of Canton.

For Fiscal Year 2013-2014, Canton's tax collection rate is 100.3% of the budgeted tax revenue.

A list of the top 10 delinquent tax and sewer accounts as of June 30, 2014 follows:

### TAX ACCOUNTS

	Property Owner	Total Taxes Outstanding as of 6-30-14		Property Owner	Total Taxes Outstanding as of 6-30-14
1	<b>Cadle Properties</b> Property: 51 Albany Turnpike Type: Business - Mitchell VW is on this site	\$ 337,442.71	6	<b>Marfyak, Deborah L</b> Property: 105 Torrington Avenue Type: Residential Home	\$ 26,083.98
2	<b>Hinman, Lois C &amp; John</b> Property: 175 Albany Turnpike Type: Business - Previous Flower shop site	\$ 64,267.20	7	<b>Woolford, Robert Julian</b> Property: 81 West Simsbury Road Type: Residential Home	\$ 23,672.83
3	<b>Kent Way Associates LLC</b> Property: 10, 14, 18, 22 Mountain Springs Type: Land	\$ 52,231.25	8	<b>Clement, Douglas Jr. and Megyn</b> Property: 368 Albany Turnpike Type: Residential Home	\$ 18,427.92
4	<b>Pilares, Sandra L.</b> 5 Woodridge Circle Type: Residential Home	\$ 33,994.99	9	<b>Dubois, David R</b> Property: 147 Main St. Type: Multi Family Home	\$ 1,762.68
5	<b>Ronald C. Smith Realty LLC</b> Property: 315 Albany Turnpike Type: Business	\$ 28,798.20	10	<b>Lockwood, Dewey J &amp; Janet C</b> Property: 30 Center St Type: Multi Family Home	\$ 16,215.78

### SEWER ACCOUNTS

	Property Owner	Total Sewer Use Outstanding as of 6-30-14		Property Owner	Total Sewer Use Outstanding as of 6-30-14
1	<b>Quintal, Phillip</b> Property: 28 North & 8 East St Type: Residential	\$ 6,225.00	6	<b>LaGace, Laurent A. &amp; Paula</b> Property: 12 Center Street Type: Multi-Family	\$ 1,920.00
2	<b>Benson, Bret A and Nancy G</b> Property: 20 Maple Ave Type: Residential	\$ 4,719.68	7	<b>Gueret, Michel L.</b> Property: 6 Old Line Lane Type: Residential	\$ 1,824.79
3	<b>Stang, Steven &amp; Gartner, Gregorry J</b> Property: 39 Maple Ave Type: Multi Family	\$ 3,200.00	8	<b>Brown, Timothy A</b> Property: 26 New Road Type: Residential	\$ 1,815.00
4	<b>WATSUL ASSOCIATES LLC</b> Property: 298 Albany Turnpike Type: Multi Family	\$ 3,200.00	9	<b>Napierski, Benjamin M</b> Property: 54 Village Lane Type: Residential	\$ 1,641.35
5	<b>Lockwood, Dewey J &amp; Janet C</b> Property: 30 Center St Type: Multi Family	\$ 2,490.00	10	<b>Gregory-Baymon, Kimberly</b> Property: 505 Timber Lane Type: Residential	\$ 1,442.48

## TOWN CLERK'S OFFICE

### The Clerk of the Town

*If they want to get married, or fish in the sea,  
If they vote by machine, or they vote absentee,  
Whatever their problem turns out to be,  
It's the work of the Clerk of the Town.  
We're concerned with such things  
As the sex of a dog,  
And how many babies arrive,  
And we file, we record, we attach and attest,  
Anything be it dead or alive.  
Whatever goes on in the Town we record,  
And often we do it with little reward,  
We often go crazy, but never get bored,  
Oh, it's great to be Clerk of the Town.*

**-Anonymous**

The Town Clerk's Office is responsible for the organization and safekeeping Town records that include land records, maps and surveys, vital records (birth, death, marriage, and civil union), election and referendum results, justice of the peace appointments, dog licenses, sport licenses, military discharges, town ordinances, meeting minutes & agendas, trade name certificates, notary public appointments, transfer station permits and liquor licenses. The public has access to a majority of these records during regular business hours.

Department activities during Fiscal Year 2013-2014 include:

- Worked with our website vendor, QScend, and department representatives to update the Town's website and create a branded app. (the new website and app was launched July 2014)
- The Top Dog Drawing was held to decide which currently licensed dog in Canton was to receive the honor of Tag #1. Major Rogowski, of Bel Aire Lane, received top honors and was awarded his new tag and a basket of goodies.
- A Historic Documents Preservation Grant (FY2014) was obtained. With the \$4000 in funds, renovations were made to the Town Clerk vault, creating greater efficiency and more usable space.
- Our ordinance codification was updated to include the most recent changes made in accordance with the Town Charter.
- Activity on the Town's website and social media:
- Website: 54,479 people made 96,908 visits and 243,461 page views to [www.townofcantonct.org](http://www.townofcantonct.org) during Fiscal Year 2013-2014
  - The most frequently visited pages were:  
Home Page, Assessor, Employment Opportunities, Agendas & Minutes, Tax Collector, Request for Proposals, Community Calendar, Police Department, Town Clerk, Land Use Department.
- Facebook: Daily Total Reach (the number of people who have seen any content associated with the page) during Fiscal Year 2013-2014 = 23,321; Lifetime Total Likes as of 6/30/14 = 301
- Twitter: 328 tweets were sent out during Fiscal Year 2013-2014. Current 'Followers' as of 6/30/14 = 323.

**FY 2013-2014 Receipts**

<b><u>Description</u></b>	<b><u>Total</u></b>
Conveyance Tax/Land Records/Maps	\$216,886.10
Hunting/Fishing (Sport) Licenses	\$117.00
Miscellaneous Permits & Licenses	\$9046.00
Dog Licenses	\$1221.50
Copies	\$10,220.25
Transfer Station (Town Clerk receipts only)	\$203,060.50

## WATER POLLUTION CONTROL FACILITY

The Canton Water Pollution Control Facility (WPCF) operates under a National Pollutant Discharge Elimination System (NPDES) permit issued by the State of Connecticut Department of Energy and Environmental Protection (DEEP), our current rating is for 950,000 gallons per day. The WPCF staff operates and maintains the facility, along with 3 sewage-pumping stations and approximately 23 miles of sanitary sewers.

The mission statement of the WPCF is *“To protect our natural resource, the Farmington River and give the community a place to enjoy nature at its best. We shall provide this service to the people of Canton while operating an efficient and economical facility within budget.”*

This past year the facility treated over 249 million gallons of wastewater, equating to an average flow of approximately 682,000 gallons per day. The WPCF consistently achieved advanced treatment as required by the NPDES permit, averaging pollutant removals of 98% for Biochemical Oxygen Demand and 98% for Total Suspended Solids. We continue to receive positive inspection reports from the Connecticut Department of Energy and Environmental Protection.

The WPCF is staffed by four well trained and experienced personnel including a Superintendent, a Chief Operator, an Operator III and Operator I. Plant personnel are certified and licensed in both treatment plant and collection system operation and maintenance. Three of the personnel are also certified in Laboratory analysis. The operators participate in continuing education to stay abreast of the ever-changing rules, regulations and technology.

The Fats Oil & Grease (FOG) Program that was implemented in 2008 continues to make strides in keeping the town’s infrastructure (sewer lines and manholes) clear of fats, oil and grease from Food Preparation Establishments.

The WPCF staff is happy to say we have made significant strides in minimizing the odors generated at the facility. The following projects that have been completed this past year are:

1. Solids Handling Building Project: This project included the repair of the masonry brick, roof replacement, new tank covers, an odor control system, a heating system, fuel storage and asbestos abatement in the Solids Handling Building.
2. Primary Sludge Pumping Project: This project included the purchase and installation of 3 new sludge pumps and associated piping, along with being incorporated into the computer SCADA system at the facility. A new plant water tank was installed to upgrade the plant water system.
3. Repairs: The Trickling filter bearings and strip liners were replaced. A new underground drain valve for secondary clarifier # 2 was installed. A new outboard bearing was replaced on Rotating Biological Contactor # 1.

The Water Pollution Control Authority meets on the first Tuesday of each month at the Library Community Center at 7 p.m. The meetings are open to the public and interested residents are encouraged to attend. Tours of the Canton Water Pollution Control Facility are open to the public.

## **ZONING BOARD OF APPEALS**

The purpose of the Zoning Board of Appeals is: to hear and decide appeals where it is alleged that there is an error in any order, requirement or decision made by the official charged with the enforcement of the Zoning Regulations as adopted under the provisions of Connecticut General Statutes; to hear and decided all matters including special exceptions as may be duly authorized by the Zoning Regulations; and to determine and vary the application of the zoning regulations in harmony with their general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where a literal enforcement of the regulations would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare is secured.

The Zoning Board of Appeals carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Assistant Planner/Zoning Enforcement Officer.

The Zoning Board of Appeals held two (2) regular meetings and no special meetings. They processed two (2) applications for variances to the Zoning Regulations and no applications to appeal decision of Zoning Enforcement Officer.

The Zoning Board of Appeals has five (5) members and three (3) alternate members. The concurring vote of four (4) members is necessary to grant a variance and to overturn an action of the Zoning Enforcement Officer. The Zoning Board of Appeals meets the second Monday of each month at the Library Community Center at 7:30 PM. All meetings are open to the public.

## **ZONING COMMISSION**

The Zoning Commission is a regulatory decision making board whose purpose is to promote health and welfare of citizens, protect land values, natural resources and water quality; and avoid congestion, safety hazards, land erosion and overtaxing of public facilities. The Zoning Commission is responsible for establishing the means of orderly growth and development through the interpretation and enforcement of the Canton Zoning Regulations and the implementation of appropriate Goals, Policies and Recommendations of the 2003 Plan of Conservation and Development (POCD). A member of the Zoning Commission is also a member of the Plan of Conservation and Development Update Committee.

The Zoning Commission also has a subcommittee of its membership that is aggressively working towards the completion of the comprehensive rewrite of the Zoning Regulations. Combined with the sub-committee, Zoning held six (6) meetings (including regulation rewrite meetings) and processed eight (8) applications for a variety of site plans, site plan amendments, special exception uses and zoning amendments.

The Zoning Commission carries out its usual delegated authority through regular monthly meetings with the aid of the Land Use Coordinator and the Town Planner. Approvals of the Zoning Commission are monitored and enforced by the Zoning Enforcement Officer. The Enforcement Officer also oversees and enforces general compliance with the zoning regulations, and reports monthly to the Zoning Commission and Zoning Board of Appeals.

In September of 2013, the Zoning Commission was combined with the Planning Commission into a Combined Planning and Zoning Commission, effective October 2013.

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>BOARD OF ASSESSMENT APPEALS (Elected)</u></b>		
David P. Sinish	20 Dyer Avenue	11/17/2015
Arnold Goldman	198 Albany Turnpike	11/21/2017
Carol G. York	PO Box 602, Canton Center 06020	11/17/2015
<b><u>BOARD OF EDUCATION (Elected)</u></b>		
Peg Berry	115 Robin Drive	11/17/2015
David Briggs	19 Mohawk Drive	11/17/2015
Leslee Hill	91 Andrew Drive	11/21/2017
Julie Ausere	21 Pheasant Hill Road	11/21/2017
Dana Kosior	111 Andrew Drive	11/21/2017
Laurie McKenna	8 East Mountain Road	11/17/2015
Ana Cavanaugh	109 Andrew Drive	11/21/2017
Helen Treacy	22 Old Miss Drive	11/17/2015
Jack Powell	23 Mohawk Drive	11/21/2017
<b><u>BOARD OF FINANCE (Elected)</u></b>		
Bill Canny	51 Breezy Hill Road	11/17/2015
Richard Eickenhorst	7 Shingle Mill Drive	11/21/2017
Brian First	85 High Valley Drive	11/21/2017
Kenneth Humphrey	250 East Hill Road	11/17/2015
Beth Kandrysawtz	35 Hanson Road	11/21/2017
Mary Tomolonius	148 Bahre Corner Road	11/17/2015
<b><u>BOARD OF SELECTMEN (Elected)</u></b>		
Richard Barlow (First Selectman)	321 Cherry Brook Road	11/17/2015
David Gilchrist	54 Lawton Road	11/17/2015
Lowell Humphrey	19 Canton Valley Circle	11/17/2015
Stephen Roberto (Deputy)	1 Tanglewood Drive	11/17/2015
Thomas Sevigny	131 Gracey Road	11/17/2015

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>BUILDING CODE BOARD OF APPEALS</u></b>		
Russell Richardson, Jr.	PO Box 128, Canton Center 06020	
Charles Whitney	PO Box 216	
Christopher Winsor	10 West Simsbury Road	
<b><u>CANTON BOARD OF ETHICS</u></b>		
(5 Regular, 2 Alternate members) (See Ordinance #230 for terms)		
<b><u>REGULAR MEMBERS</u></b>		
Arthur Casey	4 Brook Ridge Drive	6/30/2015
Dennis Ciccarillo	106 East Mountain Road	6/30/2017
David Kubas	82 East Hill Road	6/30/2017
Edith Offenhartz	70 Lawton Road	6/30/2015
Emil Huyghebaert	19 Freedom Drive	6/30/2015
<b><u>ALTERNATE MEMBERS</u></b>		
<b>VACANCY</b>		6/30/2015
<b>VACANCY</b>		6/30/2015
<b><u>CANTON CENTER HISTORIC DISTRICT COMMISSION</u></b>		
(5 Regular (2 in district), 3 Alternate (1 in district) members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Kim Bowen - Chair (In)	144 Cherry Brook Road	1/1/2016
Sandra Bridgman	PO Box 137, Canton Center 06020	1/1/2017
Marianne H. Burbank	84 North Mountain Road	1/1/2015
Nora Hillman-Goeler	133 Morgan Road	1/1/2017
Stephen Johnson	221 Cherry Brook Road	1/1/2016
<b><u>ALTERNATE MEMBERS</u></b>		
<b>VACANCY</b>		
<b>(2) VACANCIES</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>CANTON HOUSING AUTHORITY</u></b>		
(5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Sarah Cheney (Chair)	19 Town Bridge Road	12/31/2017
Dale Monroe	PO Box 440, Collinsville 06022	12/31/2015
Arthur Rote	21 Dowd Avenue, Apt.3	12/31/2018
Linda Spiers	3 Whirling Dun	12/31/2015
<b>VACANCY</b>		12/31/2018
<b><u>CANTON PUBLIC LIBRARY BOARD OF TRUSTEES</u></b>		
(Term - 4 years)		
<b><u>REGULAR MEMBERS</u></b>		
Marjorie Clarke	45 Sunset Terrace	7/1/2018
Nancy Donoghue	3 Tanglewood Drive	7/1/2016
Walter Gillette (Chair)	222 Barbourtown Road	7/1/2017
Bonita Hansen	24 Canton Hollow	7/1/2018
Michael Leonard	5 Uplands Drive	7/1/2017
Richard Matos	5 Drake Lane	7/1/2018
Patricia McGarry	50 East Hill Road, #6A	7/1/2016
David Owen (Vice Chair)	92 East Hill Road	7/1/2018
Rowena Okie	125 Morgan Road	7/1/2017
<b><u>Friends of the Library</u></b>		
Sue Ann Uccello	6 Trailsend Drive	
<b><u>CENTRAL REGIONAL TOURISM DISTRICT</u></b>		
<b>VACANCY</b>		
<b><u>CHIEF OF FIRE/EMS</u></b>		
Richard Hutchings	4 Market Street	

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>COLLINSVILLE HISTORIC DISTRICT COMMISSION</u></b>		
(5 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Eric Jackson	137 Main Street	6/30/2016
Walter Kendra	16 South Street	6/30/2016
David Leff	4 The Green	6/30/2018
Stephen Veillette (Chair)	6 Mohawk Drive	6/30/2017
Kathleen Woolam	70 Simmonds Avenue	6/30/2015
<b><u>ALTERNATE MEMBERS</u></b>		
Sylvia Cancela	49 Sunset Terrace	6/30/2018
Mary Ellen Cosker	20 Atwater Road	6/30/2017
Kenton McCoy	6 Center Street	6/30/2016
<b><u>COMMISSION ON AGING</u></b>		
(7 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Arthur Blondin (Chair)	9 Orchard Hill Road	1/1/2018
Mary Ann Christensen	4 Evens Drive	1/1/2016
Michie Hesselbrock	185 Breezy Hill Road	1/1/2017
Lori Kluessendorf	15 Old Canton Road	1/1/2017
Dorothea Murray	74 Lawton Road	1/1/2015
Margaret Pinton	70 Bunker Hill Road	1/1/2018
Maureen Wallison	11 Canton Valley Circle	1/1/2016
<b><u>ALTERNATE MEMBERS</u></b>		
Marylou Erardi	1 Evans Dr	1/1/2015
<b>VACANCY</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>CONSERVATION COMMISSION</u></b>		
(7 Regular members - 4 year term) <b>Term Expiration Date</b>		
Sara Faulkner	25 Dyer Avenue	7/1/2018
Maureen Flynn	PO Box 377	7/1/2017
Jay Kaplan	71 Gracey Road	7/1/2016
Hedy Barton	363 Cherry Brook Rd	6/30/2017
<b>VACANCY</b>		
<b>VACANCY</b>		
<b><u>CONSTABLES (Elected)</u></b>		
Per Town Ordinance #180		
Julius Fialkiewicz	11 East Hill Road	11/21/2015
Dan Barnhart	6 Allen Place	11/21/2015
Karen Berry	40 East Mountain Road	11/21/2015
George Thimot	PO Box 146	11/21/2015
Larry Minichiello	35 Maple Avenue	11/21/2015
Gregory Sims	50 East Hill Road, #8C	11/21/2015
Carrie Sinish	20 Dyer Avenue	11/21/2015
<b><u>DECD Central Tourism Representative</u></b>		
<b>VACANCY</b>		
<b><u>DESIGN REVIEW TEAM</u></b>		
(5 Regular members ( <i>1 member must be on Zoning</i> ) – 4 year term)		
Tracey Brais	11 Noja Trail	4/1/2015
Frank Mairano	60 Dyer Avenue	4/1/2016
<b>VACANCY</b>		
<b>VACANCY</b>		
<b>VACANCY</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>ECONOMIC DEVELOPMENT AGENCY</u></b>		
(5 Regular members <i>(as of 04/15/09 STM)</i> - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Robert Bessel	4 South Street	7/1/2017
Thomas Bradley	607 Cherry Brook Road	7/1/2017
Amy Parchen	18 Andrew Drive	7/1/2016
Diana Boorjian	5 Scoville Road	7/1/2016
Theresa Barger	8 Pond Road	7/1/2015
<b><u>EMERGENCY MANAGEMENT DIRECTOR</u></b>		
Adam Libros	4 Market Street	
<b><u>ENERGY COMMITTEE</u></b>		
Ben Holden	20 Boulder Ridge	4/25/2016
Candace Langlois	77 Indian Hill Road	4/25/2016
David Madigan	PO Box 52	4/25/2016
Nancy Miller (Vice Chair)	17 Dyer Avenue	4/25/2016
Bob Namnoum	146 Cherry Brook Road	4/25/2016
Mark Quinlan	52 Sunset Terrace	4/25/2016
Matthew Stone (Chair)	50 East Hill Road, #6C	4/25/2016
<b><u>FARMINGTON RIVER COORDINATING COMMITTEE</u></b>		
<a href="http://www.farmingtonriver.org">www.farmingtonriver.org</a>		
Cherie Robinson (Alternate)	61 Sterling Drive	n/a
<b>VACANCY</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>FARMINGTON VALLEY HEALTH DISTRICT</u></b>		
Richard Barlow	321 Cherry Brook Road	1/22/2017
Stephen Roberto	1 Tanglewood Drive	1/22/2017
<b><u>INLAND WETLANDS &amp; WATERCOURSES AGENCY</u></b> (5 Regular, 2 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Robert Bahre	8 Freeland Farms Road	12/31/2017
Richard Van de Bogart Jr	9 Mohawk Drive	12/31/2017
Robert Oswald	138 Torrington Avenue	12/31/2015
David Shepard (Chair)	7 Pond View Drive	12/31/2015
David Sinish	20 Dyer Avenue	12/31/2014
<b><u>ALTERNATE MEMBERS</u></b>		
Al Bombassei	58 Bart Drive	12/31/2014
<b>(2) VACANCIES</b>		
<b><u>JUVENILE REVIEW BOARD</u></b> (5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Lee Brown-Egan	8 Noja Trail	6/30/2018
Ben Mills	4 Jeff Lane	6/30/2017
Ruth Small (Chair)	315 East Hill Road	6/30/2015
Elizabeth Taylor-Huey	22 Hoffmann Road	6/30/2017
Tracy Whittingslow	902 Timber Lane	6/30/2015
<b><u>ALTERNATE MEMBERS</u></b>		
Kelly Conway	96 West Mountain Road	6/30/2017
<b>VACANCY</b>		
<b><u>MUNICIPAL AGENT FOR THE ELDERLY</u></b> (2 year term must be a member of the Commission on Aging/appointed by CEO)		
Claire Cote		3/15/2015

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>PARKS &amp; RECREATION COMMISSION</u></b>		
(7 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Rebecca Andrews (Chair)	7 Mills Lane	7/1/2016
Ben Holden	20 Boulder Ridge	7/1/2018
Christopher Eckert	22 Camille Lane	6/30/2015
Julius Fialkiewicz	11 East Hill Road	7/1/2017
Todd Jacobs	21 East Hill Road	7/1/2015
<b>VACANCY</b>		7/1/2016
<b>VACANCY</b>		7/1/2017
<b><u>PENSION COMMITTEE</u></b>		
(5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Matthew Carman	118 Case Street	1/1/2017
David Chellgren	13 Buttonwood Hill Road	1/1/2015
Michael "Ken" Griffin	51 Queens Peak	1/1/2015
Darrin Tulley	33 Dartmouth Drive	1/1/2016
Sergio Benedetti	43 Crown Point Road	1/1/2016
<b><u>PERMANENT MUNICIPAL BUILDING COMMITTEE</u></b>		
(4 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Karen Berry	40 East Mountain Road	7/1/2018
Ronald Dymicki	5 Sugar Camp Road	7/1/2016
David Madigan	PO Box 52, Canton Center 06020	7/1/2016
Peter Reynolds (Chair)	4 Deer Run Road	7/1/2018
<b><u>PLAINVILLE AREA CABLE TELE. ADVISORY COUNCIL</u></b>		
(2 Regular members - 2 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Diana Boorjian	5 Scoville Road	6/30/2015
<b>VACANCY</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>PLANNING &amp; ZONING COMMISSION</u></b>		
(7 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Keith August	12 Woodland Drive	6/30/2016
David Bondanza (Chair)	109 High Valley Drive	6/30/2016
David Evens	PO Box 134	6/30/2016
Philip Pane	5 Olson Road	6/30/2017
John Huyghebaert	162 Hill Street	6/30/2015
Jonathan Thiesse	224 Wright Road	6/30/2015
Lansford Perry	PO Box 1	6/30/2017
<b><u>ALTERNATE MEMBERS</u></b>		
David Freeman	16 Hoffman Road	6/30/2016
William Sarmuk	37 Breezy Hill Road	6/30/2017
<b>VACANCY</b>		6/30/2015
<b><u>REGISTRAR OF VOTERS</u></b>		
<b>Democrat</b> – Lynn Homan	43 Andrew Drive	Elected
Margaret Golfin	47 Andrew Drive	
<b>Republican</b> – John (Jack) Miner	15 Olson Road	Elected
Rich Contrastano	22 Colony Road	
<b><u>TOWN MEETING MODERATORS</u></b>		
(1 Moderator with up to 3 Alternates - 2 year term)		
David Leff	4 The Green	1/1/2016
<b><u>ALTERNATE MEMBERS</u></b>		
Lorinda Pane	5 Olson Road	1/1/2016
<b>(2) VACANCIES</b>		
<b><u>WILD AND SCENIC RIVER STUDY COMMITTEE</u></b>		
<b>(2) VACANCIES</b>		

# BOARDS / COMMISSIONS / COMMITTEE ROSTER

## As of June 30, 2014

Name	Address	Term Expiration Date
<b><u>WATER POLLUTION CONTROL AUTHORITY</u></b>		
(5 Regular members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Paul Balavender	98 Andrew Drive	7/1/2018
Stuart Greacen	31 Country Lane	7/1/2016
Matthew Stone	50 East Hill Road, #6C	7/1/2016
Robert Suttmiller (Chair)	PO Box 275, Collinsville 06022	7/1/2017
<b>VACANCY</b>		
<b><u>YOUTH SERVICES BUREAU</u></b>		
(7 Regular members ( <i>1 member must be 18-21 years old</i> ) - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Glenn Barger	8 Pond Road	7/1/2017
Stan Krzanowski	625 Cherry Brook Road	7/1/2017
Patricia Maloy (Vice Chair)	203 Timber Lane	7/1/2018
Laura Meheran	270 Barbourtown Road	7/1/2018
Sue Saidel (Chair)	3 Westview Drive	7/1/2018
Lori Snow	23 Mohawk Drive	7/1/2014
<b>VACANCY (Youth Member)</b>		
<b><u>ZONING BOARD OF APPEALS</u></b>		
(5 Regular, 3 Alternate members - 4 year term)		
<b><u>REGULAR MEMBERS</u></b>		
Robert Brainard, Jr. (Chair)	151 Wright Road	1/3/2015
Guerry Dotson	109 Torrington Ave	1/1/2016
Christopher Kerr	PO Box 142, Collinsville 06022	1/3/2016
Jennifer Barlow	130 Main St Apt 4A	1/3/2018
<b>VACANCY</b>		
<b><u>ALTERNATE MEMBERS – VACANCY (2)</u></b>		