

**CANTON BOARD OF SELECTMEN
POLICY PROVIDING FOR THE APPOINTMENT OF A TOWN HISTORIAN**

BE IT ORDAINED by the Canton Board of Selectmen, in meeting duly assembled,
adopted the following policy this 27th day of August 2014.

Policy for a Town Historian

It shall be the policy of the Board of Selectman to appoint a Town Historian to promote knowledge and appreciation of Canton's history for the enjoyment and edification of residents, education of children and the economic value of promoting the town's heritage to attract visitors.

Appointment and Term

The Board of Selectmen may appoint a Town Historian and Deputy Town Historian for a term of four (4) years. The Town Historian and Deputy shall report to the Director of the Canton Public Library. The Selectmen may fill any vacancy that occurs for the unexpired term vacated. The Town Historian and Deputy shall serve without compensation.

Qualifications

The Town Historian and Deputy shall be residents of Canton, possess enthusiasm for the community, have a strong public service orientation and demonstrate knowledge and a desire to teach, write and promote local history. The Town Historian and Deputy shall also have some knowledge of the skills and techniques necessary to perform historical research and possess good written and oral communication skills.

Duties and Responsibilities

The Town Historian may:

1. Promote the community's awareness and appreciation for the town's history through research, writing and public speaking.
2. Support efforts of the Canton Historical Society, the Canton Public Library and the Collinsville and Canton Center historic district commissions.
3. Advise the Board of Selectmen and other town boards and commissions on historical issues when requested.
4. Promote local history in schools.
5. Respond to historical questions raised by residents, visitors, the media, and others.
6. Act as a consultant for publications, projects, exhibits, public programs, displays, celebrations, commemorations, the establishment and maintenance of plaques, markers and monuments, and the preparation of classroom aids, guides, workshops and training.